



Homer City Hall
491 E. Pioneer Avenue
Homer, Alaska 99603
www.cityofhomer-ak.gov

City of Homer Agenda

**Parks, Art, Recreation & Culture Advisory Commission
Thursday, September 19, 2019 at 5:30 PM
Council Chambers**

CALL TO ORDER, 5:30 P.M.

AGENDA APPROVAL

PUBLIC COMMENTS UPON MATTERS ALREADY ON THE AGENDA (3 minute time limit)

VISITORS/PRESENTATIONS (10 minutes)

RECONSIDERATION

CONSENT AGENDA All items on the consent agenda are considered routine and non-controversial by the Parks Art Recreation & Culture Advisory Commission and are approved in one motion. There will be no separate discussion of these items unless requested by a Commissioner or someone from the public, in which case the item will be moved to the regular agenda and considered in normal sequence.

A. Minutes for the August 15, 2019 Regular Meeting

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STAFF & COUNCIL REPORTS / COMMITTEE REPORTS (20 minute limit)

A. Staff Report - Deputy City Planner Engebretsen

B. Parks Maintenance Report - Matt Steffy, Parks Coordinator

Page 13

C. Community Recreation Report - Mike Illg, Recreation Manager

PUBLIC HEARING

PENDING BUSINESS (15 minute limit)

NEW BUSINESS (15-20 minute limit)

A. Elections for Office of Chair & Vice Chair

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B. Community Artwork Selection Panel for the Homer Public Library

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i. Call to Artists Public Art at the Homer Public Library Entry Info

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C. Funding Request for New Bench Plaque

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[D.](#) Review of Karen Hornaday Park Plan

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[E.](#) Campgrounds & Parking Areas on the Homer Spit

INFORMATIONAL MATERIALS

[A.](#) Ordinance 19-36 HART Funds for Woodard Creek & Fairview Trails

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[B.](#) 2019 Annual Calendar

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[C.](#) 2019 Commissioner Attendance at City Council Meetings

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COMMENTS OF THE AUDIENCE (3 minute limit)

COMMENTS OF THE CITY STAFF

COMMENTS OF THE CITY COUNCILMEMBER (if present)

COMMENTS OF THE CHAIR

COMMENTS OF THE COMMISSION

ADJOURNMENT

Next Regular Meeting is **Thursday, October 17, 2019** at **5:30 p.m.** All meetings scheduled to be held in the City Hall Cowles Council Chambers located at 491 E. Pioneer Avenue, Homer, Alaska.

Session 19-06 A Regular Meeting of the Parks, Art, Recreation and Culture Advisory Commission was called to order on August 15, 2019 at 5:33 pm by Chair Ingrid Harrauld at the Cowles Council Chambers City Hall located at 491 E. Pioneer Avenue, Homer, Alaska.

PRESENT: COMMISSIONERS LEWIS, FAIR, HARRALD, ARCHIBALD, ROEDL, ASHMUN,
AND SHARP

ABSENT: COMMISSIONERS BARNWELL (EXCUSED) AND LOWNEY

STAFF: DEPUTY CITY PLANNER ENGEBRETSEN
DEPUTY CITY CLERK KRAUSE
PARKS MAINTENANCE COORDINATOR STEFFY
COMMUNITY RECREATION MANAGER ILLG

APPROVAL OF THE AGENDA

Chair Harrauld requested a motion to approve the agenda.

LEWIS/ARCHIBALD - MOVED TO APPROVE THE AGENDA AS WRITTEN.

There was a no discussion.

VOTE. NON OBJECTION. UNANIMOUS CONSENT.

Motion carried.

PUBLIC COMMENT ON ITEMS ALREADY ON THE AGENDA

Karin Marks, city resident and Economic Development Advisory Commission Chair, commented on the Wayfinding and Streetscape Plan, believing it to be practical and provide a guide for the city in making purchases for the future, expressing her agreement with the Planning Commission recommendation to Council to separate the plan from the Transportation Plan update and in establishing a Task Force to create the plan. She noted that the estimated cost is \$25,000 to \$40,000 in response to a question from the Commission.

VISITORS

A. Wayne Aderhold, Klondike Alley Pedestrian Trail

Mr. Aderhold apologized for missing the June meeting and appreciated the information being shared by Ms. Engebretsen to the Commission. He acknowledged the concerns of the Commission with the Project not being on the list before being included on the CIP but informed the Commission that the Poopdeck Trail was not on the list either when it was built. He commented

that this proposed trail is a true multi-use corridor.

Mr. Aderhold provided information on the Land Trust and that it would also directly benefit that trail, the businesses that back up to the corridor, is centrally located, correct drainages issues and provide a direct, safe route to City Hall, the College and neighboring businesses. He acknowledged that the cost estimates that were provided are without the benefit of design, it could be initially constructed as a gravel trail but since the first part of the corridor is vehicle accessible he is not sure if that would be the best route for the future and did not see it becoming a vehicle free corridor in the future either.

Mr. Aderhold responded to questions from the Commission regarding dirt work requirements, ADA Accessibility, and right of way versus easement.

Commissioner Archibald commented that while this would be an alternative for people to get around and away from the busy Pioneer Avenue the Commission at this time is focused on sidewalk and parks projects, but did offer an alternative of getting a few people together and walking the proposed project. He noted that he recently read about the interest in creating access such this.

Mr. Aderhold appreciated the Commission's consideration and acknowledged the current focus that they have but wanted to get his proposal on the radar.

RECONSIDERATION

ADOPTION OF THE CONSENT AGENDA

A. Minutes for the Regular Meeting on June 20, 2019

Chair Harrauld requested a motion to approve the Consent Agenda.

LEWIS/ASHMUN - MOVED TO APPROVE THE CONSENT AGENDA.

There was no discussion.

VOTE. NON-OBJECTION. UNANIMOUS CONSENT.

Motion carried.

STAFF & COUNCIL REPORTS/COMMITTEE REPORTS/BOROUGH REPORTS

A. Staff Report from Deputy City Planner Engebretsen

Ms. Engebretsen stated her report is short providing a status update on the Land Trust Trail project, noting the hurdles that are having to be dealt with since Homer is a hillside community

as far as accessibility so will be meeting with the Independent Living staff to analyze and problem solve and move forward. The Land Trust has received a grant for wayfinding and signage for their project.

Ms. Engebretsen reported the disappearance or removal of “Stinky” the sea lion on the spit. She then reported that Council has approved a biennial budget and this means that if a project has been approved they have two years to accomplish it. They have changed how reserve funds are handled, individual reserve funds are going to be combined into the KARMA fund. There will be a list of priority projects. How this will work is to be determined as there are no policies or process. This will not affect the HART funds since this was a restricted fund. It can only be used for projects and things that the voters approved. If there is anything relevant to the Roads or Trails she will bring it to the Commission. Also the \$500,000 to be designated for road paving or similar projects has been eliminated.

B. Parks Report - Matt Steffy, Parks Maintenance Coordinator

Mr. Steffy provided a laydown of his report. He noted that it is shorter than usual as he is still acclimating to typing left handed so his reports will mostly be verbal until he has the full use of his hand.

Mr. Steffy reported on the following:

- Seasonal Temporary Staff Leaving and Starting – Will have Staff through November
- Needle Exchange Pros and Cons update – refining this project
- Ben Walters Park Playground Equipment installation. Decision made to send out for bid the site prep work and foundations for the equipment. Staff and Rotary members will then install.
- Skate Park- will be working with Community and user groups to make improvements and refinements to this park.
- Jack Gist Park – Softball Tournament went well, improvements are in discussion.
- Improvements at Jack Gist Park
- Little League extension of dates

June 2019 Camping:

Mariner: 713
Fishing Hole: 1029
Tent Area 1: Closed
Tent Area 2: 187
Hornaday: 361

Total Camping: 2290
Total People: 4227
June 2019 Revenues: \$45,867
June 2018 Revenues: \$55,743

July 2019 Camping:

Mariner: 964
Fishing Hole: 1762
Tent Area 1: Closed
Tent Area 2: 368
Hornaday: 535

Total Camping: 3629
Total People: 6548
July 2019 Revenues: \$72,400
July 2018 Revenues: \$77,712

Chair Harrauld commented on Ben Walters Park and the improvements that Mr. Steffy and his staff have done.

C. Community Recreation – Mike Illg, Recreation Manager

Mr. Illg commented that he appreciates having the Portal toilets on the Spit.

Mr. Illg thanked the Commissioners and provided a brief report on the upcoming issue of the Fall Winter Catalog. Due to the changes made the printer will no longer be putting staples in the center, he held up a sample catalog that will be a larger format and folded. He noted that they are allowing for a color front and back cover also. He commented that he wished he was a graphic designer but sadly he is not.

Mr. Illg reported on the following:

- Pickleball Tournament in June had 75 participants and generated \$1800
- City of Homer and Borough School District renewed the 3 year facilities us agreement with one change, a background check requirement that includes all volunteers, contractors and employees which means additional administrative duties on his part
- A sponsor has been obtained for Gaming – Board Games, bean bag toss, etc. for 6 months. This means that it will be offered free of charge for attendees. This will be sponsored by the local toy store
- The Center collaborated with Community Recreation Programming to provide youth programming for de-stigmatization to work with kids with and without disabilities or behavioral issues. Very successful this summer. Some hiccups due to staffing issues. Lots of great feedback from parents and kids.
- The potential for a school strike will affect the Community recreation program. If a strike happens then a shift will be made to operate out of the HERC. He will forward all phone calls and have a laptop. He has reached out to SPARC and in development is a Urgency Plan. They are creating a backup plan that as a community they can still provide a safe opportunity for kids to go after school.
- Community Recreation desperately needs staffing. He related some detriment to not having one additional staff person.

Mr. Illg responded to questions from the Commission on the following:

- Availability of Businesses advertising in the catalog and marketing that opportunity
- The program that was conducted with the Center was for ages 7-12 and limited to 30 children, 15 centered and 15 not with participants not having knowledge of who was who.
- Budget request will be submitted to the City Manager the week of August 22, 2019. He noted that Community Recreation is not set up as an Enterprise, and a paid employee will benefit the program providing a number of reasons to have an additional fulltime staff member.
- The website to sign up to be a volunteer and the background check system online for

School District he acknowledged receiving several inquiries and will help those that need the assistance to navigate their way through that system.

- He will be able to consult with the School Secretary if the person has completed their background check but he will not receive direct notice.
- At this point the program is in a wait and see mode as far as the pending school strike with notifications and shifting of programs.

Mr. Illg departed the meeting at 6:30 p.m.

PUBLIC HEARING

PENDING BUSINESS

A. Klondike Alley Pedestrian Trail Project

Chair Harrald introduced the item by reading of the title into the record.

Commissioner Sharp commented that the project represented a great template and could be a platform for some community activists but this Commission has done a lot of work on the sidewalks and believes that continuing to focus on that would provide a greater impact to the public which he opined was a bigger deal.

Commissioner Ashmun commented that she did not believe that it should be in the Non-motorized Transportation Plan since it was not a non-motorized trail. She was against pushing forward from this point.

Commissioner Archibald disagreed stating that it did fit into the Plan and that barriers could be placed from the point that the businesses do not need access but also noted that it would be very difficult to obtain funding if it was not included in a plan.

Chair Harrald supported most projects for trails and it would provide alternative route for cyclists away from the busy Pioneer Avenue.

Commissioner Lewis was willing to make a motion to add it to transportation plan.

Deputy City Planner Engebretsen interjected that the appropriate motion would be to add it to the Capital Improvement Plan since there are more details to address to add it to the Non-motorized Transportation Plan.

LEWIS/HARRALD MOVED TO ADD THE PROJECT TO THE CAPITAL IMPROVEMENT PLAN AS A PEDESTRIAN TRAIL FROM THE GROG SHOP ALIBI ALLEY ACCESS.

There was a brief discussion on the area being a designated right of way and that will never change, there are other businesses that back onto the area that may have some input and not be

aware of this proposal, the cost to improve several hundred feet of a trail is not the best use of available funding, better to have a grass roots effort to accomplish this project, and hesitation to include this on the CIP since there are currently projects that have been included for several years or more, inclusion on the CIP would put it in the public radar whereas it may not get the attention it needs, there are other more dire infrastructure that should be championed by comparison.

VOTE. NO. ASHMUN, ROEDL, ARCHIBALD, HARRALD, SHARP, FAIR
VOTE. YES. LEWIS.

Motion failed.

Chair Harrauld thanked Mr. Aderhold for his time and efforts in presenting his project.

- B. Staff Report from Deputy City Planner Engebretsen re: Wayfinding and Streetscape Plan
 - 1. Staff Report dated April 4, 2018 re: Proposed Wayfinding and Streetscape Plan
 - 2. Excerpt of City of Soldotna Wayfinding Plan
 - 3. Excerpt of April 19, 2018 Commission Minutes

Chair Harrauld introduced the item into the record by reading of the title.

Deputy City Planner Engebretsen reviewed her report and provided a summary of the actions taken by the City Council and Economic Development Advisory Commission.

SHARP/ASHMUN MOVED TO FORWARD A RECOMMENDATION OF SUPPORT FOR THE PROPOSED WAYFINDING AND STREETSCAPE PLAN FOR THE 2020-2021 BUDGET CYCLE.

Commissioners questioned the development of signage design, public input, and that the commission is supporting the idea to create a plan which will offer a standardization of the process.

Deputy City Planner Engebretsen provided a brief explanation of the planning process what was the best approach to allow public input on the plan for Homer.

Discussion ensued on the possible process that could be conducted for Homer versus what was done in other communities and will be applied to City of Homer facilities only.

VOTE. NON-OBJECTION. UNANIMOUS CONSENT.

Motion carried.

NEW BUSINESS

A. FY2020 Budget

Chair Harrald introduced the item and asked for Deputy City Planner Engebretsen to provide input.

Discussion ensued on the past support for Mr. Illg and previous requests for additional staffing.

ASHMUN/LEWIS MOVED TO RECOMMEND THAT CITY COUNCIL INCREASE COMMUNITY RECREATION STAFFING BY ONE FTE AND ADDITIONALLY RECOMMEND A SIGNIFICANT INCREASE IN PART TIME STAFFING AS WELL.

Discussion ensued on whether this should be two separate motions. This subject was discussed fully with the Finance Director, City Manager, Mr. Illg and Mr. Steffy. City Council can separate and approve one or the other and or both. Further discussion was also brought to the floor on providing individual reasons for the need of additional staffing and the possibility of misperceptions of those reasons.

SHARP/LEWIS MOVED TO AMEND THE MOTION TO INCLUDE THE AMOUNT OF \$15,000 FOR TEMPORARY STAFF.

There was no further discussion.

VOTE (Amendment). NON-OBJECTION. UNANIMOUS CONSENT.

Motion carried.

Further discussion ensued on presenting a list to Council on the additional services that could be provided if they have additional help. Staff explained that Council will support the additional costs if the Community wants the additional services and is willing to fund it. There is definitely a need. Council does listen to the Commission's and by submitting the request to Council and submitting a number with that request for temporary staffing is really helpful.

VOTE. (Main). NON-OBJECTION. UNANIMIOUS CONSENT.

Motion carried.

Deputy City Planner Engebretsen reported that the City Manager requested a list of deferred maintenance needs and she met with Mr. Illg and Mr. Steffy and they presented a long list of items such as Scheduling Software. The City Manager will review and determine the best project to include in the CARMA fund and there are a lot of things on the table. This will be a process and encouraged the Commission to attend the meetings in the Fall, and requested any items that the Commission would like to see funded this is a good time to bring it up. She did note that the restrooms at Karen Hornaday Park were very much on the City Manager's radar.

Commissioner Lewis inquired where the name CARMA came from and Ms. Engebretsen was

unsure.

A brief discussion ensued on the Bayview Park playground equipment replacement and playing surface replenishment.

The Commission agreed by consensus to include the Bayview Park Playground Equipment replacement and playing surface as a budget request.

Commissioner Sharp lobbied the Commission to consider inclusion of other parks for consideration of deferred maintenance, noting the use of Jack Gist could use new Playground Equipment. This park is used all year round. He did not see a difference and that they should not discount one park over the other.

Additional discussion ensued on the reasoning to request the funding for the improvements to Bayview Park over the other city parks. It was then determined that each Commissioner can submit additional budget requests to Ms. Engebretsen for the October meeting.

INFORMATIONAL MATERIALS

A. Commission Annual Calendar 2019

B. Commissioner Attendance at City Council Meetings 2019

Commissioner Lewis volunteered for the August 26, 2019 Council meeting.

Chair Harrauld volunteered for the September 9, 2019 Council meeting.

Commissioner Sharp volunteered for the September 23, 2019 Council meeting.

Chair Harrauld then noted for the record that the Bylaws that were approved by the Commission in the spring will be scheduled to go before Council in September at the meeting on September 23rd. The City Manager is implementing some minor changes asking that sponsors be obtained for Resolutions instead of Department Directors, the City Manager or the Commissions or Board. So requested when they speak to before City Council it would be great if they could request a sponsor from the Council for the resolution to update their Commission Bylaws.

It was noted that Councilmember Aderhold was in the audience and Chair Harrauld inquired if it was inappropriate at this time to ask her to support the needed resolution.

Councilmember Aderhold voiced from the audience that she would be willing to be a sponsor for the resolution.

Chair Harrauld expressed appreciation on behalf of the Commission for Councilmember Aderhold's willingness to sponsor the resolution amending the Commission Bylaws.

COMMENTS OF THE AUDIENCE

Wayne Aderhold, expressed his appreciation for the Commission considering his project and he understood that it was an oddball project and that it would be costly but he will keep working on it and it will come up again. He wanted to get the project on the radar.

Donna Aderhold, city resident, commented that it was very fun sitting on this side of the table, she attended this meeting to support Wayne and came directly from an ADA Compliance Committee meeting. She wanted to provide the Commissioners with information on a couple of things from that perspective, the Karen Hornaday Park restrooms hopefully will be on the CIP, the ADA Committee is hoping to address some existing issues with public restrooms and with replacing the bathroom at Karen Hornaday Park. The Committee is also proposing a Self-Evaluation and Transition Plan for city Parks, Trails and additional city facilities that were not included in the first plan.

COMMENTS OF THE CITY STAFF

Deputy City Planner Engebretsen reported that she did speak with the City Manager about the restroom at Karen Hornaday Park, and in our current CIP project description list the road project and we have funding for road improvements and the restroom and ADA things that Councilmember Aderhold spoke about are being recognized and addressed on multiple sides so she expects the Karen Hornaday project description to change to move and shift it to the ADA component. The city should be reaching the point of closure. Staff has been busy. Thank you for coming out on a bright sunny day.

COMMENTS OF THE COUNCILMEMBER

COMMENTS OF THE CHAIR

Chair Harrauld recognized the efforts and work by Mr. Illg and Mr. Steffy and complimented him of the appearance of all the parks in such a dry hot summer. She announced the Shakespeare in the Park event at Karen Hornaday Park.

COMMENTS OF THE COMMISSION

Commissioner Ashmun commented it was good to be back.

Commissioner Roedl appreciated Wayne for coming to the meeting. He seemed to be a guy who was determined to get something done. He spoke to the contractor for Pioneer Avenue for a estimate of the costs to put a sidewalk from Pioneer to Herndon so the commission would have an idea of the costs of installing a sidewalk. He also spoke to Carey Meyer who told him that there was funds for trails but sidewalks were not trails so was unsure that there would be funding available. He will be absent from the September meeting.

Deputy City Planner Engebretsen explained that there is funding for the sidewalk as the HART fund was used for Soundview. It is just another pot of money not the Trails side. If Commissioner Roedl could get cost estimates that would help open up more dialog on the project.

Commissioner Archibald commented that he has been approached by a number of people concerned on the proposed Seafarers Memorial Parking Lot Expansion project and erosion and he would like to have that issue on the agenda for the September meeting. He knows that Mr. Steffy would like to have that area as a camping area.

Deputy City Planner Engebretsen requested Commissioner Archibald to stop by and see her in her office next week regarding the matter.

Commissioner Sharp thanked Wayne for his energy on the project and the Poopdeck. He apologized to the Commission as he did not do anything on the de-accessioning as he was having too much fun spending time with his daughter this summer. He thanked Councilmember Aderhold for attending the meeting as they rarely get Councilmembers attending their meeting, it was great. The End of the Road Park bench is installed. He would like to have on the agenda a request for additional funding to purchase a new plaque. He reported working with Deputy City Clerk Krause and the donor they rushed one and that the wording needs to be modified and it needs to be larger, but they were able to have something for the donor.

Commissioner Fair announced that he will not be present for the September meeting.

Commissioner Lewis echoed all the sentiments expressed tonight and also complimented Matt for having the bathrooms on the Spit have been great, clean well stocked and it's been really nice to have that before going out fishing.

Chair Harrauld then recognized overlooking Deputy City Clerk Krause.

Deputy City Clerk Krause announced that the Municipal Art Collection is available on the website.

ADJOURNMENT

There being no further business to come before the Commission, the meeting was adjourned at 7:25 p.m. The next regular meeting is scheduled for **THURSDAY, SEPTEMBER 19, 2019** at 5:30 p.m. at City Hall Cowles Council Chambers 491 E. Pioneer Avenue, Homer, Alaska.

RENEE KRAUSE, MMC, DEPUTY CITY CLERK

Approved: _____



City of Homer

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Public Works

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Memorandum

TO: PARKS, ART, RECREATION AND CULTURE ADVISORY COMMISSION

FROM: MATT STEFFY, PARKS MAINTENANCE COORDINATOR

DATE: SEPTEMBER 13, 2019

SUBJECT: GREATEST PARKS IN THE UNIVERSE STAFF REPORT

- The Wooden Boat Festival was held at Fishing Hole Campground on August 31st and September 1st. There was a smaller crowd than usual this year, but the event was a success.
- Burning Basket was held on September 15th. The theme this year was "Radiate." The event was held two weeks later than usual to coincide with the World Arts Festival.
- Staff began work on a facelift for Ben Walters Bathroom. Paint is being stripped away and the floors and walls will be redone.
- Bid closed on the installation of the foundation posts for the ben Walters Playground Project. Dutch Boy will be doing the install and Rotary will work with me to schedule a day to do playground assembly.
- Bids closed on Karen Hornaday Traffic Calming measures. Southern Exposure LLC will begin placing boulders in the second half of September. The next phase will be placement of treated logs, which will be done in-house.
- I met with volunteers who expressed interest in continuing work on the newer trails around Karen Hornaday Park. The city will provide materials such as small boulders and fill material and the volunteers will provide the labor.
- The first phase of construction on the KHLT/City of Homer Poopdeck Platt Trail extension has been completed. City staff will be working with KHLT staff to assist with a few punch-list items and KHLT will pursue some funding for the additional work to occur next spring.
- RFQs have been issued for the paving of the ADA parking spot at the trailhead behind the ILC and a resurfacing and regrading of Poopdeck Trail between Grubstake and Hazel. This work was approved by Council in Ordinance 19-29.
- I met with representatives of the Homer Chamber of Commerce to begin planning on the format of the new Homer Halibut Derby. It will be a two day tournament similar to the Winter King Tournament and will feature a central location for weigh-in, vendors, a beer garden, and maybe a stage. Potential site under review is The Nick Dudiak Fishing Lagoon and the Water Trail Pavilion.
- The Kachemak Bay National Estuarine research Reserve held their annual Paddle & Run on September 14th. Participants ran on Kachemak Drive as the Mud Bay Trail is not passable.
- Budget proposal has been prepared for Parks-Cemetery for 2020-2021. Adjustments include an increase to Operating Supplies and Buildings and Grounds to reflect recent costs; an increase in seasonal staff to reflect the funding of one staff member out of HART funds for trail work; a proposal to add dumpsters at the campgrounds; and funding for staff shirts.

August 2019 Camping:

Mariner:	621
Fishing Hole:	766
Tent Area 1:	Closed
Tent Area 2:	257
Hornaday:	312

Total Camping:	1,956
Total People:	3,750
August 2019 Revenue:	\$39,532
August 2018 Revenue:	\$33,395

2018 Total Revenue:	\$203,799
2019 YTD Revenue:	\$183,799



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Memorandum

TO: PARKS, ART, RECREATION AND CULTURE ADVISORY COMMISSION
FROM: RENEE KRAUSE, MMC, DEPUTY CITY CLERK
DATE: SEPTEMBER 4, 2019
SUBJECT: ELECTIONS

Every year in September unless otherwise needed Elections are conducted for Chair and Vice Chair.

Typically the office of Vice Chair is called for first in this Commission.

The Commission will need to determine if they want to conduct the elections by Voice Vote, Show of Hands or Secret Ballot.

Once decided the Chair will call for nominations of Vice Chair.

Upon hearing no further nominations from the Commission the Chair will close the nominations.

Chair will then call for the vote in the manner agreed upon by the commission.

The Clerk will tally/note the votes for each candidate nominated. If only one candidate is nominated the candidate must accept the nomination for the office of Vice Chair.

The Chair will then conduct the vote for the office of Chair (or if desired may turn the gavel over to the newly Elected Vice Chair) and will conduct the vote in the same manner as conducted for the office of Vice Chair.

The gavel/meeting will be turned over (or proceed) to the newly elected (or re-elected) Chair to conduct the remainder of the meeting.



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Memorandum

TO: PARKS, ART, RECREATION AND CULTURE ADVISORY COMMISSION

FROM: RENEE KRAUSE, MMC, DEPUTY CITY CLERK

DATE: AUGUST 29, 2019

SUBJECT: COMMUNITY ARTWORK SELECTION PANEL FOR THE HOMER PUBLIC LIBRARY

Every year Friends of the Homer Library puts out a call for art through a program called “Art in the Library”.

This year the entries are due by Thursday, September 19, 8:00 pm.

The panel consists of one member of the Library Advisory Board, one member of the Friends of the Homer Public Library, one member of the Parks, Art, Recreation, and Culture Commission, and the Director of the Homer Public Library.

We will meet **Wednesday, September 25, 2019 from 12:00-1:00 pm at the library** to select the pieces for the following year. Submission guidelines for the artwork is attached.

This is a one meeting requirement unless some unforeseen event happens to require a reschedule or additional meeting.

Is there a member from the Commission interested in being on the Community Artwork Selection Panel, to select the artwork to be put on display at the library?

Recommendation

Commission to seek volunteer interested in sitting on the panel. If more than one volunteer perform a vote selection by secret ballot.

Call to Artists – Public Art at the Homer Public Library

Work Media: Looking for local artists to exhibit two-dimensional work (paintings, prints, collage, photography, etc.) in the Fireplace Reading Room at the Homer Public Library at 500 Hazel Avenue, Homer, Alaska.

Exhibit Display Area: Two hanging spaces in the Fireplace Reading Area of the Homer Public Library, 48"x96" and "96x96". Work does not need to "fill" these spaces. Work may be hung gallery or parlor style.

Entry Requirements: Work may not be for sale at the library. Two-dimensional work only. Artist contact information will be posted. Work should not have been displayed in the Homer community for at least a year prior to your assigned exhibit.

Sample Requirements

1. Email cover letter describing exhibition proposal to mercedes@friendshomerlibrary.org.
2. Attach digital images of proposed work (actual work to be exhibited, not samples). Images should be presented in JPEG format with image size set to 72 dpi resolution, 600x1000 pixel image size approximately (large enough for good projection quality).
3. Artist Resume including biography, educational background, and exhibition record. Extensive exhibition history is not required of the artist. Looking for established and emerging artists in the Homer Public Library Service Area.

Timeline: Exhibit during November 2019-October 2020, for approximately three months per artist.

Entries Due: Thursday, September 19, at 8:00 pm.

Selection Process: The Community Artwork Selection Panel consists of one member of the Library Advisory Board, one member of the Friends of the Homer Public Library, one member of the Parks, Art, Recreation, and Culture Commission, and the Director of the Homer Public Library. The selection process will be blind, the identity of the artist not included with the work.

Notification to artist: Artists will be notified by October 15, 2019.

Accepted Artwork: Must be ready to hang, either stretched or framed. No unframed, not matted, or otherwise unsupported paper artwork accepted. Fiber arts must be ready to hang from standard hanging equipment. Artists accept all responsibility for the work throughout the exhibit period.

Delivery: Artwork must be delivered one week before scheduled exhibit.

Pickup Artwork by: one week after exhibit is scheduled to end.

Sales: Artwork may not be for sale. Contact information of the artist will be exhibited.

Contact: Mercedes Harness, coordinator of the Friends of the Homer Public Library
mercedes@friendshomerlibrary.org or 435-3195.



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Memorandum

TO: PARKS, ART, RECREATION AND CULTURE ADVISORY COMMISSION

FROM: RENEE KRAUSE, MMC, DEPUTY CITY CLERK

DATE: SEPTEMBER 12, 2019

SUBJECT: REQUEST FOR ADDITIONAL FUNDING TO PURCHASE NEW PLAQUE FOR THE BENCH AT
END OF THE ROAD PARK

Recently a donated bench from Brandy Evans of North Carolina in honor of her parents who visited Homer frequently and expressed that it was their most favorite place to visit, was installed in the End of the Road Park on the Homer Spit. In the quest to meet a deadline by the donor to surprise her parents an identification plaque was purchased and installed prior to their leaving Homer in June.

The plaque ended up being very small and not adequate for the bench and it is recommended to be replaced with a larger more appropriate plaque.

The donor expressed her dismay in the plaque due to its size and that making it very hard to see and read but understood the effort to meet the time sensitive deadline. She was very pleased with the construction and style of the bench.

This request is for the funds in the amount of \$200. Currently the PARC fund has a balance of over \$1200. This amount will allow for the purchase and engraving plus delivery of an appropriately sized plaque befitting the donation of the bench which will then be installed in preparation for the next visit of Ms. Evans parents.

Recommendation:

Make a motion to expend from the PARC fund the amount not to exceed \$200 for the replacement of the plaque for the bench in the End of the Road Park on the Homer Spit.



City of Homer

www.cityofhomer-ak.gov

Planning

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Memorandum

TO: PARKS, ART, RECREATION AND CULTURE ADVISORY COMMISSION

FROM: JULIE ENGEBRETSEN, DEPUTY CITY PLANNER

DATE: SEPTEMBER 13, 2019

SUBJECT: REVIEW OF KAREN HORNADAY PARK PLAN

PARCAC reviews relevant plans and documents periodically, generally following the timeframes listed on our annual calendar. The park plan can be found on-line at <http://www.cityofhomer-ak.gov/recreation/karen-hornaday-park-playground-ball-fields>.

The City Council approved funding for road, parking lot and speed bump improvements, which are not yet completed. It would be helpful to have a conversation about restroom replacement, and discussion of related Capital Improvement Plan projects. The CIP is approved for this year, but when the City applies for grants, I am frequently asked for more information.

I'd like your thoughts on a few things! If you get a chance, please go visit the current restrooms in the park, if you are not familiar with them.

CITY OF HOMER
HOMER, ALASKA

Venuti

ORDINANCE 19-36

AN ORDINANCE OF THE CITY COUNCIL OF HOMER, ALASKA,
AUTHORIZING THE EXPENDITURE IN AN AMOUNT UP TO \$1,500
FROM THE HART FUNDS FOR WORK ON THE WOODARD CREEK
AND FAIRVIEW TRAILS WITHIN KAREN HORNADAY PARK

WHEREAS, Ordinance 2017-21 authorized the expenditure of \$8,000 to construct trails
within Karen Hornaday Park; and

WHEREAS, More work is needed to ensure a safe and sustainable trail; and

WHEREAS, The Parks, Art, Recreation and Culture Advisory Commission voted to use
\$500 of its funds for this work but finds that additional material and labor is needed.

NOW, THEREFORE, THE CITY OF HOMER ORDAINS:

Section 1. The FY 2019 Capital Budget is hereby amended by appropriating \$1,500 for
work on the Woodard Creek and Fairview trails within Karen Hornaday Park.

<u>Account No.</u>	<u>Description</u>	<u>Amount</u>
165 -0375	HART Trails	\$1,500

Section 2. This is a budget amendment ordinance, is not permanent in nature, and
shall not be codified.

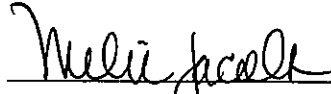
ENACTED BY THE CITY COUNCIL OF HOMER, ALASKA, this 26th day of August, 2019.

CITY OF HOMER



KEN CASTNER, MAYOR

ATTEST:



MELISSA JACOBSEN, MMC, CITY CLERK



42

43 YES: 6

44 NO: 0

45 ABSTAIN: 0

46 ABSENT: 0

47

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49 First Reading: 8-12-19

50 Public Hearing: 8-26-19

51 Second Reading: 8-26-19

52 Effective Date: 8-27-19

53

54 Reviewed and approved as to form:

55

56

57 Katie Koester
Katie Koester, City Manager

58

59 Date: 9-2-19

Holly Wells, City Attorney

Date: _____

PARKS ART RECREATION & CULTURE ADVISORY COMMISSION ANNUAL CALENDAR
FOR THE 2019 MEETING SCHEDULE

<u>MEETING DATE</u>	<u>SCHEDULED EVENTS OR AGENDA ITEM</u>
JANUARY 2019	DRAFT ART RFP PROPOSED BEACH TRAIL WINTER CARNIVAL EVENT/RECOGNITION OF BEN WALTER PARK
FEBRUARY 2019	COMPREHENSIVE PLAN LAND ALLOCATION PLAN KHP MASTER PLAN REVIEW
MARCH 2019	LETTER TO THE EDITOR DRAFT FOR PUBLICATION IN APRIL KHP MASTER PLAN NON-MOTORIZED TRANSPORTATION AND TRAIL PLAN
APRIL 2019	3 YEAR BUDGET TRENDS/FINANCIAL GOALS NON-MOTORIZED TRANSPORTATION AND TRAIL PLAN
MAY 2019	3 YEAR BUDGET TRENDS/FINANCIAL GOALS SPRING PARK &/ OR BEACH WALK THROUGH
JUNE 2019	INITIAL BUDGET REVIEW – WHAT DOES THE COMMISSION WANT FOR 2020? REVIEW CAPITAL IMPROVEMENT PLAN & RECOMMENDATIONS FOR NEW PROJECT(S) IF ANY
JULY 2019	NO MEETING SCHEDULED
AUGUST 2019	BUDGET REVIEW & RECOMMENDATIONS CONTINUED CIP RECOMMENDATIONS TO COUNCIL LETTER TO THE EDITOR DRAFT
SEPTEMBER 2019	FALL PARK WALK THROUGH AND BEACH WALK; ELECTIONS SCHEDULE KHP CLEAN UP DAY BUDGET DISCUSSION
OCTOBER 2019	REVIEW AND APPROVE THE 2020 MEETING SCHEDULE LETTER TO THE EDITOR
NOVEMBER 2019	BUDGET UPDATE MOU/MOA REVIEW & RECOMMENDATIONS
DECEMBER 2018	NO MEETING SCHEDULED HAPPY HOLIDAYS!

PARKS ART RECREATION & CULTURE ADVISORY COMMISSION ANNUAL CALENDAR
FOR THE 2019 MEETING SCHEDULE

Quarterly: Letters to the editor updating the Community on PARCAC activities

Even Years: Comprehensive Plan (February) Strategic Plan review (March), Diamond Creek Plan (May), Camping Fees (May), Beach Policy (October), Art Policies

Odd Years: HNMTTP, Karen Hornaday Park Plan, 3 year budget trends & progress toward financial goals (April/May)

2019 HOMER CITY COUNCIL MEETINGS

ADVISORY COMMISSION/ BOARD ATTENDANCE

Commissions are invited to report to the City Council at the Council's regular meetings under Item 8 – Announcements/Presentations/Borough Report/Commission Reports. This is the Commission's opportunity to give Council a brief update on their work. Generally the Commissioner who will be reporting will attend one of the two meetings for the month they are scheduled to attend.

The 2019 meeting dates for the Commission and City Council is as follows:

Commission Meeting Date	Council Meeting Dates	Commissioner Scheduled
January 17	January 14, 28	Lewis (28 th)
February 21	February 11, 25	Sharp (11 th)
March 21	March 11, 26*	Harrald (26 th)
April 18	April 8, 22	Sharp (22 nd) Lewis (8 th)
May 16	May 13, 28*	Archibald (28 th)
June 20	June 10, 24	Harrald (10 th)
		Archibald/Barnwell (24 th)
No Meeting July	July 22**	Lowney/Archibald
August 15	August 12, 26	
September 19	September 9, 23	
October 17	October 14, 28	
No Meeting November	November 25**	
No Meeting December	December 9, 16****	

City Council's Regular Committee of the Whole Meeting at 5:00 pm to no later than 5:50 pm prior to every Regular Meeting which are held the second and fourth Monday of each month at 6:00 pm.

*Tuesday meeting due to Memorial Day/Seward's Day.

** There will be no first regular meeting in July or November.

***Council traditionally reschedules regular meetings that fall on holidays or high school graduation days, for the following Tuesday.

****Council traditionally cancels the last regular meeting in December and holds the first regular meeting and one to two special meetings as needed. Generally the second special meeting during the third week of December will not be held.