

**NOTICE OF MEETING
REGULAR MEETING AGENDA**

- 1. CALL TO ORDER**
- 2. APPROVAL OF AGENDA**
- 3. PUBLIC COMMENTS FOR ITEMS ON THE AGENDA**
- 4. RECONSIDERATION**
- 5. SYNOPSIS APPROVAL**
 - A. November 8, 2018 Meeting Synopsis **Page 3**
- 6. VISITORS**
 - A. Bryan Hawkins, Port Director/Harbormaster – ADA Compliance in the Harbor
- 7. PENDING BUSINESS**
 - A. ADA Self-Evaluation and Transition Plan Update
 - i. DRAFT Transition Plan **Page 7**
 - B. Grievance Procedure Update
 - i. City of Homer Webform for Grievance Reporting **Page 29**
- 8. NEW BUSINESS**
- 9. INFORMATIONAL ITEMS**
- 10. COMMENTS OF THE AUDIENCE**
- 11. COMMENTS OF CITY STAFF**
- 12. COMMENTS OF THE COMMITTEE**
- 13. ADJOURNMENT/NEXT REGULAR MEETING IS SCHEDULED FOR JANUARY 10, 2019** in the Homer City Hall Conference Room located at 491 E. Pioneer Ave, Homer, Alaska.

Session 18-07 a Regular Meeting of the ADA Compliance Committee was called to order by Acting Chair Dally at 4:00 p.m. on November 8, 2018 at the City Hall Conference Room located at 491 E. Pioneer Avenue, Homer, Alaska.

PRESENT: DONNA ADERHOLD, TESS DALLY, JOYANNA GEISLER, PAM VAN HOOZER, LINDA MUNNS (arrived 4:05 p.m.)

STAFF: RACHEL TUSSEY, DEPUTY CITY CLERK

AGENDA APPROVAL

The agenda was approved by consensus of the Committee.

PUBLIC COMMENTS REGARDING ITEMS ON THE AGENDA

RECONSIDERATION

SYNOPSIS APPROVAL

A. September 9, 2018 Meeting Synopsis

The meeting synopsis was approved by consensus of the Committee.

VISITORS

PENDING BUSINESS

A. ADA Self-Evaluation and Transition Plan Update

Deputy City Clerk Tussey provided an overview on the self-evaluation spreadsheet, including her explanation on how the information is organized, the content included, and how she incorporated the Cost/Impact Level ratings provided by Public Works staff.

Linda Munns called into the meeting at 4:05 p.m.

The committee provided feedback on the spreadsheet, noting the following:

- Better delineations between the priority levels, possibly by thicker lines;
- Adding back in the issues marked “Done” or “N/A” to show progress/maintain a complete list;
- Changing the Priority Level for stand-alone bathrooms from a 3 to a 1;
- Incorporating David Barton’s harbor facilities report into one, primary report;

- Requesting assistance from Aaron Glidden, Port Maintenance Supervisor, to rate the “Cost/Impact Level” for the harbor facilities since they would most likely be doing that work, not Public Works;
- Changing the Readily Achievable Barrier column header to read as City Council Recommendations for Staff/Budgeting/Projects;
- Removing the “Rating Average” column and sorting the list first by Priority Level and second by Cost/Impact Level;
- Addressing ADA emergency issues immediately by submitting a formal grievance to the City Manager and not waiting until it gets addressed by the transition plan;
- Including a timeline column.

Ms. Dally shared her experience from attending the Transportation Fair and meeting the person who oversees the Civil Rights Department of ADOT. The group discussed the shared responsibilities between the City and DOT, taking ADA complaints to the Civil Rights department pertaining to facility/roadway issues, and the possibility of a joint agreement where the City does the work but DOT pays for the improvements.

The group agreed that making contact with the ADOT Civil Rights Department would be beneficial, and could potentially lead to state funding to help with these improvements. They also agreed that inviting Pat McNary, the Project Manager for the new HPD building, to give a presentation at a future meeting.

B. Grievance Procedure

Ms. Tussey provided an update on creating a webform. Staff is currently waiting on approval from the City Attorney on electronic signatures before the webform can be made.

There was brief discussion on better placement of the ADA compliance information on the City’s website.

NEW BUSINESS

INFORMATIONAL ITEMS

COMMENTS OF THE AUDIENCE

COMMENTS OF STAFF

COMMENTS OF THE COMMITTEE

Ms. Aderhold shared a conversation she had with the Library Director on service animals, and requesting information on how library staff should approach that topic when handling patrons

entering the library with animals. Ms. Geisler noted the service animal policies and that she can share that information with Ms. Tussey to forward to the Library Advisory Board.

The committee unanimously agreed to move the next regular meeting to December 6, 2018.

ADJOURN

There being no further business to come before the Committee the meeting adjourned at 5:05 p.m. The next regular meeting is scheduled for December 6, 2018 at 4:00 p.m. at the City Hall Conference Room located at 491 E. Pioneer Avenue, Homer, Alaska.

RACHEL TUSSEY, DEPUTY CITY CLERK I

Approved:_____



City of Homer

ADA Transition Plan

Self-Evaluation on ADA Compliance Issues

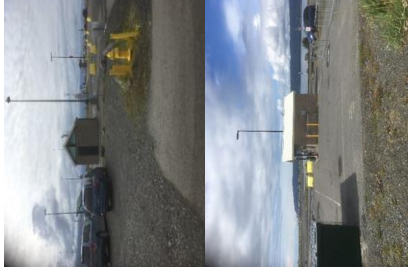


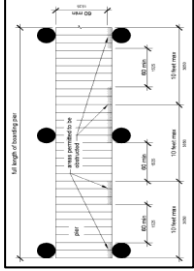
Evaluation Notes

- Cost/Impact Level and in-house/contractor determinations were made by Public Works staff. For all Harbor Facilities, rates were made by Port Maintenance.
- City Hall, Library, Airport, Public Works, HVFD, and City Restrooms were evaluated by City staff.
- Port and Harbor facilities were inspected by David Barton, Northwest ADA Center; his final report was merged into this spreadsheet.
- City Park Restrooms were not included in the report because they were constructed prior to standard ADA regulations and are completely out of compliance.
- The Police Station was not included due to the approval of building a new Police Station.
- The HERC buildings were not included since there is an active task force determining the future use or demolition of the buildings.
- Bishop's Beach Restrooms was determined to not have ADA issues, therefore is not included.
- Public Works and HVFD's public areas are limited to just their entrances; the remainder of the buildings/facilities are employee access only.
- PW Notes: If the City does the in-house items, it will take a long time to accomplish, but it could be done. Another approach is to put out a contract to tackle everything.

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<u>Rating Notes</u>	
Priority 1: Parking, Access Route, & Main Entrances	1 = In House Low Cost/Impact
Priority 2: Equitable Access To Goods & Services	2 = In House Medium Cost/Impact
Priority 3: Restrooms	3 = In House High Cost/Impact
Priority 4: All Other Measures To Improve Accessibility	Contractor = Requires Hiring/Bid Process for a Contractor

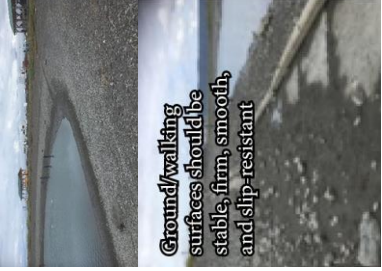
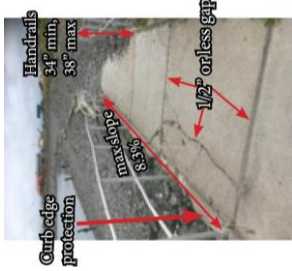
Location	ADA Code Reference	Accessibility Issue & Comments/Potential Solutions	Image	Priority Level	Cost/Impact Level	Timeline	City Council Recommendation
Airport: Main Entrance	Main Door Closer Timing [404.2.8]	Adjust door so it takes at least 5 seconds to close		1	1		
Airport: Parking	Van Accessible Space [502.2]	Repaint lines to meet measurement requirements		1	1		
Airport: Parking	ADA Parking Sign Placement [502.6]	Adjust height on existing handicap signage to comply with 60" minimum from ground		1	1		
Animal Shelter: Parking	Van Accessible Space [502.2]	Repaint lines		1	1		
Baycrest Overlook	Van Accessible Space [502.2]	Repaint lines		1	1		
City Hall: Back Entrance	Van Accessible Space [502.2]	Repaint lines		1	1		
City Hall: Front Entrance	Van Accessible Space [502.2]	Repaint lines		1	1		
City Hall: Front Entrance	Minimum 48" Vestibule Door Spacing [404.2.6]	Remove inner door or change door swing for one or both doors		1	1		
Fire Hall: Parking	Van Accessible Space [502.2]	Repaint lines		1	1		
Harbor Ramp 4: Paved Parking	Van Accessible Space [502.2]	Repaint lines to meet measurement requirements		1	1		
Library: Parking	ADA Parking Sign Placement [502.6]	Adjust height on existing handicap signage to comply with 60" minimum from ground		1	1		
Load & Launch Ramp: Parking	Ground/Walking Surfaces [302, 403]	Relocate ADA parking spaces to open asphalt surfacing already adjacent to and around the restroom building		1	1		

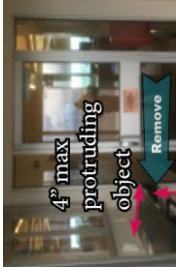
Port & Harbor Office	Accessible Service Counter [904.4]	Clear ADA Counterspace so it is usable; provide a chair for patrons		1	1	1	
Port & Harbor Office	Notification Board Location too High [703.4.1]	Lower access to bottom edge of board to 48" to 60" max		1	1	1	
Public Works: Parking	Van Accessible Space [502.2]	Repaint lines		1	1	1	
Airport: Parking	Van Accessible Space [502.2]	Install "Van Accessible" sign at van space		1	2	2	
Airport: Parking	"Van Accessible" Signs [502.6]	Install "Van Accessible" sign at van space		1	2	2	
Animal Shelter: Parking	"Van Accessible" Signs [502.6]	Install "Van Accessible" sign at van space		1	2	2	
Boystrest Overlook	Van Accessible Space [502.2]	Install "Van Accessible" sign at van space		1	2	2	
City Hall: Front Entrance	Van Accessible Space [502.2]	Install "Van Accessible" sign at van space		1	2	2	
Fire Hall: Parking	"Van Accessible" Signs [502.6]	Install "Van Accessible" sign at van space		1	2	2	
Harbor Docks: Transient/Reserved Moorage	Boat Slip Clearance [1003.3.1]	Formally commit to designating the required eleven (11) accessible stalls by slip locations. Designate at least one accessible slip location for each of the available classes, then locate the remaining four slips in the most widely utilized and popular boat sizes used and moored in the harbor. Place them on the shortest accessible route to the RAMP 3 arrival point. Staff already designated stalls, they just need to be signed.		1	2	2	
Harbor Docks: Transient/Reserved Moorage	Boat Slip Clearance [1003.3.1]	For every 120 inches (10 ft.) of linear pier edge serving these accessible slips there is a clear opening at least 60 inches wide. Staff can delineate. Pier barrier and edge protection of 4" high max and 2" wide max must be provided. N/A, staff		1	2	2	

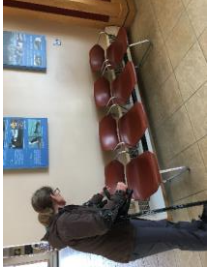
		checked ADA code & it states that it “shall be permitted”, not “must be provided”.					
Harbor Docks: Transient/ Reserved Moorage	Clear Floor or Ground Space [305]	Ensure an accessible path of travel and clear floor space for boarding at each accessible slip. Provide a clear floor space of at least 30” by 48” for either forward or parallel. Modify any pier barriers or edge protection that may hinder access.		1	2		
Harbor Ramp 3: Gravel Parking	Accessible Parking Dimensions [502.2, 502.3, 502.6]	For greater access to Ramp 3, provide additional accessible parking spaces located nearest to this specific dock access point. Consider providing at least 5% or greater accessible parking stalls.		1	2		
Harbor Ramp 4: Paved Parking	Van Accessible Space [502.2]	Install "Van Accessible" sign at van space		1	2		
Library: Parking	"Van Accessible" Signs [502.6]	Install "Van Accessible" sign at van space		1	2		
Public Works: Parking	"Van Accessible" Signs [502.6]	Install "Van Accessible" sign at van space		1	2		
City Hall: Front Entrance	Grates in Wheelchair Route [302.3]	Replace grate to meet opening requirement of 1/2" or less		1	3		
Animal Shelter: Parking	Exterior Ramp Cross Slope [403.3]	Regrade cross slope to 1:48 max		1	Contractor		
City Hall: Back Entrance	Exterior Ramp Cross Slope [403.3]	Regrade cross slope to 1:48 max		1	Contractor		
City Hall: Front Entrance	Level Landing at Top of Curb Ramp [406.4]	Reconfigure curb ramp so there's a level landing at least 36" long		1	Contractor		
City Hall: Front Entrance	Level Landing Where Ramp Changes Direction [405.7.4]	Alter landing ramp to meet minimum measurements		1	Contractor		

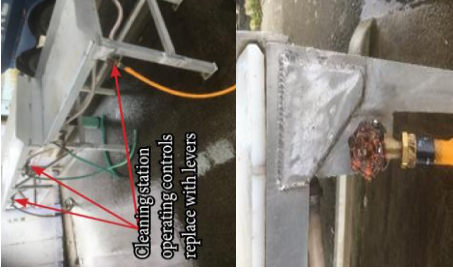
City Hall: Front Entrance	Ramp Handrail Extension & Return [505.10.1]	Alter/replace handrails		1	Contractor	
City Hall: Front Entrance	Minimum 32" Door Opening [404.2.3]	Alter main door, possibly with offset hinges		1	Contractor	
Fire Hall: Parking	Exterior Ramp Cross Slope [403.3]	Regrade cross slope to 1:48 max		1	Contractor	
Harbor Ramp 3: Gravel Parking	Clear Widths and Slopes for Walking Surfaces [403.5.3]	Walking and floor surfaces must be firm, stable, and slip resistant. Provide access aisle and curb ramp with smooth transition to connect onto the accessible pathway to meet minimum accessible parking compliance.		1	Contractor	
Harbor Ramp 3: Paved Parking	Ground Floor Surfaces [302.1, 302.3]	Clear asphalt-to-gravel issues & regrade to have cross slope less than 2%.		1	Contractor	
Harbor Ramp 3: Paved Parking	Clear Widths and Slopes for Walking Surfaces [403.5.3]	The clear floor space to use the automated parking meter that serves Ramp 3 parking lot can become uneven with foot-traffic use and ongoing weathering due to the asphalt-to-gravel transition. This change-in-level barrier could be easily remedied and likely permanently maintained with a little additional asphalt around the base of the meter.		1	Contractor	
Harbor Ramp 4: Gravel Parking	Accessible Parking Dimensions [502.2, 502.3, 502.6]	Designate accessible parking spaces that serve a primary function areas that is connected with an even, stable, firm, and slip resistant surface.		1	Contractor	

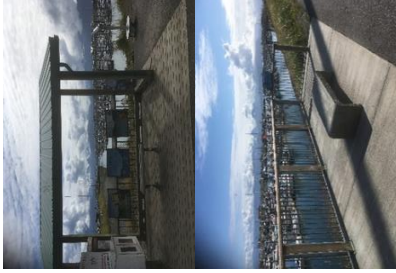
Harbor Ramp 4: Gravel Parking	Clear Widths and Slopes for Walking Surfaces [403.5.3]	Walking and floor surfaces must be firm, stable, and slip resistant. Provide access aisle and curb ramp with smooth transition to connect onto the accessible pathway to meet minimum accessible parking compliance.		1	Contractor		
Harbor Ramp 5: Gravel Parking	Van Accessible Space [502.2]	Create van accessible parking spaces with proper signage, lines, and paved slope		1	Contractor		
Harbor Ramp 8: Gravel Parking	Clear Widths and Slopes for Walking Surfaces [403.5.3]	Walking and floor surfaces must be firm, stable, and slip resistant. Provide access aisle and curb ramp with smooth transition to connect onto the accessible pathway to meet minimum accessible parking compliance.		1	Contractor		
Library: Parking	Slope of Accessible Parking Spaces [502.4]	Regrade surface to maintain max 1:48 slope		1	Contractor		
Library: Parking	Exterior Ramp Cross Slope [403.3]	Regrade cross slope to 1:48 max		1	Contractor		
Load & Launch Ramp: Gravel Parking	ADA Parking Sign Placement [502.6]	Adjust height on existing handicap signage to comply with 60" minimum from ground		1	Contractor		
Load & Launch Ramp: Parking	Accessible Parking Dimensions [502.2, 502.3, 502.6]	Replace surface material with compact gravel or asphalt in all ADA parking areas. Moving ADA vehicle spaces to existing asphalt area can be done by City staff; ADA trailer spaces will require a contractor.		1	Contractor		

Nick Dudiak Fishing Hole Lagoon	Ramp [405] Walking Surfaces [403]	The ramped paths-of-travel to the water line in either two directions have significant barriers being filled with rocks and mud. Remove washed in material and rocks. Recommend these paths should be scheduled to be checked and cleared at reasonable and regular intervals especially during prime fishing season if this remains a constant maintenance issue to maintain a clear pathway. The Fishing Lagoon is very outdated and will require a special ITB to bring it fully into compliance.		1	Contractor	
Nick Dudiak Fishing Hole Lagoon	Ramp [405]	The ramps' slopes were measured every 3-4 feet consistently and measured within ADA compliance for the most part. There were only two sections approximately 3 feet in length in either the North or the South ramp sections that measured beyond the ADA 1:12 standard. Both the South side noncompliant ramp sections are located at the very bottom last 9-10 feet. Ramp running maximum slope must not exceed 8.3%. A curb or barrier protection of at least 4" high horizontal railing is required at the bottom to prevent any wheels from going off the edge of the ramp.		1	Contractor	
Public Works: Parking	Exterior Ramp Cross Slope [403.3]	Regrade cross slope to 1:48 max		1	Contractor	
Airport	Secured Edges of Carpets/Mats [302.2]	Secure carpeting or mats at edges - Completed, ADA Compliant		1	Done	
City Hall: Back Entrance	Door Closer Timing [404.2.8]	Adjust door so it takes at least 5 seconds to close - Completed, ADA Compliant		1	Done	
City Hall: Back Entrance	Secured Edges of Carpets/Mats [302.2]	Secure carpeting or mats at edges - Completed, ADA Compliant		1	Done	
City Hall: Front Entrance	Secured Edges of Carpets/Mats [302.2]	Secure carpeting or mats at edges - Completed, ADA Compliant		1	Done	

Harbor Docks: Amenities & Program Services	Clear Floor or Ground Space [305] Reach Ranges [308] Operable Parts [309]	Ensure all the surrounding amenities and services that serve these specific accessible slips are made accessible. Examples such as water supply facets and hoses, outlets for electricity and cable TV, etc. will require: • Proper clear floor space of at least 30" by 48" , • Reach ranges from floor surface of minimally 15" to 48" maximum, • Operating controls shall be operable with one hand and shall not require tight grasping, pinching, or twisting of the wrist. The force required to activate operable parts shall be 5 lbs. maximum. All utility pedestals on the docks are ADA compliant; harbor staff patrolling regularly monitors that items aren't blocking dock pathways/ pedestals.		1	N/A	
Library: Main Entrance	Grates in Exterior Wheelchair Route [302.3]	Replace grate to meet opening requirement of 1/2" or less - No Grate Exists		1	N/A	
Port & Harbor Office	Protruding Object Over 4" at Entrance [307.2, 305]	Move entrance shelf to provide clear floor space of 30"x48" min for door approach. Not applicable since the shelf does not protrude 4" into the door space.		1	N/A	
Airport	Objects on Public Area Circulation Paths [307.2]	Hand sanitizer protrudes; needs to either be replaced or have a tactile warning		2	1	

Airport	Wheelchair Space in Waiting Rooms [802.1.2, 802.1.3]	Space is there but it needs signage designation so it remains clear		2	1	
Deep Water Dock: Shelter	Reach Range [308]	Dog waste bag dispenser's operable part is measured at 54" above the floor and located above a seating area. Lower dispenser operable part to 48" above the floor; relocate away from the circular stone bench as not to protrude into a sitting person's headspace.		2	1	
Harbor Docks: Transient/Reserved Moorage	Door Hardware [404.2.7] Operable Parts [309]	Round water spigot control(s). Replace controls with lever mechanisms.		2	1	
Harbor Docks: Transient/Reserved Moorage	Installation & Location: Informational sign & marking accessible zone/area [703.4.1]	Provide clear markings on all designated accessible slips and loading zone area(s). For example, painting a thin blue line inside the yellow transient moorage area lines or red loading zone lines for easier detection and recognition of these accessible areas/features.		2	1	
Harbor Docks: Transient/Reserved Moorage	Installation & Location: Information sign & marking accessible Loading/Unloading Zone [703.4.1]	For the designated accessible loading zone area mount signage and paint an additional blue pattern and/or harbor logo-type image for easy detection on the ground. One suggested purpose to use a logo or selected image is to clearly connect this pattern and image with harbor published resource notification material too. Boating charters and their customers with disabilities along with the general public usage will then have a readily detectible, consistent, and recognizable rally point for loading and unloading. Note: Once modifications and changes are made, update and maintain all harbor and port resource		2	1	

		information and website highlighting all the facility's accessible features and processes.					
Harbor Uplands: Fish Cleaning Station/Tables at Ramp 4, Ramp 6, & Fishing Lagoon	Reach Ranges [308]	Reach to dispose gut material into these wagons is too high and beyond the maximum reach range of 48 inches. Recommend as an alternative for equivalent facilitation to add a fish disposal bucket under each accessible table section at all three locations. If needed, place the blue international symbol for accessibility on the bucket and/or signage to discourage improper usage or theft.		2	1		
Harbor Uplands: Fish Cleaning Station/Tables at Ramp 6	Operation [309.4] Faucets [606.4]	At the RAMP 6 Fish Cleaning Station, the operating controls for the water hoses at the accessible table sections are round. Replaced with lever action facets.		2	1		
Library	Tactile Interior Signs [703.5, 703.2, 703.3]	Install tactile signs		2	1		
Library	Clear Area to Side of Front-pulling Door [404.2.4]	Copy Room is tight; Install sign to ask for assistance with opening door		2	1		
City Hall: Downstairs	Tactile Interior Signs [703.5, 703.2, 703.3]	Replace all room/space placards with tactile signs in proper locations		2	2		
City Hall: Upstairs	Tactile Interior Signs [703.5, 703.2, 703.3]	In perm rooms Replace all room/space placards with tactile signs in proper locations		2	2		

Harbor Uplands: Benches & Viewing Areas	Benches [903]	There are seven (7) viewing and resting benches dispersed around the perimeter of the harbor; only one (1) located near RAMP 5 has some form of back support. To improve accessibility, provide an additional bench or accessible seating area -benches that meet ADA standard (i.e. seating with back support). These benches were expensive installments part of the harbor uplands improvement/bike path extension project; instead of replacement, Harbor Maintenance can retrofit backings to them for compliance.		2	2	
Airport	Depth of Counter at Accessible Portion [904.4]	Alter accessible portion so it's the same depth as the standard countertop		2	Contractor	
City Hall: Downstairs	Accessible Service Counter [904.4.1]	Rebuild a portion of City Clerk's counter for accessibility - Present work around exists		2	Contractor	
City Hall: Upstairs	Dimensions of Elevator's Interior [407.4.1]	Depth of elevator too short; replace elevator		2	Contractor	
Harbor Uplands: Fish Cleaning Station/Tables at Ramp 4, Ramp 6, & Fishing Lagoon	Floor or Ground Surfaces [302]	There is at least one accessible vehicular parking space designated near each of the three independent stations; however, as reported in the parking section the path-of-travel surface material is loose gravel and may not be firm, stable, and slip resistant unless it is inter-locking compacted gravel. Ground and surface level in any directions of parking spaces must be firm, level, and slip resistance.		2	Contractor	

Harbor Uplands: Ramp 2 Disposal Sheds	Changes in Surface Level [303] Ramps [405] Openings [302.3]	Used oil collection sites are located on the uplands at RAMP 2 and RAMP 8 for small quantities of boat generated oil, filters, oily rags, and absorbents. There is no proper accessible route to either shed dumping facilities due mainly to the change in level barriers. RAMP 2 Oil Shed has two steel grated ramps with slopes as steep as 30 degrees with no clear floor space to maneuver or reach any of the three different disposal opportunities. In addition, the ramp and floor grates are not in compliance as they allow passage of a sphere more than ½" (13 mm) diameter through a grate opening. Provide a proper accessible route and reach ranges to at least one of the two locations designated for chemical waste dumping or provides some sort of "equivalent facilitation."		2	Contractor	
Harbor Uplands: Ramp 8 Disposal Sheds	Changes in Surface Level [303]	RAMP 8 Oil Shed has a concrete perimeter barrier with a change in level that is more than 1/4" with no clear floor space to maneuver or reach any of the different disposal opportunities. Surface level along accessible route must be free of changes in surface level. Surface level changes cannot exceed ¼" in height.		2	Contractor	
Load & Launch Ramp: Staging Area	Ground Surfaces/Changes in Surface Level [302, 303]	Provide ground surface that is firm, stable, and slip resistant. Maintain to ensure changes in level issues do not occur throughout a season. Paving Staging Area will require a contractor; at a 2 rating staff could designate a paved area for ADA loading, but during summer will require significant staff time to monitor.		2	Contractor	
City Hall: Downstairs	Interior Door Closer Timing [404.2.8]	Adjust door so it takes at least 5 seconds to close - Completed, ADA Compliant		2	Done	

Harbor Uplands: Fish Cleaning Station/Tables at Fishing Lagoon	Changes in Level [303]	There is a step or change in level barrier at the entrance to the Nick Dudiak Fishing Hole Lagoon Fish Cleaning Station. Recommend adding compacted inter-locking gravel or asphalt at the station entrance connecting to the accessible parking space and harbor pedestrian sidewalk arrival points. Area was paved spring 2018.		2	Done	
Library	Wheelchair Space Under Work Surface [305.3]	Proper table exists. Holly will install computer there to be compliant		2	Done	
City Hall: Upstairs	Depth of Counter at Accessible Portion [904.4]	No Need to Alter - use parallel specs and all is OK		2	N/A	
Harbor Docks: Transient/Reserved Moorage	Clear Floor Space [606.2]	Provide a clear floor space of at least 30" by 48" for either forward or parallel to access other available amenities like electricity. Dock in photo is not the ADA designated stalls; the designated stalls are compliant with pathway requirements.		2	N/A	
Harbor Uplands: Ice Bait & Automated Machines	Reach Range [308]	The Bait Box machine operating controls are too high (52 ½ inches) for proper high reach range clearance of 48 inches above the floor. If the machine is lowered to accommodate this part of the standard, then it is likely the lower dispensing outlet portion may fall below the lower threshold of the reach range of 15 inches. Recommend replacing this automated machine with one that does comply with the 2010 ADA Standards in the design and operation of the control mechanisms. This machine is privately owned.		2	N/A	
Airport: Mens Restroom	Door Closer Timing [404.2.8.1]	Adjust door so it takes at least 5 seconds to close		3	1	
Airport: Mens Restroom	Coat Hook Location [603.4]	Relocate coat hook to meet location requirements		3	1	

Airport: Mens Restroom	Location of Grab Bar on Side Wall [604.5.1, 609.4]	Relocate grab bar to meet all location requirements		3	1		
Airport: Mens Restroom	Rear Grab Bar & Location [604.5.2, 609.4]	Locate grab bar to meet all location requirements		3	1		
Airport: Mens Restroom	Toilet Paper Dispenser Location [604.7]	Relocate toilet paper dispenser to meet all location requirements		3	1		
Airport: Womens Restroom	Location of Grab Bar on Side Wall [604.5.1, 609.4]	Relocate grab bar to meet all location requirements		3	1		
Airport: Womens Restroom	Rear Grab Bar & Location [604.5.2, 609.4]	Locate grab bar to meet all location requirements		3	1		
Baycrest Overlook	Toilet Room Sign Locations [703.4.2]	Move signs to comply w/ location requirements		3	1		
Baycrest Overlook	Door Closer Timing [404.2.8.1]	Adjust door so it takes at least 5 seconds to close		3	1		
Baycrest Overlook	Location of Grab Bar on Side Wall [609.4]	Relocate grab bar to meet all location requirements, specifically re: objects below bar		3	1		
Baycrest Overlook	Location of Grab Bar on Rear Wall [609.4]	Relocate grab bar to meet all location requirements		3	1		
Baycrest Overlook	Toilet Paper Dispenser Location [604.7]	Relocate toilet paper dispenser to meet all location requirements		3	1		
City Hall: Downstairs Restroom	Toilet Room Sign Locations [703.4.2, 703.4.1]	Move signs to comply w/ height requirements so they're not blocked by other doors		3	1		
City Hall: Downstairs Restroom	Door Closer Timing [404.2.8.1]	Adjust door so it takes at least 5 seconds to close		3	1		
City Hall: Downstairs Restroom	Coat Hook Location [603.4]	Relocate coat hook to meet location requirements		3	1		
City Hall: Upstairs Restroom	Location of Grab Bar on Side Wall [604.5.1]	Relocate grab bar to meet all location requirements		3	1		

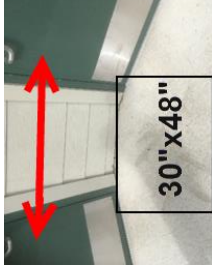
Corner of Bartlett & Pioneer: Restroom	Coat Hook Location [603.4]	Relocate coat hook to meet location requirements		3	1		
Corner of Bartlett & Pioneer: Restroom	Location of Grab Bar on Side Wall [609.4]	Relocate grab bar to meet all location requirements, specifically re: objects above bar		3	1		
End of the Road Park	Door Closer Timing [404.2.8.1]	Adjust door so it takes at least 5 seconds to close		3	1		
End of the Road Park	Coat Hook Location [603.4]	Relocate coat hook to meet location requirements		3	1		
End of the Road Park	Location of Grab Bar on Side Wall [609.4]	Relocate grab bar to meet all location requirements, specifically re: objects above bar		3	1		
Harbor Ramp 4: Restroom	Toilet Room Sign Locations [703.4.2]	Move signs to comply w/ location requirements		3	1		
Harbor Ramp 4: Restroom	Door Closer Timing [404.2.8.1]	Adjust door so it takes at least 5 seconds to close		3	1		
Harbor Ramp 4: Restroom	Toilet Paper Dispenser Location [604.7]	Relocate toilet paper dispenser to meet all location requirements		3	1		
Harbor Ramp 5: Restroom	Toilet Room Sign Locations [703.4.2]	Move signs to comply w/ location requirements		3	1		
Harbor Ramp 5: Restroom	Coat Hook Location [603.4]	Relocate coat hook to meet location requirements		3	1		
Harbor Ramp 6: Restroom	Toilet Room Sign Locations [703.4.2]	Move signs to comply w/ location requirements		3	1		
Harbor Ramp 6: Restroom	Door Closer Timing [404.2.8.1]	Adjust door so it takes at least 5 seconds to close		3	1		
Library: Kid's Room Restroom	Coat Hook Location [603.4]	Relocate coat hook to meet location requirements - No Existing Hook, May Install		3	1		
Library: Mens Restroom	Door Closer Timing [404.2.8.1]	Adjust door so it takes at least 5 seconds to close		3	1		
Library: Mens Restroom	Soap Dispenser Location [308.2.2]	Relocate soap dispenser to meet all location requirements		3	1		

Library: Mens Restroom	Location of Grab Bar on Side Wall [609.4]	Relocate grab bar to meet all location requirements		3	1		
Load & Launch Ramp: Restroom	Toilet Room Sign Locations [703.4.2]	Move signs to comply w/ location requirements		3	1		
Load & Launch Ramp: Restroom	Coat Hook Location [603.4]	Relocate coat hook to meet location requirements		3	1		
WKFL Park	Coat Hook Location [603.4]	Relocate coat hook to meet location requirements		3	1		
WKFL Park	Location of Grab Bar on Side Wall [609.4]	Relocate grab bar to meet all location requirements, specifically re: objects above bar		3	1		
23	Airport: Mens Restroom	Adjust or replace closer; Install lighter door. Replace threshold that meets bevel and height restrictions.		3	2		
	Airport: Mens Restroom	Toilet seat too high; replace toilet		3	2		
	Airport: Mens Restroom	Replace grab bar with longer bar		3	2		
	Airport: Womens Restroom	Replace threshold that meets bevel and height restrictions		3	2		
Airport: Womens Restroom	Toilet Seat Height [604.4]	Toilet seat too high; replace toilet, possibly with a slimmer seat		3	2		
Airport: Womens Restroom	Rear Grab Bar & Location [604.5.2, 609.4]	Replace grab bar with longer bar		3	2		
Airport: Womens Restroom	Threshold Entrance Height [404.2.5, 303.2]	Replace threshold that meets bevel and height restrictions		3	2		
Airport: Womens Restroom	Toilet Seat Height [604.4]	Toilet seat too high; replace toilet, possibly with a slimmer seat		3	2		
Airport: Womens Restroom	Rear Grab Bar & Location [604.5.2, 609.4]	Replace grab bar with longer bar		3	2		
Airport: Womens Restroom	Toilet Paper Dispenser Location [604.7]	Relocate toilet paper dispenser to meet all location requirements		3	2		

City Hall: Downstairs Restroom	Force to Open Door [404.2.9]	Adjust or replace closer; Install lighter door		3	2		
Corner of Bartlett & Pioneer: Restroom	Pipes Below Lavatory Protected/Insulate d [606.5]	Install insulation or cover panel to protect pipes under sink		3	2		
Corner of Bartlett & Pioneer: Restroom	Toilet Room Sign Locations [703.4.2]	Move signs to comply w/ location requirements; Sign is missing all together		3	2		
Deep Water Dock: Restrooms	Pipes Below Lavatory Protected/Insulate d [606.5]	Install insulation or cover panel to protect pipes under sink		3	2		
End of the Road Park 24	Pipes Below Lavatory Protected/Insulate d [606.5]	Install insulation or cover panel to protect pipes under sink		3	2		
Harbor Ramp 4: Restroom	Pipes Below Lavatory Protected/Insulate d [606.5]	Install insulation or cover panel to protect pipes under sink		3	2		
Harbor Ramp 4: Restroom	Force to Activate Flush Control [605.4]	Change/adjust toilet flush control so it takes less than 5lbs of force to activate		3	2		
Harbor Ramp 6: Restroom	Pipes Below Lavatory Protected/Insulate d [606.5]	Install insulation or cover panel to protect pipes under sink		3	2		

Harbor: Transient/Reserved Moorage	Policy and procedure review and modernization reflecting accessible features. Schedules for accessible feature(s) maintenance.	Develop new policies and operational procedures on how these accessible slips are requested, utilized, and maintained for short-term or long-term moorage harboring opportunities.	3	2	
Fishing Hole and Cleaning Stations		Also review any other current policies or procedures that may be affected and adapt or modify them as necessary.			
Maintenance of Accessible Features					
Path of Travel Maintenance/Sn					
ow Removal					
Library: Kid's Room Restroom	Location of Grab Bar on Side Wall [609.4]	Relocate grab bar to meet all location requirements re: surrounding objects	3	2	
Library: Mens Restroom	Force to Open Door [404.2.9]	Adjust or replace closer; Install lighter door	3	2	
Library: Mens Restroom	Stall Door Pulls on Both Sides [604.8.1.2]	Replace hardware	3	2	
Library: Womens Restroom	Stall Door Pulls on Both Sides [604.8.1.2]	Replace hardware	3	2	
Load & Launch Ramp: Restroom	Threshold Entrance Height [404.2.5, 303.2]	Replace threshold that meets bevel and height restrictions	3	2	
WKFL Park	Pipes Below Lavatory Protected/Insulated [606.5]	Install insulation or cover panel to protect pipes under sink	3	2	
Airport: Mens Restroom	Stall Door Self-closing [604.8.1.2]	Add closer or replace door	3	3	
Airport: Womens Restroom	Toilet's Flush Control on Open Side of Closet [604.6]	Move control or replace toilet	3	3	
Airport: Womens Restroom	Stall Door Self-closing [604.8.1.2]	Add closer or replace door	3	3	
Baycrest Overlook	Force to Open Door [404.2.9]	Adjust or replace closer; Install lighter door	3	3	

City Hall: Downstairs Restroom	Toilet's Flush Control on Open Side of Closet [604.6]	Move control or replace toilet		3	3	
City Hall: Downstairs Restroom	Stall Door Self-closing [604.8.1.2]	Add closer or replace door		3	3	
City Hall: Downstairs Restroom	Stall Lock Operability [309.4]	Replace lock so it can be used with one hand and w/o tight grasping/pinching		3	3	
City Hall: Upstairs Restroom	Toilet's Flush Control on Open Side of Closet [604.6]	Move control or replace toilet		3	3	
Corner of Bartlett & Pioneer: Restroom	Force to Open Door [404.2.9]	Adjust or replace closer; Install lighter door		3	3	
End of the Road Park	Force to Open Door [404.2.9]	Adjust or replace closer; Install lighter door		3	3	
Harbor Ramp 5: Restroom	Space from Partition to Toilet's Centerline [604.2]	Shorten wooden bench top to meet space requirements between toilet		3	3	
Harbor Ramp 6: Restroom	Toilet's Flush Control on Open Side of Closet [604.6]	Move control or replace toilet		3	3	
Library: Mens Restroom	Toilet's Flush Control on Open Side of Closet [604.6]	Move control or replace toilet		3	3	
Library: Womens Restroom	Stall Door Self-closing [604.8.1.2]	Add closer or replace door		3	3	
WKFL Park	Force to Open Door [404.2.9]	Adjust or replace closer; Install lighter door		3	3	
Airport: Mens Restroom	Privacy Wall & Door Configuration [404.2.4]	Reconfigure space to meet minimum space requirements		3	Contractor	

Airport: Mens Restroom	Toe Clearance Under Sink [306.3.3]	Move or replace sink to meet under-sink clearance		3	Contractor	
Airport: Mens Restroom	Space from Partition to Toilet's Centerline [604.2]	Move or replace toilet		3	Contractor	
Airport: Womens Restroom	Clear Turn-Around Space for Wheelchair [603.2.1]	Space limited near sink; move/remove partitions, fixtures or objects		3	Contractor	
Corner of Bartlett & Pioneer: Restroom	Maneuvering Clearance [404.2.4]	Door opening clearance on both stalls have limited maneuvering clearance or the clear floor space overlaps. If both doorways are open at the same time, safe access to entering/ exiting could be safety issue. Recommend reverse the door opening swing (outward) on both doors to the opposite latch to provide greater maneuvering clearance for entering and exiting. Another alternative is the door swinging inward if proper clear floor space is provided beyond the arc of the door.		3	Contractor	
		Door opening clearance on both stalls have limited maneuvering clearance or the clear floor space overlaps. If both doorways are open at the same time, safe access to entering/ exiting could be safety issue. Maneuvering clearance must be extended the full length of the doorway and the required latch side or hinge side clearance. Recommend reverse the door opening swing (outward) on both doors to the opposite latch to provide greater maneuvering clearance for entering and exiting. Another alternative is the door swinging inward if proper clear floor space is provided beyond the arc of the door.		3	Contractor	
Library: Kid's Room Restroom	Minimum 48" Vestibule Door Spacing [404.2.6]	Remove inner door or change door swing for one or both doors - N/A Single Unit		3	N/A	
Library: Kid's Room Restroom	Privacy Wall & Door Configuration [404.2.4]	Reconfigure space to meet minimum space requirements - N/A Single Unit		3	N/A	

Library: Kid's Room Restroom	Toilet Paper Dispenser Location [604.7]	Relocate toilet paper dispenser to meet all location requirements - N/A Meets Requirements		3	N/A	
Airport	Drinking Fountain Spout Placement [602.5] Protrusion of Drinking Fountain [307.2]	Replace drinking fountain with one that complies with all sizing requirements. Drinking fountain sticks too far out; replace or add tactile warning		4	Contractor	
Load & Launch Ramp	Boarding Piers at Boat Launch Ramps [1003.2.2]	Not required or prioritized; but recommend due to the steeper slope consider enhancing and improving the ramp safety features and texture of the surface to improve safety, ambulation, and traction during inclement weather. Staff ensures the launch ramp is slip resistant/safe.		4	N/A	

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ADA Grievance Form

This Grievance Form is established to meet the requirements of the Americans with Disabilities Act of 1990 (ADA). It may be used by anyone who wishes to file a complaint alleging violation on the basis of disability in the provision of services, activities, programs or benefits by the City of Homer. The City's Personnel Policy governs employment-related complaints of violation.

The complaint should contain information about the alleged violation such as name, address, phone number of complainant and location, date, and description of the problem. Alternative means of filing complaints, such as personal interviews or a tape recording of the complaint will be made available for persons with disabilities upon request. All written complaints received by the ADA Coordinator or designee, appeals to the City Manager or designee, and responses from these two offices will be retained by the City of Homer for at least three years.

If you need assistance, require an accessible format, or have questions about this form, please contact the City of Homer ADA Coordinator at: mjacobsen@ci.homer.ak.us or (907) 235-3130. [The City of Homer's Grievance Procedures can be found by selecting this link.](#)

Type of Grievance (check all that apply) *

- ☐ Accommodation Request
- ☐ City Program/Service
- ☐ City Facility Accessibility
- ☐ Other

Reporting Individual

Full Name *

Mailing Address *

City *

State *

Zip Code *

Phone *

Alternate Phone

Email *

- None -

Details of Violation

Date of Incident * 

Per City of Homer Grievance Procedures, grievances should be submitted as soon as possible but no later than 60 calendar days after the alleged violation.

Time of Incident : ☒ am ☐ pm

Please include an estimated time, if known.

Department/Facility/Location Involved *

Briefly describe the location, or name the department/facility involved

Describe the Violation *

Please describe the incident/violation.

Have attempts been made to resolve the violation through a City Department? *

- Select -

What do you recommend as a solution?

We value your opinion. Please describe your recommended solution.

I, the reporter/authorized representative for this grievance, warrant the truthfulness of the information provided in this application.

Electronic Signature *

Please type your First and Last Name

☐ I understand that checking this box constitutes a legal signature confirming that I acknowledge and agree that I am the person identified above and that I acknowledge and agree to the above Terms of Acceptance.

Submit



ADA Compliance

[City of Homer ADA Compliance Program](#)

[City of Homer Notice under the Americans with Disabilities Act](#)

[Grievance Procedures](#)

Published on *City of Homer Alaska Official Website* (<https://www.cityofhomer-ak.gov>)

[Home](#) > [City of Homer ADA Compliance Program](#) > [ADA Grievance Form](#) > [Webform results](#) > ADA Grievance Form

Submission information

Form: ADA Grievance Form [1]

Submitted by rtussey

Tuesday, December 4, 2018 - 8:43am

172.16.64.18

Type of Grievance (check all that apply)

- Accommodation Request
- Other

Things

Reporting Individual

Full Name Rachel Tussey

Mailing Address 123 Street

City Homer

State Alaska

Zip Code 99603

Phone 123-4567

Alternate Phone

Email rtussey@cityofhomer-ak.gov

I am reporting:

On Behalf of Myself

Details of Violation

Date of Incident 12/03/2018

Time of Incident 5:00 pm

Department/Facility/Location Involved City Hall

Describe the Violation
test Email, but I ran into a door

Have attempts been made to resolve the violation through a City Department?
Yes

The clerks didn't tell anyone

What do you recommend as a solution?
Stay being awesome

I, the reporter/authorized representative for this grievance, warrant the truthfulness of the information provided in this application.

Electronic Signature
Rachel Tussey

I understand that checking this box constitutes a legal signature confirming that I acknowledge and agree that I am the person identified above and that I acknowledge and agree to the above Terms of Acceptance.

Source URL: <https://www.cityofhomer-ak.gov/node/40681/submission/26241>

Links
[1] <https://www.cityofhomer-ak.gov/ada/ada-grievance-form>