

**NOTICE OF MEETING
REGULAR MEETING AGENDA**

- 1. CALL TO ORDER**
- 2. AGENDA APPROVAL**
- 3. PUBLIC COMMENT UPON MATTERS ALREADY ON THE AGENDA**
- 4. VISITORS (10 minute presentation, 5 minutes Q&A)**
- 5. RECONSIDERATION**
- 6. ADOPTION OF CONSENT AGENDA** *All items on the consent agenda are considered routine and non-controversial by the Parks Art Recreation & Culture Advisory Commission and are approved in one motion. There will be no separate discussion of these items unless requested by a Commissioner or someone from the public, in which case the item will be moved to the regular agenda and considered in normal sequence.*
 - A. Minutes from August 16, 2018 Regular Meeting **page 3**
- 7. STAFF & COUNCIL REPORTS/COMMITTEE REPORTS/BOROUGH REPORT (20 minute limit)**
 - A. Staff Report – Julie Engebretsen, Deputy City Planner **page 15**
 - B. Community Recreation – Mike Illg, Recreation Manager
 - C. Parks Report – Matt Steffy, Parks Maintenance Coordinator
- 8. PUBLIC HEARING**
- 9. PENDING BUSINESS (10 minutes)**
 - A. Woodard Creek Park Dedication
 - B. Sister City Art Collection Proposal and Recommendation to City Council **page 21**
- 10. NEW BUSINESS (10 minutes per item)**
 - A. Sidewalk Maintenance – Carey Meyer, Public Works Director
 - B. Ordinance 18-37, Karen Hornaday Park Traffic Calming and Safety Improvements **page 29**
 - C. Elections – Chair and Vice Chair **page 63**
 - D. Karen Hornaday Fall Park Clean Up Day and Fall Park/Beach Walk Through
 - E. Dedication and Naming Request **page 65**
 - F. Donation of a Work of Art to the City Municipal Art Collection **page 69**
- 9. INFORMATIONAL MATERIALS**
 - A. Commission Annual Calendar 2018 **page 85**
 - B. Commissioner Attendance at City Council Meetings 2018 **page 86**
- 10. COMMENTS OF THE AUDIENCE**
- 11. COMMENTS OF THE COUNCILMEMBER** (If one has been assigned)
- 12. COMMENTS OF STAFF MEMBERS**
- 13. COMMENTS OF THE COMMISSION**
- 14. COMMENTS OF THE CHAIR**
- 15. ADJOURNMENT** the next regular meeting will be on **THURSDAY, OCTOBER 25, 2018** at 5:30pm in the City Hall Cowles Council Chambers located at 491 E. Pioneer Avenue, Homer Alaska

Session 18-07 A Regular Meeting of the Parks, Art, Recreation and Culture Advisory Commission was called to order on August 16, 2018 at 5:35 pm by Chair Deb Lowney at the Cowles Council Chambers City Hall located at 491 E. Pioneer Avenue, Homer, Alaska.

PRESENT: COMMISSIONERS LOWNEY, SHARP, LEWIS, ASHMUN, ARCHIBALD, FAIR, ROEDL, WALLS

ABSENT: COMMISSIONERS HARRALD AND SALZMANN (EXCUSED)

STAFF: DEPUTY CITY PLANNER ENGBRETSSEN
DEPUTY CITY CLERK KRAUSE
PARKS MAINTENANCE COORDINATOR STEFFY
SPECIAL PROJECTS & COMMUNICATIONS COORDINATOR CARROLL

APPROVAL OF THE AGENDA

Chair Lowney called for a motion to approve the agenda.

LEWIS/SHARP – MOVED TO APPROVE THE AGENDA AS PRESENTED.

LOWNEY – MOVED TO AMEND THE AGENDA TO ADD UNDER NEW BUSINESS, KAREN HORNADAY PARK, FOR DISCUSSION PURPOSES ONLY.

There was a brief discussion and clarification provided by Deputy City Clerk Krause on rules regarding adding items to a published agenda.

Commissioner Lowney pulled her proposed amendment to the agenda from consideration.

Chair Lowney inquired if there were any discussion on the motion to approve the agenda as presented.

There was a no discussion.

VOTE. NON OBJECTION. UNANIMOUS CONSENT.

Motion carried.

PUBLIC COMMENT ON ITEMS ALREADY ON THE AGENDA

VISITORS

A. Pratt Museum Sister City Art Collection Proposal, Laurie Stuart, Executive Director

Ms. Stuart reviewed the museum's understanding of the City's position and desire to make the Teshio Sister City Art collection more accessible to the general public and visitors to Homer. Ms. Stuart noted that this proposal will require some funding and hopes that they can work together on funding with the Pratt offering a match through staff time. She then answered questions from the commission on the following:

- Specialty cabinets, UV protection and inherent costs which would address questions related to how long they are intending the collection to last
- The proposal intends for the collection to remain at City Hall due to the intent of the collection remaining free to view by the public and due to security concerns. Ms. Stuart recommended

- considerations on additional locations that are controlled by the City.
- Recommended placement of “Teaser” collections placed at secure locations to encourage visitors and the general public to come and view the display
- Staff responded as to the limits of the information on the collection as far as when they received the item, what it represents, any value of the items
- How Teshio has displayed the Art Collection from Homer, a spoken message from the Mayor at the time
- Contacting staff member to see how much they can assist with information gathering
- The specifics of the collection needing the expensive climate control cabinets
- There is limited if any metadata on the collection and museum staff along with some grant funding may be able to assist with that information

B. Poopdeck Platt Trail Proposal, Kachemak Heritage Land Trust (KHLT), Joel Cooper

Mr. Cooper reviewed the proposed trail as it has finally been designed based on the topography and wetlands. He noted that one part of the trail went farther south and then there was another portion of the trail that met that but due to the topography and the wetlands that did not happen. The City approved up to \$5200 in funding and the Land Trust was able to raise \$1200 so the City funded \$4000 of this design.

Mr. Cooper reviewed the budgets that were submitted with the draft resolution, and the draft MOU that is also included. He is available to answer any questions on the proposed plan.

Mr. Cooper responded to the following:

- Provided clarification on the proposed trail sections, green portions compared to the orange portions, sections will merge on property appropriately
- The existing trail is just shown for comparison
- The proposed plan is to go with the more expensive plan since they count on needed additional boardwalk sections
- There will be no limitations as to the users – cyclists and pedestrians alike will be welcome
- Signage will be placed
- ADA compliant, with trash receptacles in appropriate locations
- Clarification provided on the entry point near Independent living and the use of fill materials to deal with the drop in that location

RECONSIDERATION

ADOPTION OF THE CONSENT AGENDA

- A. Amended Minutes from May 17, 2018 Regular Meeting
- B. Minutes for the Regular Meeting on June 21, 2018
- C. Quarterly Letter to the Editor

Chair Lowney requested a motion to approve the Consent Agenda.

Commissioner Archibald requested Item C. Letter to the Editor to be pulled from the Consent Agenda and placed on the regular agenda for discussion.

Chair Lowney confirmed that this will be item F under New Business.

LEWIS/ARCHIBALD MOVED TO APPROVE THE AMENDED CONSENT AGENDA CONTAINING THE MINUTES FROM MAY AND JUNE MEETINGS.

There was no discussion.

VOTE: NON-OBJECTION. UNANIMOUS CONSENT.

Motion carried.

STAFF & COUNCIL REPORTS/COMMITTEE REPORTS/BOROUGH REPORTS

A. Julie Engebretsen, Deputy City Planner

Deputy City Planner Engebretsen noted that there are time limits established for the items on the agenda to assist the commission getting through the items efficiently. They used this method at the last HERC Task Force meeting and it worked very well enabling the Task Force to get through items very efficiently.

She noted that Mike Illg would not be presenting a report tonight but will have a presentation for the September meeting for a budget request.

Commissioner Archibald inquired if there was any progress on the Disc Golf Course.

Deputy City Planner Engebretsen responded that will be under Parks Coordinator's report.

B. Community Recreation – Mike Illg, Recreation Manager

Mr. Illg was not present and did not provide a report for this meeting.

D. Parks Report - Matt Steffy, Parks Maintenance Coordinator

Parks Coordinator Steffy reviewed his report and commented on the following:

- Camping numbers for June and July, with comparisons of Revenue for 2018 over 2017
- Signage for Jack Gist and resolution of outstanding issues almost closed
- Wild Salmon Day celebration at Karen Hornaday Park
- Vandalism levels and types at Bishop's Beach, Karen Hornaday Park, and Ben Walters Park plus several locations on the spit.
- The restroom located at Ramp 2 will officially be closed Monday, August 20th and demolition will begin. Staff will be recycling the dispensers prior to demolition.
- Unauthorized camping is still a struggle at Karen Hornaday Park in the areas bordering the east side of the park.
- New maintenance process to remove debris involves the use of high pressure hoses and appears to be very effective.
- Repairs to playground equipment is delayed due to waiting on the necessary equipment

Commissioner Sharp notified Parks Maintenance Coordinator Steffy of the theft of the Hole 9 basket for the Disc Golf Course at Jack Gist Park, basket is located next to the connex by the ballfield.

Staff requested that the theft be reported to the Police Department.

Parks Coordinator Steffy then proceeded to outline the basis for proposing city performed turf management and the apparent flaws having various parts contracted out and the savings that would benefit the City and the facilities by having seasonal employees perform the services on the whole under his supervision. He noted that currently the city staff still mows a considerable amount of mowing and that the contract is for mowing and not turf maintenance. This contract costs over \$31,000 for 2 person crew to perform approximately 32 hrs of mowing.

Mr. Steffy provided rough calculations for the staff needed and approximate overhead costs in relation to have employees take this on.

He noted that there would be an initial expenditure for commercial equipment in response to a comment from the commission and stated that he has taken the liberty to get some costs from various suppliers and it is approximately \$14,000-\$15,000 which would cover the purchase of two zero turn turf mowers 48-60 inch), a trailer to accommodate this equipment, 2 trimmers, and a 36 in cut walk behind mower to cover smaller areas. He acknowledged that this additional equipment would require maintenance and supplies.

Overall, if it does go out to bid he is recommending that the contract be changed to a turf maintenance contract and that the contractor will be required to perform all the mowing, update the maps for the facilities. Parks Maintenance Coordinator Steffy reported that his preference is to internalize this and perform it in house.

Mr. Steffy reported that the current equipment is not commercial and is requiring more maintenance than normal. He responded to concerns on labor and staff needed to perform the in house, costs for supplies, rental costs for some equipment such as aerators.

PUBLIC HEARING

PENDING BUSINESS

A. Sidewalk Prioritization Memorandum to Council

Deputy City Planner Engebretsen reviewed her memorandum and noted that she will be rewriting the last paragraph of the memorandum so it is grammatically succinct. She will also be fleshing out the projects just a little bit more.

Chair Lowney expressed a desire to discuss winter maintenance and increased costs. Commissioner Ashmun requested a list of sidewalks at the last meeting.

Deputy City Planner Engebretsen explained that Public Works Director Meyer was out of town and so the information was unavailable and hopefully she would be able to provide it at the September meeting. She further explained that City Council requested the Commission to respond to four questions and this memorandum is in response to their request for additional information.

There was no opposition expressed by the Commission to submitting the memorandum to City Council after the proposed changes were completed.

NEW BUSINESS

A. KHLT Funding Request and Draft MOU

Chair Lowney introduced the item on the agenda and opened the floor for discussion.

LEWIS/SHARP MOVED TO RECOMMEND CITY COUNCIL SUPPORT THE DRAFT RESOLUTION, MEMORANDUM OF UNDERSTANDING AND BUDGET AMENDMENT FOR THE POOPDECK PLATT TRAIL PROJECT.

There was brief discussion and comments on how well the trail project was presented, long time in getting this project developed to the point, and enforces the support for a universally accessible city and the buy-in from many organizations.

Commissioner Lewis stated that he has a conflict due to his involvement when he was employed by the Independent Living Center.

Deputy City Planner Engebretsen explained and clarified the process that the Commission needed to follow.

Chair Lowney requested a motion.

ASHMUN/ARCHIBALD – MOVED THAT COMMISSIONER LEWIS HAS A CONFLICT OF INTEREST DUE TO HIS EMPLOYMENT.

There was a brief discussion on his past employment and possible future employment.

VOTE. NO. ASHMUN, ROEDL, WALLS, ARCHIBALD, LOWNEY, SHARP, FAIR.

Motion failed.

Commissioner Ashmun requested clarification on the motion identifying this as the Poopdeck Trail and it is going to be named something else

There was a brief discussion on amending the motion.

Chair Lowney called for the vote hearing no further discussion.

VOTE. NON-OBJECTION. UNANIMOUS CONSENT.

Motion carried.

B. Capital Improvement Plan (CIP) – Jenny Carroll Special Projects and Communications Coordinator

Special Projects & Communications Coordinator Carroll provided a brief synopsis of the new updates, projects and processes for the Capital Improvement Plan. She noted the projects that have been funded which opens a spot on the legislative priority list, noting that this provides an opportunity to move a project forward to number one, or add another project to the top five projects.

Ms. Carroll stated she was open to questions and was looking for recommendations from the commission tonight as they would be included in her memorandum to City Council presenting the Draft CIP at a worksession on August 27, 2018.

Deputy City Planner Engebretsen recommended the Commission stick with the top two projects of Upper Main Street Sidewalk Improvements and Karen Hornaday Park Improvements, Phase II in response to a question from the Commission.

Commissioner Ashmun recommended the Main Street Sidewalk Project as number one and should be included in the top legislative priority projects.

Chair Lowney inquired if there was agreement to keep this project as number one.

There was no opposition voiced from the commission.

Chair Lowney then inquired if the Commission had any discussion on the recommendation of Karen Hornaday Park, Phase II.

A brief discussion ensued on keeping this project as their second highest priority, difficulties with getting the funding to complete this project, when funding was provided by the State on CIP projects, the frequency of use of this park, safety issues, etc.

Ms. Carroll commented on the importance of keeping and removing projects from the CIP, that it has been several years since the Legislature has funded CIP projects, updating the section that has been highlighted in the project description.

Discussion then ensued on amending the section highlighted in yellow to read that “the City is evaluating other methods of safeguarding pedestrian crossings such as traffic calming and landscape features” and removing the questions.

ARCHIBALD/SHARP MOVED TO DELETE BEN WALTERS PARK AND OVERLOOK GATEWAY PROJECTS FROM THE CIP

Discussion ensued on the Overlook Park is mostly DOT and a bathroom would be extremely costly, ben Walters Park has been adopted by Rotary and

Commissioner Lewis called for a point of order and recommended that they finalize their second priority before going forward.

Chair Lowney apologized for missing that step and asked if there was any opposition to Karen Hornaday Park, Phase II as amended as the Commission’s second highest priority.

There was no objection voiced by the commission.

Chair Lowney then restated the motion on the floor regarding removing the Ben Walters Park and Baycrest Overlook project.

Chair Lowney expressed concern on removing Ben Walters Park before verifying the status with Rotary. Deputy City Planner Engebretsen stated that there have been many improvements completed and if it does not come off this year then definitely next year unless the project is amended.

VOTE: NON-OBJECTION. UNANIMOUS CONSENT.

Motion carried.

Ms. Carroll requested a memorandum from the Commission to provide the basis for removal of the two projects.

Deputy City Planner Engebretsen reviewed the reasons expressed during the discussion on the motion to remove the projects as she understood them.

ARCHIBALD/LEWIS MOVED TO RECONSIDER REMOVAL OF BEN WALTERS PROJECT FROM THE CIP

Commissioner Archibald commented about the parking lot expansion and requested input from staff on the potential improvement.

Ms. Engebretsen explained that they have completed the project as it is described currently in the CIP and cannot go any further without filling wetlands or removing grassy areas within the park. If they want to expand the parking and fill wetlands, etc. that would be a new project. Her opinion was that the project should be removed this year or next.

VOTE. NO. LEWIS, FAIR, SHARP, LOWNEY, ARCHIBALD, WALLS, ROEDL, ASHMUN

Motion failed.

C. 2019 Budget Request and Contractual Changes – Turf Management

Deputy City Planner Engebretsen explained that staff is looking for a motion to support the budget request and contractual changes mowing services, purchase commercial equipment to perform mowing services in house with additional seasonal staff and contract out the flower growing and stop using the green house at the Homer High school.

SHARP/LEWIS MOVED TO SUPPORT CHANGES RECOMMENDED BY STAFF.

Discussion ensued on the costs and labor involved in growing flowers, noting that the material cost is low but the manpower involved is extremely high and very time consuming. The opportunity to employ seasonal employees, provides options to complete the turf maintenance work in an efficient manner, provides opportunities for local businesses by contracting out the annuals, comparing actual labor costs over what the costs to contract out turf management may be higher than estimated, as labor and maintenance costs for the equipment were not included in the estimated budget, just the equipment costs, and adding two more seasonal, temporary staff.

VOTE. NON-OBJECTION. UNANIMOUS CONSENT.

Motion carried.

D. Woodard Creek Park Dedication

Chair Lowney provided some background on this item. She would like to have a dedication ceremony for the park. She has met with the Museum to see if any coordination could be arranged with a couple of their celebrations one being on September 5th but she does not feel that they could be ready for that.

Kenton Bloom would like to install a “secret” monument to the former owner of the property.

Chair Lowney acknowledged that the Commission has not discussed any concept or visions for this park and she would like to meet on site with Parks Maintenance Coordinator Steffy, Deputy City Planner Engebretsen and Kenton Bloom to review and assess the land then bring the issue back before the Commission at the September meeting.

E. Pratt Proposal for Teshio Sister City Art Collection

Chair Lowney asked if anyone would like to propose a motion.

Commissioner Sharp did not want to propose a motion at this time as he believed they really needed to discuss what they are going to do and where they are going to put the collection. The proposal was very thorough and he appreciated all the details. He related the various ideas of locating pieces of the collection in various city buildings around the city, he liked the idea of a teaser collection placed on the spit for cruise ship visitors and the like to see. Commissioner Sharp did not see how reasonable it would be to get one of those cabinets at this time.

Chair Lowney was questioning if there would an option to place the collection in various public buildings such as Land’s End.

Deputy City Planner Engebretsen explained that security is a concern as there is very limited staff that would be able to care and track this collection. It would also take staff to move and relocate the collection each time.

Commissioner Lewis suggested that they should get the information on the pieces, details on how big the collection is, care needed and value if any before they figure out where to put it. He related that Teshio has installed a large monument that honors the sister city relationship with Homer.

Deputy City Clerk Krause explained that the collection is 37 pieces and security is a major concern and then the issues with staffing. If they split the collection up that increases the burden of tracking the collection, care, and security. It would also lose the effect as a whole collection it would just be pieces of art then.

Commissioner Roedl commented that one of the reasons they were given this project was to make it more accessible to the public. The biggest deterrent is that the public doesn’t know where it is. That is why they spoke about signage on the front of City Hall with a small teaser collection out at the Harbor so cruise ship passengers and visitors would be aware of the collection and where it was displayed.

Commissioner Archibald commented that he felt a photographic Library of the collection would be a good way to go. He stated getting one of those cabinets may not be possible now but placing a small collage out

at the Harbor would let the public know.

Commissioner Fair responded that they do have one, that was professionally done and exhibit quality, it is kept in the City Clerk's Office.

Deputy City Clerk Krause stated that she is in the process of making it accessible on the website but it is a tedious process and time constraints have delayed the completion of the project.

ROEDL/LEWIS MOVED TO RECOMMEND CITY COUNCIL ALLOCATE FUNDS TO INSTALL SIGNAGE ON THE FRONT OF CITY HALL, UV FILM PROTECTION FOR WINDOWS.

Discussion followed on using photo collages placed at various points around town; the staff recommendation to postpone for further discussion at the September meeting; viewing the collection prior to the developing the recommendation so that they present clear direction on the best care for the collection; supporting the motion to fund the signage and UV film on the windows; taking the time to make sure they are concise in what they want to do.

LEWIS/FAIR MOVED TO POSTPONE THE RECOMMENDATION FOR FURTHER DISCUSSION AT THE SEPTEMBER MEETING THEN PRESENT THEIR RECOMMENDATION AFTER THE NEW COUNCIL IS SEATED IN OCTOBER.

There was a brief clarification from Deputy City Clerk Krause on the motion to postpone while a motion is pending in response to questions from the commission.

VOTE. NON-OBJECTION. UNANIMOUS CONSENT.

Motion carried.

This item will be on the September agenda under Pending Business.

Commissioner Fair departed the meeting at 7:20 p.m. due to a prior commitment.

F. Letter to the Editor – Pulled from the Consent Agenda by Commissioner Archibald

Commissioner Archibald felt that the letter was good except he wanted to include a recognition of the work that Dave Brann has done since he was instrumental in starting to address the problem. The commission offered a few variations on how that recognition could be worded.

Deputy City Planner Engebretsen suggested the following, "We would like to thank Dave Brann for initiating the regular maintenance and cleanup of the ramp."

The commission agreed by consensus on the amendment offered by staff to the Letter to Editor submitted by Commissioner Fair.

INFORMATIONAL MATERIALS

A. Commission Annual Calendar 2018

The commissioners will hold a worksession at 5:15 p.m. on September 20, 2018 to view the Sister City Collection.

B. Commissioner Attendance at City Council Meetings 2018

Chair Lowney noted the upcoming Council meeting.

Commissioner Sharp volunteered for the August 27, 2018 meeting.

C. Ordinance 18-37 Karen Hornaday Park Road Improvements

Deputy City Planner Engebretsen provided clarification on the Ordinance on the road improvements.

COMMENTS OF THE AUDIENCE

Scott Adams, city resident, commented on the conditions of the restroom located at the Pier One/Fishing Hole and that it needs to be replaced, cleaned up or fixed. He sees that they have supported projects for other bathrooms such as at the base of the spit. He also stated that the ramp needs to be extended so that at low tide people can still get to the water currently someone in a chair could not reach the water the way it is. He has seen people go around to the mouth of the fishing hole to be able to get to the water; the next issue was a proposed trail that would go from the Middle School to Soundview or Fairview so the kids would not have to walk along the Sterling Highway. He opposed the proposal to do the lawn mowing in house as they are then competing against private businesses. There are several lawn services in the area since three years ago and he believes it will take more than 2 employees to perform all the lawn mowing. He agrees with contracting out the flowers that would be good for local businesses.

Chair Lowney and Commissioner Archibald provided information to Mr. Adams on the trail and the construction of the ramp.

COMMENTS OF THE COUNCILMEMBER

COMMENTS OF THE CITY STAFF

Deputy City Planner Engebretsen appreciated the Commission going through the Conflict of Interest process; she will prepare the memos that were discussed and great meeting.

Deputy City Clerk Krause commented it was a great meeting and appreciated finishing at an earlier hour.

COMMENTS OF THE COMMISSION

Commissioner Lewis thanked Commissioner Roedl for all his hard work on the Teshio Art

Commissioner Ashmun had no comments and departed the meeting at 7:30 p.m.

Commissioner Sharp stated that he really enjoyed the report from the Pratt and wished that they could have hosted the collection for free, was still not sure why they could not but he also knows that they have a lot going on with the remodel and stuff. He thanked Matt for bringing a mower down to keep at Jack

Gist Park for the fields. He appreciated having the times on the agenda it really helped. He then thanked Julie and Renee.

Commissioner Roedl thanked everyone and they will speak again about the Teshio art collection next month. He appreciates that everyone thinks the Main Street Sidewalk is as important as he does.

Commissioner Walls echoed the good meeting sentiments and is particularly interested in the Teshio art collection and seeing where that leads to, she will not be in attendance at the next meeting since she is due in three weeks, unless she goes over her due date then she will be here.

Commissioner Archibald suggested that they send a letter to thank the Elks Club for the improvements at the Skateboard Park, he also recommended the commission review the Karen Hornaday Park Master Plan, he noted the contribution of Jack Wiles who has the experience as he was the Assistant Director of State Parks and put a lot of time into the plan and they have lived with that for quite a while and that is why they have a bit of passion for the park.

COMMENTS OF THE CHAIR

Chair Lowney echoed Commissioner Archibald comments on Karen Hornaday Park and not to belabor the issue, but she was struggling with some of the process, also the fact that they receive comments from Jack, funding source recommendations from Seaton after the fact and to just consider all these things after the fact makes her nervous of the whole process on how this all played out did not sit well with her; she is happy to see that the project still is their number 2 project. She provided an update on the work of the HERC Task Force it is very challenging to compile all the work and information from all direction; they are looking to get information from people interested in using the upstairs of the HERC and that has been the most difficult. The Homer Middle School Trail system is really important to the Pratt, the schools, and that end of town is being rebuilt. There will be a huge work party and are looking for people with ATV with trailers to assist in moving the woodchips to locations along the trails for ease of spreading. The work party is also planning to replant spruce trees. Anyone interested or loaning their ATV are welcome.

ADJOURNMENT

There being no further business to come before the Commission, the meeting was adjourned at 7:37 p.m. The next regular meeting is scheduled for **THURSDAY, SEPTEMBER 20, 2018** at 5:30 p.m. at City Hall Cowles Council Chambers 491 E. Pioneer Avenue, Homer, Alaska.

RENEE KRAUSE, CMC, DEPUTY CITY CLERK I

Approved: _____



City of Homer

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Planning

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To: Parks, Art, Recreation and Culture Advisory Commission
From: Julie Engebretsen, Deputy City Planner
Date: September 12, 2018
Subject: September staff report

- ÷ HERC Task Force: work proceeds. Meetings are at 3:00 pm the second and 4th Tuesday of the month, in Council Chambers.
- ÷ I expect that the City will apply for a conditional use permit to expand the Seafarers Memorial parking lot. I am not sure of the date for the meeting, but it will likely be before the next PARCAC meeting.
- ÷ Request for a volunteer to serve on the Art Selection committee for the Library

Attachments:

1. Community Recreation Budget Request
2. Community Recreation Budget Description
3. Email from Friends of the Homer Public Library

**CITY OF HOMER
DEPARTMENT BUDGET REQUEST
Budget 2019**

Requesting Department Admin/Community Rec Date 8/24/2018

☒ Request for Additional Personnel: Position Title <u>Recreation Assistant</u> Salary Range & Step <u>4B</u> Full-time ☒ Part-time ☐ Hours Per Year _____	☐ Capital Request (for acquiring/constructing a major, long-term asset valued at \$5,000 or more) ☐ Operating Line Item Increase Request Title _____ Fund Name: <u>General Fund</u> Account Name: _____ Account # _____ Estimated Cost: <u>\$60,150</u>
(FINANCE DEPT WILL COMPLETE) 5101 Permanent Employees _____ 5102 Fringe Benefits _____ 5103 P/T Employees _____ 5104 Fringe Benefits P/T _____ 5105 Overtime _____ Total Personnel Cost _____	

Fully describe the specifics of your budget request i.e. item(s) to be purchased, their function and justification.

The Community Recreation program continues to grow and strives to meet the demands and expectations of the public. In 2017, we had over 4,000 participants and a conservative estimate of approximately 24,000 visits. There has been numerous requests and concerns from city residents for assistance with after school recreational/educational programs for our local youth. This was strongly supported by two local surveys completed the past two years. We currently operate in four different locations (Homer High, Homer Middle, HERC & West Homer Elementary) with over 75 different activities offered every year. The city's recreation program is very reliant on the goodwill of our many volunteers to provide direct supervision, collect fees, make sure forms are signed and buildings are secure. The additional full time employee would allow for improved direct supervision, meet the demands of the public with the expansion of existing and new programs especially for after school programs for elementary school age children. This staff person would also allow for a creation of a much needed summer camp program, provide crucial staff support for the recreation manager and enhance overall programmatic services to local residents and visitors.

How is this request necessary for the Department to carry out its mission, or to meet Department goals?

The Community Recreation mission statement: *"The City of Homer Community Recreation will **promote community involvement and life-long learning through educational and recreational opportunities for people of all ages.** This will be accomplished through maximizing usage of all community facilities and resources. While utilizing, expanding and uniting local business and school resources and expertise. Our program shall be designed to recognize cultural diversity and **to address social and community concerns.**"* This request relates to addressing the community's expressed concerns with the lack of afterschool recreational/educational opportunities for our local youth while fulfilling the primary mission of facilitating community involvement and life long learning through educational and recreational opportunities for all ages.

Priority of Need: This budget request item ranks # ☐ of the department's ☐ budget requests.

Requestor's Name: Mike Illg Dept Head Approval _____
 Date _____

City Manager Recommendation: ☐ Approved ☐ Denied ☐ Amended

Comments: _____

General Fund Community Recreation (0115)

Mission: To promote community involvement and life-long learning through educational and recreational opportunities for people of all ages.

Functions and Responsibilities: Offer an array of recreational and educational classes, programs and special events for participants of all ages to create a positive, healthy and connected community.

Future Considerations:

1. Strong need for additional staffing for afterschool programs and summer camps for local youth.
2. High demand for continued and expanded use of the HERC gym and dance room.

2016-2018 Accomplishments

- ✓ Offered 103 events/programs.
- ✓ Hosted our first Pickle Ball Tournament
- ✓ Partnered with organizations to provide programs and facilities.
- ✓ Hosted our first Ballet Dance Intensive Camp.
- ✓ Offered 10 new programs/activities.

2019 Goals and Objective

- Renew facility use agreement with KPBSD.
- Hire a Full-Time Recreation Assistant.
- Expand afterschool programs for children.
- Seek possible summer camps/programs.
- Expand use of downstairs of HERC facility

Performance Measures: Will insert number of participants when Mike's computer issues are resolved.

Staffing - Full time employees (FTE)	2016	2017	2018	2019
Community Recreation	1	1	1	1

Actual & Budgeted Expenditures chart

From: [Melissa Jacobsen](#)
To: [Julie Engebretsen](#); [Renee Krause](#)
Subject: FW: Art in the Library
Date: Wednesday, September 12, 2018 8:53:19 AM

From: Coordinator <info@friendshomerlibrary.org>
Sent: Tuesday, September 11, 2018 2:38 PM
To: Department Clerk <clerk@ci.homer.ak.us>
Subject: Art in the Library

Would it be possible to pass along a message to the Homer Parks, Art, Recreation, and Cultural Advisory Commission?

Friends of the Homer Library is seeking a member to help select artwork for the 2018-2019 year. Art in the Library submissions are due October 8, and we will meet the week of October 15 to select pieces. A member of the Library Advisory Board and the FHL board will also be present. We will decide on a specific time to meet once I know who is on the selection panel.

Thank you for your help!

Mercedes Harness
Coordinator, Friends of the Homer Library

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City of Homer

www.cityofhomer-ak.gov

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Memorandum

TO: PARKS, ART, RECREATION AND CULTURE ADVISORY COMMISSION

FROM: RENEE KRAUSE, CMC, DEPUTY CITY CLERK

DATE: SEPTEMBER 13, 2018

SUBJECT: SISTER CITY ART CURATION PROJECT PROPOSAL AND RECOMMENDATION TO CITY COUNCIL

At the August 16, 2018 regular meeting the Commission reviewed the proposal submitted on the Teshio Art Collection. The Commission determined a brief worksession prior to the regular meeting was needed to familiarize themselves with the collection.

Motion before the Commission:

ROEDL/LEWIS MOVED TO RECOMMEND CITY COUNCIL ALLOCATE FUNDS TO INSTALL SIGNAGE ON THE FRONT OF CITY HALL AND UV FILM PROTECTION FOR WINDOWS.

Following page is the excerpt from the meeting minutes related to the discussion and motion before the commission.

Recommendation

Take action on the motion before the commission.

Make any additional motions the commission feels are appropriate to address the direction of the City Council.

NEW BUSINESS

E. Pratt Proposal for Teshio Sister City Art Collection

Chair Lowney asked if anyone would like to propose a motion.

Commissioner Sharp did not want to propose a motion at this time as he believed they really needed to discuss what they are going to do and where they are going to put the collection. The proposal was very thorough and he appreciated all the details. He related the various ideas of locating pieces of the collection in various city buildings around the city, he liked the idea of a teaser collection placed on the spit for cruise ship visitors and the like to see. Commissioner Sharp did not see how reasonable it would be to get one of those cabinets at this time.

Chair Lowney was questioning if there would an option to place the collection in various public buildings such as Land's End.

Deputy City Planner Engebretsen explained that security is a concern as there is very limited staff that would be able to care and track this collection. It would also take staff to move and relocate the collection each time.

Commissioner Lewis suggested that they should get the information on the pieces, details on how big the collection is, care needed and value if any before they figure out where to put it. He related that Teshio has installed a large monument that honors the sister city relationship with Homer.

Deputy City Clerk Krause explained that the collection is 37 pieces and security is a major concern and then the issues with staffing. If they split the collection up that increases the burden of tracking the collection, care, and security. It would also lose the effect as a whole collection it would just be pieces of art then.

Commissioner Roedl commented that one of the reasons they were given this project was to make it more accessible to the public. The biggest deterrent is that the public doesn't know where it is. That is why they spoke about signage on the front of City Hall with a small teaser collection out at the Harbor so cruise ship passengers and visitors would be aware of the collection and where it was displayed.

Commissioner Archibald commented that he felt a photographic Library of the collection would be a good way to go. He stated getting one of those cabinets may not be possible now but placing a small collection out at the Harbor would let the public know.

Commissioner Fair responded that they do have one, that was professionally done and exhibit quality, it is kept in the City Clerk's Office.

Deputy City Clerk Krause stated that she is in the process of making it accessible on the website but it is a tedious process and time constraints have delayed the completion of the project.

ROEDL/LEWIS MOVED TO RECOMMEND CITY COUNCIL ALLOCATE FUNDS TO INSTALL SIGNAGE ON THE FRONT OF CITY HALL AND UV FILM PROTECTION FOR WINDOWS.

Discussion followed on using photo collages placed at various points around town; the staff recommendation to postpone for further discussion at the September meeting; viewing the collection prior to the developing the recommendation so that they present clear direction on the best care for the collection; supporting the motion to fund the signage and UV film on the windows; taking the time to make sure they are concise in what they want to do.

LEWIS/FAIR MOVED TO POSTPONE THE RECOMMENDATION FOR FURTHER DISCUSSION AT THE SEPTEMBER MEETING THEN PRESENT THEIR RECOMMENDATION AFTER THE NEW COUNCIL IS SEATED IN OCTOBER.

There was a brief clarification from Deputy City Clerk Krause on the motion to postpone while a motion is pending in response to questions from the commission.

VOTE. NON-OBJECTION. UNANIMOUS CONSENT.

Motion carried.

Pratt Museum:

Recommendations for City of Homer's Teshio Art Collection

August 8, 2018



This proposal was created in response to a discussion on May 31, 2018 that included Peter Roedel (PARCAC), Renee Krause (City of Homer), Laurie Stuart (Pratt Executive Director), Scott Bartlett (Pratt Exhibits Curator), and Savanna Bradley (Pratt Collections Manager).

From this conversation, it is understood that PARCAC's priorities for an exhibit about our sister-city relationship with the city of Teshio, Japan include:

- That the exhibit be secure
- That the artifacts are appropriately preserved for posterity
- That the exhibit be free to the public
- A high visitation rate: that the exhibit be in a highly visible/accessible site, where visitors to Homer can easily engage with it
- That Homer's exhibit about the sister-city relationship is as visible as the exhibit at Teshio's city museum, so that it is a destination for delegation visits.
- That there is interpretation and ongoing collaboration beyond the artifacts. [In this case, "interpretation" is the mission-based communication process that forges emotional and intellectual connections between the audience and a resource.]
- Preference for the collection (~35 pieces) to stay together at the same site for security reasons.

The group discussed PARCAC's preference for the exhibit to be a high-traffic, high-visibility site. However, no city-owned site other than City Hall was identified as a possibility. We also discussed creating a small "teaser" exhibit of 1-2 objects in a high visibility area that would draw visitors to City Hall to view the rest of the collection. This idea raised concerns about security for the objects at the satellite location. Therefore, this proposal assumes that the conference room on the northeast side of the City Hall building, where the artifacts are currently stored and on display, is still the most appropriate site for the exhibit.

Caring for the Collection

The Museum recommends the following activities to best protect and provide longevity for the collection art/artifacts:

- Move fragile objects (especially textiles, featherwork, paper) away from light sources.
- Cover windows with UV reduction filters.
- Plan to rotate artworks on display at least once per year.

- Relocate non-display items to an interior storage space with improved environmental stability (temperature and humidity).
- Ensure glass cases for any items on display (to reduce inherent vice and incidental damage from contact).
- Acquire acid-free, inert packing material and create custom storage as necessary for all collections items in storage (including items that rotate out on an annual basis).
- Fabricate inert passive display mounts for object on exhibit (as necessary)
- Acquire more robust display cases which will help to stabilize the internal microclimate (possibly with built-in LED lighting, dessicant storage, etc.).
- Develop and implement simple Integrated Pest Management (IPM) program and a basic “housekeeping” schedule.

Curating the Exhibit

The Museum recommends the following activities to create a public exhibition from the Teshio artifact collection:

- Solicit from Teshio representative (museum or government) the significance of the existing gifts. What do they represent? (i.e. is Teshio famous in Japan for making golf clubs? Was any of the artwork created by a venerated master artist seen as a city/national treasure? **This information is critical metadata to keep associated with the collection, and may also be used/extracted for interpretive labels. This data should be catalogued with an inventory of the entire collection. [Have we provided this information to Teshio on the gifts that we have given? Do we have an inventory of the gifts that are in Teshio’s exhibit?]
- Identify suites of objects for exhibit which can provide a focused storyline for interpretation, i.e. “leisure and sport in Teshio,” “Two Fishing Villages on the Pacific”, “Discovering the history of Japan through an exchange of gifts.”
- Create interpretive text outlining the history and nature of the Homer/Teshio sister-city relationship.
- Create signage on an exterior door (on Pioneer Street) identifying access to the “City of Homer Art Collection” (actual title to be determined). PARCAC has identified the goal of drawing general tourist visitation to the exhibit, which will require clear signage and inclusion on tourist maps.
- Consider creating a satellite exhibit or a poster in a higher traffic site (e.g. at the harbor) to market access to the exhibit at City Hall.
- Make access to the exhibit space available on cruise ship/high traffic days (with a docent, when possible).

Budget Considerations

The following activities would need budgeted to meet the priorities set by PARCAC for this exhibit:

SUPPLIES

Acid free storage boxes/tissue for collection	\$300
1-2 display cases with gasket seals, tempered glass, UV protection, LED lights	\$16,185 /ea
UV film for conference room windows	\$200
Exterior signage for City Hall	\$50-500
Satellite Poster/Signage	\$100-500
Gloves, desiccant, basic supplies	\$100
Fabrication of exhibit signs for each exhibit	\$300

PERSONNEL/CONTRACT

Collection of metadata/information on Teshio artifacts	40 hours
Inventory of collection with metadata, storage creation	40 hours
Creating exhibit signage (text, graphics)	40 hours
(Note: This would increase if new stories are included)	
Installing exhibit and signage	40 hours

To create the Teshio exhibit, the Museum recommends that the City of Homer consider applying for a grant through the Rasmuson/Museums Alaska Collection Management. Governmental entities holding objects in the public trust are eligible for this collection management grant, which could provide for assistance with UV protection, display cases, storage, and storage supplies. The Pratt Museum would commit to partnering on the writing of such a grant, and would help to select appropriate casework and materials to suit the City's decisions on this exhibit.

Additional Programming/Partnerships

There are many ways to keep the sister-city relationship active, which would give a Teshio art exhibit deeper context and make it more relevant to the community and our visitors. The Museum and the school district could be partners on a program that connected students from Homer and Teshio by videoconference, for example. Other community exchanges and partnerships potential exists. Funders for these exchanges could include (and are not limited to) the Homer Foundation, Rotary, and the Rasmuson Foundation. To initiate these partnerships, it is recommended that the benefits of the sister-city relationship be clearly outlined in a whitepaper that could be shared with potential partners and funders.

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Reference the color swatches sheet for all color and finish selections below.

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Overall Dimensions : 78H x 48W x 16"D

Base Colors:

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Linen Colors:

Ultra IV Natural 406

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Quantity:

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UV-Filtering Vitrine	Yes
Silica Gel Tile Compartment	No
Security Lock	Yes
Lighting	Yes
Number of Shelves	2
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Overall Height (in.)	78
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Memorandum

TO: PARKS, ART, RECREATION AND CULTURE ADVISORY COMMISSION
FROM: RENEE KRAUSE, CMC, DEPUTY CITY CLERK
DATE: SEPTEMBER 12, 2018
SUBJECT: KAREN HORNDAY PARK TRAFFIC CALMING MEASURES

Background:

The PARC Advisory Commission was tasked by City Council via Memorandum 18-041 to submit recommendations for safety improvements on the entrance road, parking and pedestrians for the park that cost less than the estimated \$726,000 requested in the Capital Improvement Plan.

The Commission held a worksession on May 7, 2018, and discussed ideas at the meetings on May 17, 2018 and June 21, 2018 and submitted recommendations to Council for their July 23, 2018 regular meeting to include creating a curve in the park entrance road prior to the camp ground/playground, seasonal road speed bumps and reconfiguration of the parking lot in the future if needed. The Commission also wanted to address ADA requirements for parking spaces.

Ordinance 18-37 sponsored by Councilmember Stroozas was introduced at the regular meeting on August 13, 2018. Councilmembers requested information from the Park Master Plan to ensure the ordinance was in sync with the Master Plan and confirmation that there was appropriate HART funding available.

At the regular meeting of August 27, 2018 a Public Hearing was held on Ordinance 18-37 and the ordinance was remanded back to the Commission at the request of Chair Lowney with the support of Vice Chair Archibald.

Minutes from the above noted council meetings and Ordinance 18-37 have been included for the Commission review as well as Memorandum to Council from the Commission.

Public Comment from Jack Wiles has been included at the request of Chair Lowney.

Recommendation

MAKE A MOTION TO AMEND PREVIOUSLY ADOPTED RECOMMENDATION OF THE COMMISSION REGARDING PARKING IMPROVEMENTS BY BRINGING BACK FOR FURTHER DISCUSSION AND REVIEW BY THE COMMISSION.



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Memorandum

TO: PARKS, ART, RECREATION AND CULTURE ADVISORY COMMISSION
FROM: ROBERT ARCHIBALD, COMMISSIONER
THRU: RENEE KRAUSE, CMC, DEPUTY CITY CLERK
DATE: SEPTEMBER 13, 2018
SUBJECT: KAREN HORNADAY PARK SAFETY IMPROVEMENTS

Sorry I will not be in attendance at this meeting. Following is a bit of information I received about "Traffic Calming" from a landscape architect. I feel that we are on the right track for a "Temporary Solution" to traffic and parking at Karen Hornaday Park.

From: Peter Briggs <pbriggs@corvus-design.com>

Subject: Traffic calming

Date: September 11, 2018 at 4:55:34 PM AKDT

To: Robert Archibald <robert.e.archibald@gmail.com>

Robert:

I'll somewhat summarize my thoughts.

The current plan (per what you sent below) seems to be trying to optimize the amount of parking with available space, with the integration of the road into it. The hard aspect of this is that it is one single parking area, divided by a road. When people get out of their car, the road they are crossing will be more like a parking lot aisle, and they may have an expectation that pedestrians take precedence over traffic. Someone driving up the road will feel that it is a road, since that's what they've been driving on.

So, the key to success is likely having the road traffic calmed in this area. I like that they put a bit more of a kink in the road in the area, as that will help control speeds some. Speed bumps are an easy speed control that maintains the width of the road. narrowing down the road (permanently or temporarily) is also an option. Narrower roads hopefully change people's driving to be slower and more cautious.

I mentioned on the phone:

Neckdowns: <https://nacto.org/publication/urban-street-design-guide/street-design-elements/curb-extensions/>

Chicane: <https://en.wikipedia.org/wiki/Chicane>

The reference for neckdowns directs you to a good source for friendlier street design. While this applies more in an urban setting, the underlying logic still applies.

The above deals with cars, and making them more likely to be slow and aware of being in a pedestrian area.

Then, it's also trying to make pedestrians aware that they are in an area that isn't just a parking lot. A pathway, specific crossing location, and similar are good ways to do this... but the reality is that there is not that much parking to the east, and people are more likely to naturally wander across the road than to walk to a crossing point.

I hope this is helpful? The full parking lot/roadway design within the planning documents would certainly be great at some point...

Peter

Attachments:

Curb Extensions <https://nacto.org/publication/urban-street-design-guide/street-design-elements/curb-extensions/>

Chicane: <https://en.wikipedia.org/wiki/Chicane>

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Curb Extensions

Curb extensions visually and physically narrow the roadway, creating safer and shorter crossings for pedestrians and more space for street furniture, benches, plantings, and street trees. They may be implemented on downtown, neighborhood, and rural roads, large and small.

Curb extensions have multiple applications and may be segmented into various sub-categories, ranging from full-block crossings (./full-block-crosswalks) and midblock crossings (./midblock-crosswalks).

Curb extensions increase the overall visibility of pedestrians by aligning them with the parking lane and reducing the width of the roadway.



(https://nacto.org/wp-content/themes/sink_nacto/views/design-guides/retrofit/urban-street-design-guide/i//Bowling_Green_Best_03_RC.jpg)

Application

Curb extension is an umbrella term that encompasses several different treatments and applications.

- Midblock curb extensions, known as pinchpoints (../pinchpoint) or chokers, which may include cut-thro
- Curb extensions used as gateways (../gateway) to minor streets known as neckdowns.

- Offset curb extensions that force vehicles to move laterally, known as chicanes (../chicane).
- Curb extensions at bus (or transit) stops, also known as bus bulbs (../bus-bulbs).
- Conventional curb extensions, which are a recommended feature where there is on-street parking.

Benefits & Considerations

Curb extensions decrease the overall width of the roadway and can serve as a visual cue to drivers that they are in a narrow area.

Curb extensions increase the overall visibility (../visibility-sight-distance) of pedestrians by aligning them with the crossing distance for pedestrians, creating more time for preferential treatments such as leading pedestrian interval) and transit signal priority.¹

[+ More Info](#)



/wp-content/themes/sink_nacto/views/design-guides/retrofit/urban-street-design-guide/images/curb-extension/32_curbextensions_nyc.jpg)Location: New York, NY, Credit: NYC DOT

Curb extensions tighten intersection curb radii (../corner-radii) and encourage slower turning speeds.

Installation of curb extensions may require moving a fire hydrant to maintain adequate curbside access in case of an emergency. Extension may incur additional expense or be reoriented to avoid conflict with the hydrant.²

Used as a bus bulb (../bus-bulbs), curb extensions may improve bus travel times by reducing the amount of time spent waiting for boarding. Bus bulbs also help to prevent motorists from double parking in the bus stop.³

[+ More Info](#)



/wp-content/themes/sink_nacto/views/design-guides/retrofit/urban-street-design-guide/images/curb-exten
/SFMTABus.jpg)Location: San Francisco, CA, Credit: Nelson\Nygaard

Where application of a curb extension adversely impacts drainage, curb extensions may be designed as edge
the curb or a trench drain.

See Moving the Curb (.../moving-the-curb/)

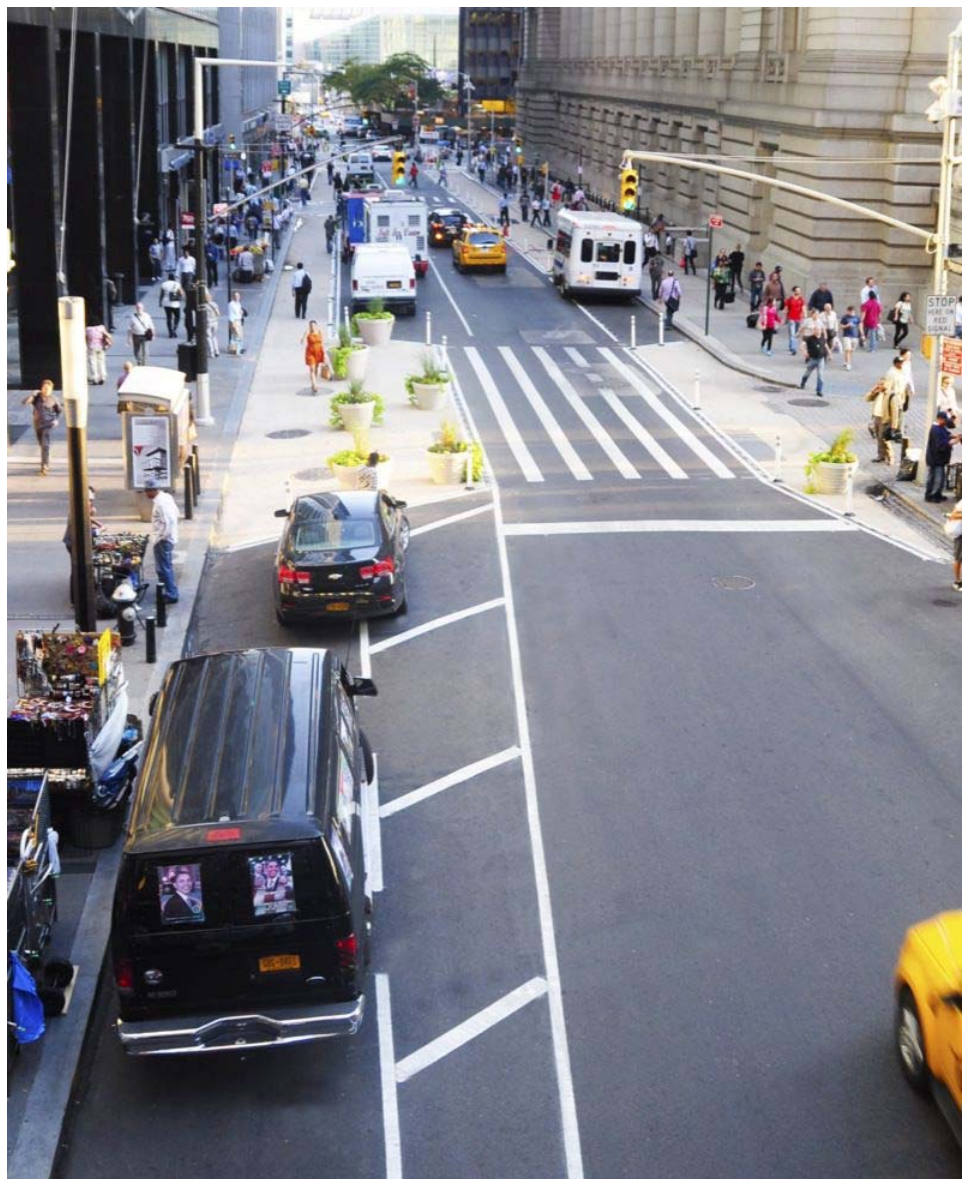
+ More Info



/wp-content/themes/sink_nacto/views/design-guides/retrofit/urban-street-design-guide/images/curb-extender_Santa_Fe_2006-15.jpg)Location: Santa Fe, NM, Credit: Nelson\Nygaard

Curb extensions can be implemented using low-cost, interim materials. In such cases, curb extensions should be installed using temporary curbs, bollards, planters, or striping.

[+ More Info](#)



(https://nacto.org/publication/urban-street-design-guide/street-design-elements/sidewalks/)

/sink_nacto/views/design-guides/retrofit/urban-street-design-guide/images/curb-extensions/carousel/Bowli
New York, NY, Credit: NYC DOT

Footnotes

+ More Info

1. Randal S. Johnson, *Pedestrian Safety Impacts of Curb Extensions: A Case Study* (/docs/usdg/pedestrian_safety_impacts_of_curb_extensions_randal.pdf) (Corvallis: Oregon State University, 2013).
2. Relocation can be costly. The City of San Francisco estimates the expense of relocating a fire hydrant. Allowing hydrants to remain in place offers cost savings. NYC DOT recommends curb extensions in areas where illegal parking is an issue, thereby benefiting emergency services. *Street Design Manual* (/docs/usdg/street_design_manual_nycdot.pdf) (New York: New York City Department of Transportation, 2009), 65.

San Francisco Better Streets Plan (/docs/usdg/better_streets_plan_san_francisco.pdf) (San Francisco: San Francisco Department of Public Works, 2013).
"Crossing Enhancements (<http://www.walkinginfo.org/engineering/crossings-enhancements.cfm>)," 2013.

3. "Traffic Calming Design Guidelines," New York City Department of Transportation, accessed June 3, 2013 (<http://www.nyc.gov/html/dot/html/pedestrians/traffic-calming.shtml>) (<http://www.nyc.gov/html/dot/html/pedestrians/traffic-calming.shtml>).
In San Francisco bus bays are being replaced with bus bulbs. Analysis shows that the bus bulbs increase transit operating efficiency by between 7–46%. Experience in a variety of cities shows that bus bulbs combined with signal priority restrictions may significantly improve transit operating efficiency.
Kay Fitzpatrick, Kevin M. Hall, Stephen Farnsworth, and Melisa D. Finley: *TCRP Report 65: Evaluating the Effectiveness of Transit Signal Priority* (/usdg/tcrprpt65_fitzpatrick.pdf) (Washington, D.C.: Transportation Research Board, 2001), 2.

Sidewalks

[guide/street-design-elements/curb-extensions/gateway/](https://nacto.org/publication/urban-street-design-guide/street-design-elements/curb-extensions/gateway/))

Adapted from the Urban Street Design Guide, published by Island Press.

Subsections:



Gateway

Curb extensions are often applied at the mouth of an intersection. When installed on a residential or low speed street, a curb extension is referred to as a "gateway" treatment to mark the transition.

[Read More](#)

(<https://nacto.org/publication/urban-street-design-guide/street-design-elements/curb-extensions/gateway/>)



Pinchpoint

Curb extensions may be applied at midblock to slow traffic speeds and add public space. When used as a traffic calming treatment, mid-block curb extensions are referred to as "pinchpoints".

[Read More](#)

(<https://nacto.org/publication/urban-street-design-guide/street-design-elements/curb-extensions/pinchpoint/>)



Chicane

Offset curb extensions on residential or low volume downtown streets create a chicane that slows traffic speeds considerably. Chicanes increase the amount of public space available and can be activated using benches, bicycle parking, and other treatments.

[Read More](#)

(<https://nacto.org/publication/urban-street-design-guide/street-design-elements/curb-extensions/chicane/>)



Bus Bulbs

Bus bulbs are curb extensions that align the bus stop with the parking lane, allowing passengers to board and alight without ever leaving the travel lane. Bus bulbs help buses move more efficiently by decreasing the amount of time they are stopped.

[Read More](#)

(<https://nacto.org/publication/urban-street-design-guide/street-design-elements/curb-extensions/bus-bulbs/>)

References

Urban Street Design Guide

• Curb Extensions

• Select city, or le

[SEARCH AGAIN](#)

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Chicane

A **chicane** (/ʃiˈkeɪn/) is a serpentine curve in a road, added by design rather than dictated by geography. Chicanes add extra turns and are used both in motor racing and on roads and streets to slow traffic for safety. For example, one form of chicane is a short, shallow S-shaped turn that requires the driver to turn slightly left and then slightly right to continue on the road, requiring the driver to reduce speed. The word *chicane* is derived from the French verb *chicaner*, which means "to create difficulties" or "to dispute pointlessly", "quibble".^[1]

Contents

Motor racing

Traffic calming

Pedestrian

See also

References

External links

Motor racing

On modern racing circuits, chicanes are usually located after long straights, making them a prime location for overtaking. They can be placed tactically by circuit designers to prevent vehicles from reaching speeds deemed to be unsafe. A prime example of this is the three chicanes at the Autodromo Nazionale Monza, introduced in the early 1970s; the Chase at Mount Panorama, added in 1987; and the Tamburello chicane at Imola, which was placed in 1995 after Ayrton Senna's death at the original corner. At Le Mans, chicanes were placed alongside the 6-km Mulsanne Straight in 1990 in order to slow down Le Mans Prototypes, which with Group C Prototypes went to speeds as high as 400 km/h.



The Casio Triangle chicane on the Suzuka Circuit

Some tracks, such as the Yas Marina Circuit in Abu Dhabi, feature optional chicanes. Faster cars will take the chicane, but slower cars (such as amateur club racers) may avoid the chicane because they are not capable of reaching equally high speeds on the straights. Such chicanes are used at Watkins Glen International and Circuit de Barcelona-Catalunya, where there are separate chicanes for cars and motorcycles.

Another example is the Tsukuba Circuit in Japan. A chicane was added after Turn 7, creating a right turn, followed immediately by a left. This chicane is used only for motorcycles. It was implemented to divert motorcycles from taking Turn 8, which is a high speed long sweeping left corner. Turn 8 was deemed to be unsafe for motorcycles, as immediately following this is a slow right hairpin corner. This means riders may still have been leaning to the left when being expected to begin braking for Turns 9 and 10.

The term is used in other types of racing, such as bobsleigh, to indicate a similar shift in the course or track.

A slower driver or vehicle that delays competitors is sometimes disparaged as a *mobile chicane* or *moving chicane*. In some

cases they may not move out of the way quickly enough to allow competitors in higher positions (having completed more laps) past, despite repeated showings of blue flags. This can cost competitors valuable time and championship points. This same term, applied to traffic calming, can refer to the usage of portable devices to create a chicane configuration.

Traffic calming

Chicanes are a type of "horizontal deflection" used in traffic calming schemes to reduce the speed of traffic. Drivers are expected to reduce speed to negotiate the lateral displacement in the vehicle path.^[2] There are several variations of traffic calming chicanes, but they generally fall into one of two broad categories:

- Single-lane working chicanes, which consist of staggered buildouts, narrowing the road so that traffic in one direction has to give way to opposing traffic
- Two-way working chicanes, which use buildouts to provide deflection, but with lanes separated by road markings or a central island.

Limited accident data for chicane schemes indicate changes in injury accidents (range from −54% to +32%) and accident severity.^{[3][4]}



A chicane used for traffic calming.

Pedestrian

A *pedestrian chicane* is a kind of permanent fence used at a railway crossing to slow pedestrians down and to force them to observe both directions before crossing the railway tracks. While passing the chicane, one has to turn to the left and to the right, increasing the probability of seeing an approaching train. A similar arrangement is sometimes used at the entrances of parks to impede bicycle or car access.



Chicane to prevent pedestrians from carelessly running across the track.

Slowing bicycles

See also

- Crowd control barrier

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3. [UK Department for Transport Traffic Advisory Leaflet 12/97 \(http://www2.dft.gov.uk/adobepdf/165240/244921/244924/TAL_12-971.pdf\)](http://www2.dft.gov.uk/adobepdf/165240/244921/244924/TAL_12-971.pdf), December 1997 (Accessed 16 August 2011)
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External links

-  Media related to [Chicanes](#) at Wikimedia Commons
 -  The dictionary definition of [chicane](#) at Wiktionary
-

Retrieved from "<https://en.wikipedia.org/w/index.php?title=Chicane&oldid=852888274>"

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**CITY OF HOMER
HOMER, ALASKA**

Stroozas

ORDINANCE 18-37

AN ORDINANCE OF THE CITY COUNCIL OF HOMER, ALASKA,
AMENDING THE 2018 CAPITAL BUDGET BY APPROPRIATING UP TO
\$48,590 FROM THE HOMER ACCELERATED ROADS/TRAILS PROGRAM
(HART) FOR TRAFFIC CALMING AND SAFETY IMPROVEMENTS ON
KAREN HORNADAY PARK ROAD.

WHEREAS, Karen Hornaday Park Improvements, Phase 2 is a project on the Capital
Improvements Plan that focuses on safe access to the Park by relocating the access road; and

WHEREAS, In 2012 the cost of relocating the access road was estimated at \$726,000; and

WHEREAS, Safety improvements such as traffic calming, parking lot improvements and
dedicated pedestrian corridors will greatly increase safety at a much lower cost without
prohibiting a future project that moves the road when funding becomes available; and

WHEREAS, Memorandum 18-041 from the Homer City Council requests the Parks Art
Recreation and Culture Advisory Commission (PARCAC) to generate recommendations for safety
access improvements at Karen Hornaday Park; and

WHEREAS, Recommended safety improvements from PARCAC included shifting the road
slightly east at the upper portion of the existing parking lot, defining the edges of the parking lots
with boulders, installing speed bumps and organizing parking; and

WHEREAS, The project should install permanent concrete stops and landscaping
shrubbery whenever possible to prolong the life span of the improvement and visual appeal; and

WHEREAS, PARCAC also recommended improving the trail on the west side of the access
road to ADA standards which is not addressed in this ordinance.

NOW, THEREFORE, THE CITY OF HOMER ORDAINS:

Section 1. The FY 2018 Capital Budget is hereby amended by appropriating up to \$48,590
from the Homer Accelerated Roads/Trails Fund (HART) for Karen Hornaday Park Traffic Calming
and Safety Improvements.

<u>Account No.</u>	<u>Description</u>	<u>Amount</u>
620-0375 (HART)	KHP Traffic Calming and Safety Improvements	\$48,590

Section 2. This is a budget amendment ordinance, is not permanent in nature, and shall not be codified.

ENACTED BY THE CITY COUNCIL OF HOMER, ALASKA, this ____ day of August, 2018.

CITY OF HOMER

BRYAN ZAK, MAYOR

ATTEST:

MELISSA JACOBSEN, MMC, CITY CLERK

YES:

NO:

ABSTAIN:

ABSENT:

First Reading:

Public Hearing:

Second Reading:

Effective Date:

Reviewed and approved as to form:

Katie Koester, City Manager

Holly Wells, City Attorney

Date: _____

Date: _____



City of Homer

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Memorandum 18-097

TO: Mayor Zak and Homer City Council
FROM: Katie Koester, City Manager
DATE: August 17, 2018
SUBJECT: Follow up on Ordinance 18-37

Ordinance 18-37, traffic calming improvements to Karen Hornaday Park Road, was introduced at the August 13th City Council meeting. This ordinance was the result of recommendations requested from PARAC through memorandum 18-041.

Members expressed an interest in getting additional feedback from the Parks Art Recreation and Culture Advisory Commission (PARCAC) on how Ordinance 18-37 aligned with the Karen Hornaday Park Master Plan. However, the ordinance was not referred to PARCAC and because PARCAC met the same week as City Council, this topic was not a noticed item on their agenda they could discuss or take action on. If Council would like to refer Ordinance 18-37 to PARCAC, the next available date PARAC could take it up is Thursday, September 20th which would bring it back to City Council the first meeting in October (October 8th).

Funding for Ordinance 18-37 is proposed to come from the Homer Accelerated Roads and Trails (HART) fund and members asked what the balance of the fund is. Currently, the HART Roads unappropriated fund balance is \$5,942,339.72 and the HART Trails unappropriated fund balance is \$561,553.33.

Enc: Karen Hornaday Park Master Plan

hands. He thinks it's the City Manager's responsibility to look at what other communities are doing and look at what our budget can do, and make the recommendation. Looking at the other community's information annually is contrary to the personnel regulations.

Councilmember Lord commented in this last budget cycle a COLA wasn't recommended by the City Manager, there was pushback from the Employee Committee on it, and the conversations had around the council table led to a lot of hard feelings around the community. She believes the City Manager does her job very well, but this is a proposed code change, not about the City Manager doing her job. Councilmember Lord added that the tenor of the past conversation wasn't appropriately taking into account COLA or otherwise, the fixed challenge we have with inflationary pressures across the board. It's the Council's job to have all the contextual knowledge we need to evaluate the City Manager's proposed budget, and pass a budget with administration input and also input from the citizens. She believes this change provides Council, into the future, with a broader context of what's happening around us to make good budgetary decisions.

VOTE (main motion): YES: ADERHOLD, LORD
NO: STROOZAS, SMITH, ERICKSON

Motion failed.

B. **Ordinance 18-37**, An Ordinance of the City Council of Homer, Alaska, Amending the 2018 Capital Budget by Appropriating up to \$48,590 from the Homer Accelerated Roads and Trails Program (HART) for Traffic Calming and Safety Improvements on Karen Hornaday Park Road. Stroozas. Recommended dates, Introduction August 13, 2018, Public Hearing and Second Reading August 27, 2018.

Mayor Pro Tem Aderhold asked for a motion for the introduction of Ordinance 18-37 by reading of title only.

ERICKSON/SMITH SO MOVED

Mayor Pro Tem Aderhold commented there was public testimony at the Committee of the Whole regarding this ordinance and she would like to have a copy of information from the Karen Hornaday Park Master Plan to compare with what is being proposed in the ordinance.

Councilmembers Smith and Stroozas acknowledged the design in the master plan is very costly and this proposal is an effort to address the safety concerns regarding the road and pedestrian traffic. This proposal is better than not doing anything.

Councilmember Lord noted that PARCAC meets before the Council's next meeting and it would be good to have some more feedback on this specific plan as they were part of the conversation to get to this point.

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VOTE (main motion): YES: ADERHOLD, LORD
NO: STROOZAS, SMITH, ERICKSON

Motion failed.

B. **Ordinance 18-37**, An Ordinance of the City Council of Homer, Alaska, Amending the 2018 Capital Budget by Appropriating up to \$48,590 from the Homer Accelerated Roads and Trails Program (HART) for Traffic Calming and Safety Improvements on Karen Hornaday Park Road. Stroozas. Recommended dates, Introduction August 13, 2018, Public Hearing and Second Reading August 27, 2018.

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Councilmember Lord noted that PARCAC meets before the Council's next meeting and it would be good to have some more feedback on this specific plan as they were part of the conversation to get to this point.

Councilmember Erickson asked for information about available HART funds and if the plan can be phased to address safety issues now and still be in line with the master plan.

City Manager Koester said she will have follow up information in the next packet.

VOTE (introduction): NON OBJECTION: UNANIMOUS CONSENT

Motion carried.

CITY MANAGER'S REPORT

A. City Manager's Report

City Manager Koester noted her information on what to do with the old police station and the recommendation to hold a worksession on September 10th with the Public Works Director and Fire Chief to go over the pros and cons of the options provided. She encouraged Councilmembers email her questions they have so she can address them. Worksession sept 10 to go over pros & cons, in mean time send questions. She also touched on the Seafarer's Memorial Parking improvements, noting the City will be applying for a conditional use permit in hopes of being able to move dredged material to the area in the fall.

Councilmembers Stroozas, Smith, and Erickson commented regarding the price reduction for the old library lot and recommended taking the lot off the market at this time.

B. Bid Report

CITY ATTORNEY REPORT

COMMITTEE REPORT

A. Americans with Disabilities Act Compliance Committee

B. HERC Task Force

Deb Lowney, task force member, provided a brief update on the groups work. She noted that Crisi Matthews was elected as Chair and thanked Larry Slone for his service as Chair. Ms. Lowney explained there is a lot of information to work through and they working in small groups to decipher it and address the tasks assigned to bring back to the table at meeting time.

PENDING BUSINESS

NEW BUSINESS

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VOTE (introduction): NON OBJECTION: UNANIMOUS CONSENT

Motion carried.

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PENDING BUSINESS

NEW BUSINESS



City of Homer

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Planning

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To: Mayor Zak and the Homer City Council
Through: Parks, Art, Recreation and Culture Advisory Commission
From: Julie Engebretsen, Deputy City Planner
Date: July 18, 2018
Subject: Karen Hornaday Park Road Alternatives

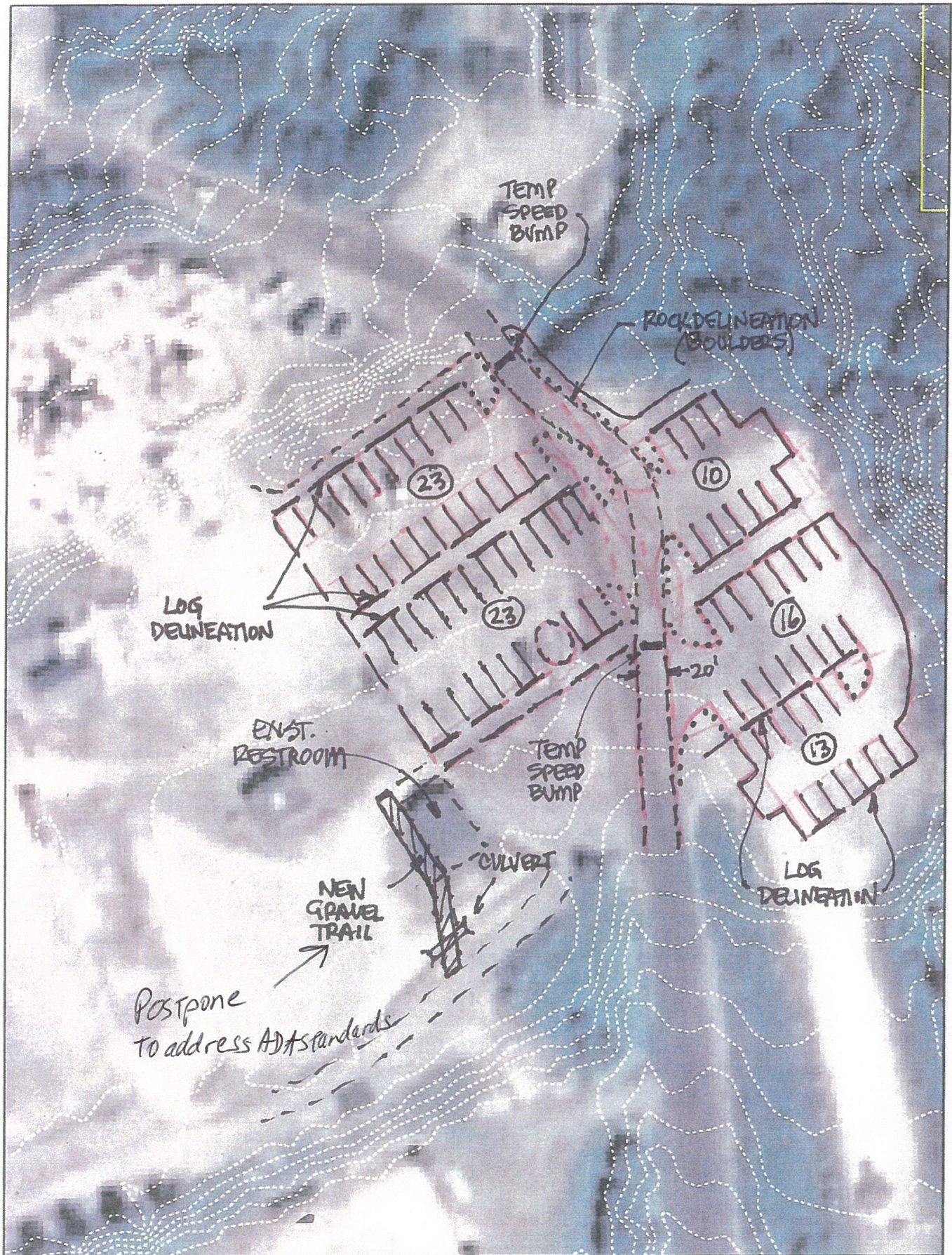
Via Memo 18-041 the City Council asked the Commission to come up with some safety options for the access road that cost less than the \$726,000 requested in the Capital Improvement Plan. The Commission held a work session at the park on May 7th and came up with some ideas. At the May 17th PARCAC meeting, Public Works Director Meyer provided a laydown on proposed alternatives and approximate costs. (Prior to a budget ordinance, Public Works would like to further refine the estimated budget.)

The Commission reached consensus that two of the proposals would increase safety for park users. First, the "Parking Improvements" consisting of shifting the road slightly east at the upper portion of the existing parking lot, defining the edges of the parking lots with the boulders already at the park, installing four speed bumps, and organizing the parking lot for an estimated \$40,000 is highly desirable. The rough cost estimate is \$40,000. The other recommended improvement to increase safety is to further improve the access trail on the west side of the access road ("Alternative 3"). This trail was built in summer 2017 with volunteer labor and limited city funds. The improvement of this trail would address some of the grade and width issues, and has an estimated budget of \$45,000. The Commission would like to see this trail built with ADA standards in mind, and potentially for future paving.

At the June 21st, 2018 meeting, PARCAC passed a motion recommending these improvements to the park. Additionally, they recommend including ADA parking spaces in the plan, and that the main area of the park be universally accessible. Total budget is roughly 85,000.

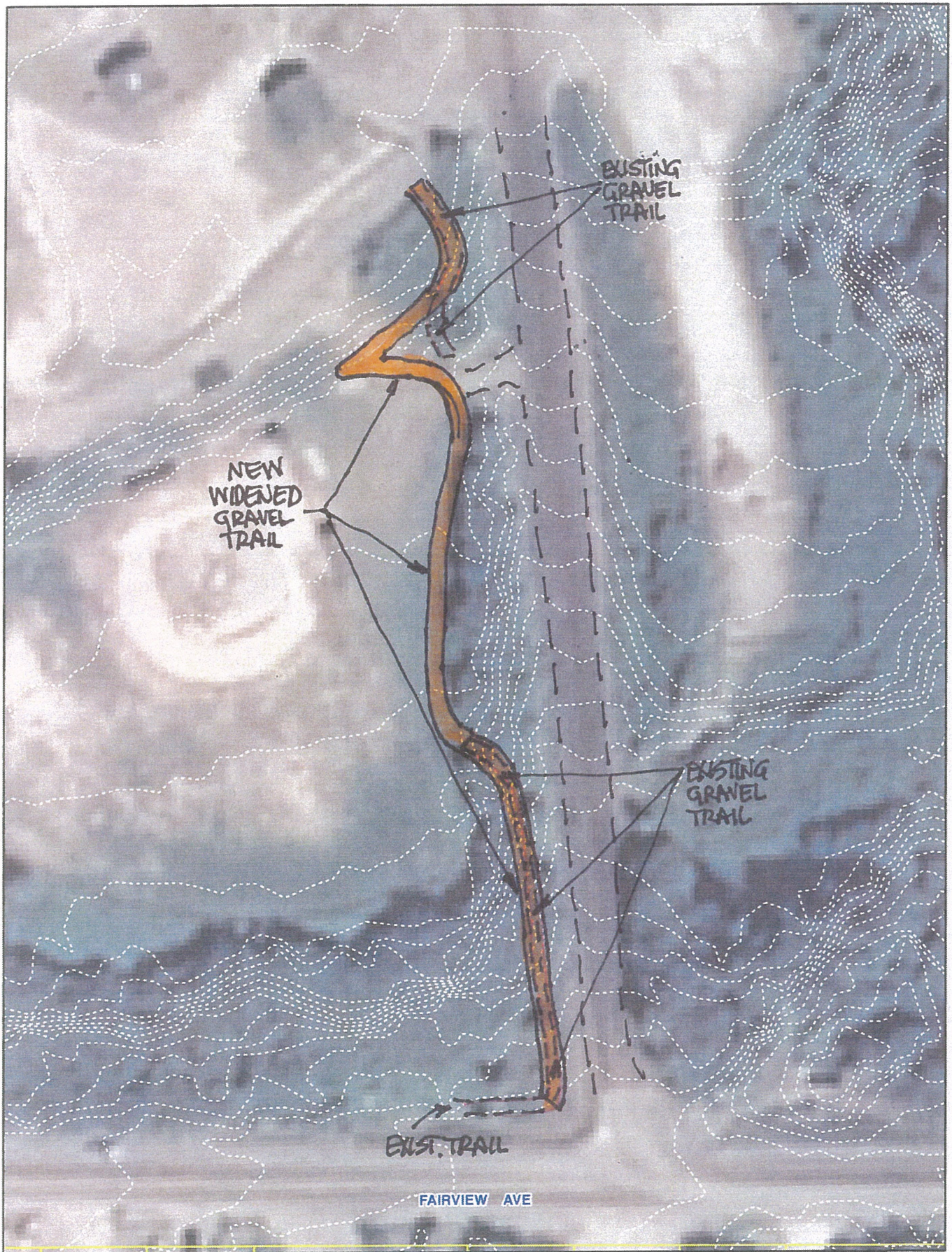
Attachments

1. Parking Improvements
2. Meandering Trail improvements ("Alternative 3")
3. Memorandum 18-041
4. PARCAC minutes excerpts from June 21 and May 17



1 inch = 60 feet

KHP - PARKING IMPROVEMENTS



1 inch = 60 feet

ALTERNATIVE 3 - MEANDERING TRAIL



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Memorandum 18-041

TO: City of Homer Parks Art Recreation and Culture Advisory Commission

THROUGH: Homer City Council

FROM: Councilmember Tom Stroozas

DATE: April 9, 2018

SUBJECT: Safety Improvements to Karen Hornaday Park Road

Karen Hornaday Park Improvements, Phase 2 on the City of Homer Capital Improvement Plan focuses on safe and inclusive access to the Park and its essential facilities by relocating the access road. In 2012, a budget for moving the road was estimated at \$726,000. This memo directs that Parks Art Recreation Culture Advisory Commission (PARAC) to come up with an improvement plan that includes alternate, less expensive, options for providing safe access to the Park and its facilities by considering measures such as:

1. Traffic calming including seasonal speed bumps and speed limit signs (SLOW 5 mph);
2. Creating a dedicated crosswalk and funneling patrons from the east parking lot via signage and landscape enhancement;
3. Other suggested improvements that would enhance pedestrian safety and improve access to the Park besides moving the access road.

The proposed funding source for the improvements would be the Homer Accelerated Roads and Trails fund (by ordinance).

Fiscal Note: Staff time from Public Works developing cost estimates and the Planning Department working with PARAC on recommendations.

then the concrete poured resulting in a “lip”

14. There is no statistics as yet, he is still in the process of changing some of the data collection methodologies and what data will be collected.
15. They are a little behind in camping fee collection but there are some variables that are affecting those results
16. There are considerably more tents than RV's however it was discovered that the definition of tents versus recreation vehicle included even cab over campers.

Chair Lowney voiced concerns and comments on the following issues:

17. Missing back board for the city side of the basketball court at the HERC building
18. Fees charged for RV's versus tents at Karen Hornaday Park Campground
19. Monofilament receptacles for the Fishing Lagoon
20. Improvements for the Skate Board Park

Staff responded on the reason for the charges such as Dump Fees regarding sanitation costs, previous discussions on fee changes for camping, Price differentials between Seward and Homer; automatic pay stations for campgrounds similar to the Harbor; the issues within the lawn contract and division of the portions that are under the contract versus the city staff; he also answered a few questions regarding the vagrancy on the Library and Poopdeck Trails.

Commissioner Archibald thanked Mr. Steffy for the improvements being done at the fishing lagoon and the extensive ditching behind the ballfields at Karen Hornaday Park.

Mr. Steffy announced a permit application for a local event celebrating the wild salmon on August 10, 2018 at Karen Hornaday Park.

Chair Lowney requested staff to weedeat the trail at the park but to be mindful of the trees that were planted.

PUBLIC HEARING

PENDING BUSINESS

A. Sidewalk Prioritization Memorandum to Council

This item was postponed until the August meeting as staff did not have materials ready for this meeting.

B. Karen Hornaday Park Road Safety Alternatives

Chair Lowney provided a summary of the item on the agenda and invited Deputy City planner Engebretsen to provide further input.

Deputy City Planner Engebretsen stated the following:

- Recommendations from the last meeting
- Motion is needed to recommend those selections to council
- Changes to trails to make it more accessible will require more curves and be longer in length
- City is working on an ADA transition plan
- Expanding scope may change budget numbers and portions of the project may be included in the ADA

plan in creating a universally accessible park and trails

- Paving will be required to create a universally accessible park as pushing a stroller on gravel is not doable
- Additional costs involved in paving
- Questions on phased approach wherein the trail be constructed so that paving can be done at a later date
- Option 3 is to improve the existing trail but is very steep and may be not be suitable for accessibility

Discussion ensued on the proposed construction of the option three on the existing trail, providing another more accessible access to the trail from the bleachers this does not just affect persons in wheelchairs, connection to other trails, phasing the project and how to approach that phasing process; push to be fiscally inexpensive.

Chair Lowney requested a motion.

LEWIS/SHARP MOVED RECOMMEND OPTION NUMBER THREE AS ADA COMPLIANT AS POSSIBLE

There was no discussion.

VOTE. NON-OBJECTION. UANIMOUS CONSENT.

Motion carried.

A brief discussion on the universal access routes revealed that additional work and information was needed; as well as the costs on the work required and that review of accessibility was a slower process than was originally thought and it may take longer.

The commission discussed including a recommendation to Council to address the accessibility issues prior to an overall city plan since the park is highly used ensued.

Deputy City Planner Engebretsen suggested including the fact of the park being highly used as a basis for the City Council to consider when prioritizing ADA Accessibility.

Chair Lowney and Commissioner Ashmun wanted to include in the recommendation that due to the high use the park should be included in the highest priority.

Commissioner Sharp expressed the unlikelihood of the park accessibility being fast tracked for accessibility issues by City Council.

Commissioner Lewis suggested using the language “universally accessible” instead of ADA Accessibility.

Chair Lowney requested a motion.

LEWIS/ARCHIBALD MOVED TO RECOMMEND PARKS AND RECREATION AND CITY COUNCIL CONSIDER UPGRADING KAREN HORNADAY PARK MAIN AREA TO BE UNIVERSALLY ACCESSIBLE.

There was no further discussion.

VOTE. NON-OBJECTION. UNANIMOUS CONSENT.

Motion carried.

Chair Lowney then requested commission comments on the parking improvements. Noting that there are no turn around when pulling into the parking lot.

Commissioner Lewis suggested removing spaces to allow a pull through and Deputy City Planner Engebretsen recommended that the plan is employing logs for the delineation so if it appears that it is not working the logs can be removed and/or reconfigured.

Commissioner Sharp advocated for using the plan as presented since there was substantial amount of work and expertise used in creating the plan.

ASHMUN/LEWIS MOVED TO RECOMMEND ACCEPTING THE PARKING IMPROVEMENTS AS DESIGNED TO INCLUDE THE CURVE IN THE ROAD, SEASONAL ROAD SPEED BUMPS AND NEW PARKING RECONFIGURATION WITH THE CAVEAT OF ALLOWING FOR FURTHER PARKING RECONFIGURATION IF NEEDED IN THE FUTURE.

A brief discussion on how this would affect the existing Handicapped Parking spaces in front of the restroom ensued.

ASHMUN/LOWNEY MOVED TO AMEND THE RECOMMENDATION TO INCLUDE THE ADA ACCESSIBLE PARKING SPACES IN THE PARKING PLAN.

There was further discussion on ADA parking requirements and future configurations and adding additional ADA parking spaces.

VOTE. (Amendment). NON-OBJECTION. UNANIMOUS CONSENT.

Motion carried.

VOTE. (Main Motion). NON-OBJECTION. UNANIMOUS CONSENT.

Motion carried.

C. Diamond Creek Recreation Plan Review

Deputy City Planner Engebretsen provided a brief summary of the intent of the plan. She noted the following:

- ❖ City owns two parcels within the area
- ❖ Approved by the State and Federal Governments
- ❖ Managed in perpetuity
- ❖ Contains history and maps
- ❖ State owns some parcels
- ❖ Ski Trails
- ❖ Contains the Demonstration Forest

ASHMUN/HARRALD MOVED TO APPROVE THE MEMORANDUM AS AMENDED, DELETING PARAGRAPH FIVE, CHANGING THE VERBIAGE AND FORWARD TO COUNCIL.

There was a brief discussion to provide clarification on the amendments.

VOTE. NON-OBJECTION. UNANIMOUS CONSENT.

Motion carried.

NEW BUSINESS

A. Welcome New Commissioner

The Commission welcomed David Lewis and thanked him for signing up.

B. Quiet Creek Subdivision Park Plan

Chair Lowney read the title into the record.

ASHMUN/HARRALD MOVED TO RECOMMEND THE CITY ACCEPT THE PARKLANDS AS DELINEATED IN THE PRELIMINARY PLAT.

A brief discussion ensued regarding the intent to leave open natural areas in the planned subdivision, potential revenue loss to the city if these lots were buildable with information from Staff that they were not hence leaving them as natural landscape.

VOTE. NON-OBJECTION. UNANIMOUS CONSENT.

Motion carried.

C. Karen Hornaday Park Road and Safety Improvements

Chair Lowney read the title into the record acknowledged the laydown materials provided regarding the various scenarios on reconfiguring the parking and road and a brief overview of the worksession held up at the park.

The commission reviewed the proposed options that included a main parking design to delineate parking spaces with logs on each side of the road but putting a curve in the road at the northern edge of the east side parking lot with boulders delineating where the road is through the parking areas, a speed bump before and after the parking areas. A new gravel path from the gravel access road to the existing restroom that provides a culvert over the ditch will allow easier access to the facilities from the upper and lower fields this is estimated to cost \$40,000

The commissioners liked the proposed parking plan but still expressed some concerns with pedestrians having to cross the road if parking in the east side parking lot and the second trail alternate was good but alternate three was more aesthetically pleasing.

Deputy City Planner Engebretsen reported that they did not look at redesigning where the existing restroom is and the location of the current ADA parking spots. Stating it is not included in the design at this time. If the commission decides this is a priority then they will work on it.

Deputy City Planner requested the commission to narrow down the proposals so they can bring a more refined plan back at a future meeting.

Chair Lowney inquired if anyone was opposed to the proposed parking plan as presented for \$40,000.

There was no opposition expressed by the Commission.

Chair Lowney then reviewed the individual proposed alternates.

Alternates to the main plan were reviewed with providing boulders along the western side of the campground road and pedestrian access along the back edge of the lower fields at a cost of \$20,000; a separated gravel trail along the western side of the campground road with a trail along the fields for \$85,000; and finally a separate gravel trail that borders the lower fields from the upper field access road down to Fairview Avenue which will tie into the existing gravel trails at the bottom and top for \$45,000.

Deputy City Planner Engebretsen confirmed consensus on alternate number three with the commission.

D. Diamond Creek Plan Review

The Commission agreed by consensus to postpone this item until the June meeting due to time constraints at the request of staff.

E. Request for Donation from Bunnell Arts Gallery to Install Mural on Bishops Beach Pavilion

Chair Lowney declared that she had a conflict of interest.

ARCHIBALD/LEWIS MOVED THAT COMMISSIONER LOWNEY HAD A CONFLICT OF INTEREST.

Chair Lowney reported her conflict by being a member on the board for the Bunnell.

VOTE. YES. ASHMUN, ROEDL, HARRALD, ARCHIBALD, SHARP, LEWIS

Motion carried.

Chair Lowney turned the meeting over to Vice Chair Archibald.

Deputy City Planner Engebretsen reviewed her report.

The Commission reviewed the application and several expressed concern on the request not being defined or explained clearly on why they needed the additional funds and requested input from staff.

Deputy City Clerk Krause provided clarification on the donation process and noted that the commission did not have to approve the request and that the funds would have to come from the parks reserve or the



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(f) 907-235-3143

Memorandum

TO: PARKS, ART, RECREATION AND CULTURE ADVISORY COMMISSION
FROM: RENEE KRAUSE, CMC, DEPUTY CITY CLERK
DATE: SEPTEMBER 12, 2018
SUBJECT: ELECTIONS

Every year in September unless otherwise needed Elections are conducted for Chair and Vice Chair.

First the Commission will need to determine if they want to conduct the elections by Voice Vote, Show of Hands or Secret Ballot.

Once decided the Chair will call for nominations of Chair. Upon hearing no further nominations from the commission the Chair will close the nominations and call for the vote in the manner agreed upon by the commission.

The Clerk will tally the votes for each candidate nominated. If only one candidate is nominated the candidate must accept the nomination for the office of Chair.

The gavel/meeting will be turned over to the newly elected Chair.

The Chair will follow the same procedures above for the Office of Vice Chair.



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Memorandum

TO: PARKS, ART, RECREATION AND CULTURE ADVISORY COMMISSION

FROM: RENEE KRAUSE, CMC, DEPUTY CITY CLERK

DATE: SEPTEMBER 12, 2018

SUBJECT: DEDICATION REQUEST

The Homer Mariner Softball, Inc. has submitted a request to dedicate the Fast Pitch ballfield at Jack Gist Park to Don Felton for his service and dedication to the sport of softball.

The request letter is included for review of the Commission.

In accordance with the policies and procedures established by Council through Resolution 06-68, the Commission must determine that the request complies with the following:

A. Names are a means of adding meaning, significance and uniformity to the facilities of the City of Homer, by developing names that embody the values and heritage of the local community. The naming process is intended to recognize that such facilities belong to the public and that the naming be in the public interest. Names of facilities are intended to remain unchanged for long periods of time and will be changed only after careful consideration of the public interest.

B. An attempt should be made to provide names for parks, recreation facilities, and other municipal facilities that aid in locating the properties. Accordingly, names should be for the following categories:

- Geographic influences, such as streets, schools or natural features;
- Descriptive attributes;
- Historical influences;
- Cultural influences;
- Deceased people;
- Living people or organizations. 39

C. Names should be chosen to avoid confusion such as caused by similarity of names:

D. Deceased or living person, or organization, whose name is proposed for a park; recreation property or city facility should be a person or organization who, through exemplary and substantial effort, has made a significant contribution to the community; and/or has made a substantial donation to acquisition or development of the property; and, except in extraordinary cases, who has not been honored by name associated with another public facility of place: Written verifiable background information regarding the proposed honoree shall be provided in support of the proposal.

E. In extraordinary circumstances and after careful consideration, names may be changed provided:

1. The name conforms to the above policies.
2. A public hearing is held by the Commission.
3. The name is recommended for approval by a majority of the commission
4. The name is approved by the City Council.
5. The change is not contrary to the terms related to the acquisition of the property

F. Names for certain facilities, improvements or accessories or the inclusion of commemorative plaques for inscriptions may be approved by the City Council provided:

1. The facility is one of the following:
 - gardens
 - shelters
 - playgrounds
 - trees
 - parks
 - similar facilities accessories or improvements as determined by the City Council.
2. The name conforms to the above.
3. The proposal is supported by a majority vote of the Parks, Art, Recreation & Culture Advisory Commission (Commission)
4. The item to be named is consistent with the overall facility plan and is installed in accordance with applicable standards and guidelines as to design, location, construction, and maintenance.

G. This policy is subject to review of the Homer City council should there be a need for updating.

H. General Procedure: Applicants wanting to name a facility shall work with the Commission:

1. The name shall conform with the above policies
2. The Commission will hold a public Hearing
3. The name will be recommended for approval by a majority vote of the Commission.
4. The recommendation will be forwarded to the City Council for approval.
5. The name will be adopted by resolution.

Staff Recommendation

Review the request for the dedication of the Fast Pitch field at Jack Gist Park. Make a motion to hold a Public hearing on the dedication at the next regular meeting in October.

Mariner Softball
Homer High School
600 E. Fairview
Homer, Alaska
www.marinerssoftball.net



Head Coach: Bill Bell
907.399.1042
homer MarinersSoftball@gmail.com
Assistant Coach: Hannah Zook
501-c-3:47-4732666

Northern Lights Conference Champions: 2004-07, 2010-2018
Region Champions: 2017, 2018
State Tournament: Champions-2006; 2nd Place-2007, 2011, 2012
3rd Place- 2013, 2014, 2015
State Academic Award-2005, 2006, 2011, 2013, 2016, 2017, 2018
Sportsmanship Award- 2015, 2016

Ms Katie Koester
Manager, City of Homer
491 E. Pioneer
Homer, AK

22 august 2018

Dear Ms. Koester,

We are writing as the Board Members of Homer Mariner Softball, Inc- a parent organization for both the Homer High Softball Team and the Tsunami Travel Ball Team to suggest and support a memorial tribute to Don Felton. Mr. Felton moved to Homer in 2012 and immediately threw himself into umpiring youth sports for Little League, High School Softball & Baseball and Adult League Softball. It was not just that he was a dedicated umpire, but he shone with a positive, joyful passion that transcended teams and showed these players the uplifting parts of sports competition. His trademark was to gather both teams at the end of a game and compliment them, single out those that played hard and selflessly and then present some one a game ball for superior commitment to the game through teamwork or diligence. If he was not umpiring, he was there cheering us on. He had such an impact on players that even those several years past playing were moved when hearing of his sudden and untimely passing.

We would like to raise the possibility of naming the field in Jack Gist Park that is primarily used for fast pitch softball, as "Felton Field" and would be willing to do anything necessary to make that happen.

Sincerely yours,

Bill Bell for BOD

The Board of Directors, Homer Mariner Softball, Inc.

Homer Mariners Softball, Inc. Box 894, Homer, Alaska, 99603—an Alaskan Non-Profit Corporation



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Memorandum

TO: PARKS, ART, RECREATION AND CULTURE ADVISORY COMMISSION

FROM: RENEE KRAUSE, CMC, DEPUTY CITY CLERK

DATE: SEPTEMBER 12, 2018

SUBJECT: DONATION OF ART TO THE CITY MUNICIPAL ART COLLECTION

This application has been reviewed by the Library Advisory Board and Library staff and their recommendation has been included for the Commission.

Please review the proposed donation in accordance with the city approved policies which has been included for your convenience.

Recommendation

Make a motion to forward a recommendation to Council accepting or not the donation of art to be placed in the Homer Public Library.



City of Homer

Accession, Gift & Donation

Policies & Procedures for Art

The Parks, Art, Recreation and Culture Advisory Commission is charged with the responsibility of evaluating the suitability of proposed artwork and making recommendation to the City Council as to whether or not to accept it as a gift. If accepted, the donated work becomes the responsibility of the City of Homer, which will inventory, insure, maintain and repair it as required by Homer City Code and Alaska State Law.

Definitions

“Gifts” are personal or real property that is donated, devised or bequeathed with or without restrictions to the City of Homer. Gifts can be actual artwork, property for placement of artwork or funds for the acquisition of artwork.

“Gift Policy” is the policy that identifies the procedure and criteria for reviewing proposed gifts of artwork to the City of Homer.

“Accession Policy” is the policy that defines an orderly and consistent process for reviewing artwork for acceptance into the Municipal Art Collection insuring that the collection is comprised of artwork of the highest quality.

(Reso. 10-80, 2011.)

ACCESSION POLICY

To establish an orderly and consistent process for reviewing artwork for acceptance into the Municipal Art Collection ensuring that the collection is comprised of artwork of the highest quality.

Definition

Accession is to accept artwork in to the Municipal Art Collection

Policy

1. Accession procedures insure that the interests of all concerned parties are represented including the Parks, Art, Recreation and Culture Advisory Commission, the Public, the Artist, the Arts Community and the City of Homer.
2. Artwork shall be distinctive artistic merit and aesthetic quality and will enhance the diversity of the Municipal Art Collection.
3. Artwork shall be appropriate in and for its site, scale, material, form, and content for both its immediate and general social and physical environment.

4. Artwork shall be reasonably durable against theft, vandalism, weather, and excessive maintenance costs.
5. Accession implies the responsibility to preserve, protect, and display the artwork for public benefit.
6. Accession implies a work's permanency within the Municipal Art Collection, providing that the work retains its physical integrity, identity and authenticity.
7. Artwork will be acquired without restrictions as to its future use and disposition except as provided in contracts with artists.
8. Artwork will be accessioned into the City of Homer's Municipal Art Collection only upon completion of all facets of the Commissioning or purchasing contract and final approval of City Council.
9. Each accessioned work into the Municipal Art Collection will be documented to the fullest extent possible, including artist's last known address and when available photograph.
10. The artist's signed contract or release transferring title for the artwork and clearly defining the rights and responsibilities of all parties will accompany every accessioned work and shall be in the documented records of the work.
11. In the case of interagency or inter-local agreements a copy of the agreement and signatures of all parties will be kept in the office of the City Clerk.
12. Accession results from projects and purchases generated as part of the Municipal Art program except in case of donations which will be reviewed in accordance with the City of Homer Public Arts Committee policy on gifts and if accepted will be accessed pursuant to this accession policy. (Reso. 10-80, 2011.)

GIFT POLICY

Purpose

To identify a procedure and criteria for the Parks, Art, Recreation and Culture Advisory Commission to review proposed gifts of artwork.

Definition

Gifts are personal or real property that is donated or bequeathed with or without restrictions to the City of Homer for actual artwork, property for placement or funds for the acquisition of artwork.

Policy

1. The Parks, Art, Recreation and Culture Advisory Commission will review all proposed gifts as defined above and will evaluate the suitability of proposed gifts and make recommendations to the Homer City Council in accordance with Homer City Code which allows acceptance of donations.
2. Each Proposed gift will be reviewed for the following:
 - a. Aesthetic Quality – the proposed gift has significant aesthetic merit.
 - b. Appropriateness of Chosen Site or Location – scale of artwork is appropriate for the site including relationship between the artwork and the site and obstacles of the site.
 - c. Restrictions from the Donor – any restrictions must be clearly identified and may be a factor in determining whether to accept a gift.
 - d. Originality of Artwork – artworks must be one of a kind or part of an original series reproductions of originals are not considered eligible for acceptance.

- e. Relationship to the Collection as a Whole – the Public Arts Committee is committed to creating a diverse collection of art. The proposed gift must be compatible with the Municipal Art Collection without being over represented.
- f. Technical Feasibility – the realistic ability for the proposed project to be built and installed as proposed in the selected location.
- g. Technical Specifications – the Public Arts Committee must review the actual work if available or a scale drawing and or model consisting of site plans and elevations describing the following:
 - 1. Surrounding site conditions if applicable
 - 2. Dimensions
 - 3. Materials and finishes
 - 4. Colors
 - 5. Electrical, Plumbing, or other utility requirements
 - 6. Construction and installation method
 - 7. Additional support material such as text verbally describing the artwork and specifications, models, or presentation drawings by a licensed engineer may be required.
- h. Budget – cost to manage the project, prepare the site, deliver and or install the work, funds for signage/recognition, and any other cost should be disclosed by the donor in a budget. The Commission will determine if the costs are accurate and realistic and that the donor has clearly delineated responsibility for all costs associated with the project.
- i. Timeline – expected timeline for donation or installation should be proposed by the donor. The Commission will determine if the timeline is realistic.
- j. Durability – expected lifetime and staying power of the material used to create the artwork especially if set in the out of doors or in a non-archival exhibition setting and exposed to the elements.
- k. Warranty – the donor agrees to be responsible for a warranty period of one (1) year from the date of final installation of the artwork to insure the integrity of the material, fabrication and installation when installed in or on a city owned facility or property.
- l. Vandalism and Safety – the artwork will not be prone to vandalism or pose a safety hazard.
- m. Maintenance and Preservation – donor’s agreement to provide a technical and maintenance record including a plan for routine care with estimated costs. The donor must indicate if there are any unusual or ongoing costs to maintain artwork.

3. Donors proposing gifts will be informed of the importance of the above criteria in the Public Arts Committee consideration.

4. The Parks, Art, Recreation and Culture Advisory Commission will have final authority through the City Manager to review and recommend to Homer City Council to accept or reject the donated artwork.

5. All gifts that are recommended for acceptance will only be accessioned into the Municipal Art Collection pursuant to the Accession Policy. (Reso. 10-80, 2011.)

PROCEDURE TO PROPOSE A DONATION OF ARTWORK TO THE CITY OF HOMER

Process

The Parks, Art, Recreation and Culture Advisory Commission will review all proposed gifts according to the Gift Policy. They will evaluate the suitability of the proposed gifts and make recommendations to the Homer City Council through the City Manager.

In order to provide the Commission with the information necessary to evaluate the proposed artwork in accordance with the Gift Policy and Accession Policy the potential donor or donor's representative must complete the Gift Proposal Application and submit to the City of Homer, City Clerk's Office. (Reso. 10-80, 2011.)

Presentation to the Parks, Art, Recreation and Culture Advisory Commission

If applicable the donor will be scheduled to present his or her proposal to the Commission at the next regular meeting. The donor is expected to present the actual artwork or model or scale drawings of the proposed piece. If it is not possible depending on the artwork a photograph may be accepted upon approval of a majority vote of the Commission.

The Parks, Art, Recreation and Culture Advisory Commission will review the proposal, consider the presentation and make a recommendation at the meeting. If the proposal materials do not give the Commission enough information to make an educated recommendation they may request to postpone recommendation until further information is provided by the donor.



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(f) 907-235-3143

Memorandum

TO: MAYOR BRYAN ZAK AND HOMER CITY COUNCIL
THROUGH: KATIE KOESTER, CITY MANAGER
FROM: LIBRARY ADVISORY BOARD
CC: PARKS, ART, RECREATION & CULTURE ADVISORY COMMISSION
DATE: SEPTEMBER 11, 2018
SUBJECT: J. ARGENT KVASNIKOFF ART DONATION PROPOSAL

Local artist J. Argent Kvasnikoff reached out to Library Director Dixon with a proposal to donate art to the library. Per the City's Accession, Gift and Donation Policies and Procedures for Art, a formal application was submitted to the City Clerk's Office on August 28, 2018. The Library Advisory Board reviewed and approved the art donation proposal at their regular meeting on September 4, 2018. Below is a meeting minute excerpt regarding their recommendation:

"Chair Peterson initiated discussion on the proposed art. Library Director Dixon shared her experience seeing the art piece in person at the artist's exhibit over a year ago. She shared her support for it being in the library, since it pertains to language, and her preferred location for installment.

KUSZMAUL/FINN MOVED TO ACCEPT J. ARGENT KVASNIKOFF ART DONATION AND RECOMMEND TO CITY COUNCIL TO APPROVE THE PROPOSAL.

There was no further discussion.

VOTE. NON-OBJECTION. UNANIMOUS CONSENT.

Motion carried.

Library Director Dixon stated she would get building maintenance's opinion on where it can be hung in the library. There was brief discussion on the art piece itself, how it hangs/is presented, and being installed safely. It was confirmed the writing on the art piece is a blessing about Homer, written in a language created by the artist based on the Alaska Native Dena'ina sounds."

RECOMMENDATION

Approve the art donation proposal submitted by J. Argent Kvasnikoff and accept the art piece into the City's Municipal Art Collection for installation in the Homer Public Library.

Fiscal Note: N/A



MUNICIPAL ART COLLECTION GIFT PROPOSAL APPLICATION

PLEASE TYPE OR PRINT CLEARLY AND MAKE YOUR RESPONSES COMPLETE AND THOROUGH.

DATE August 28th, 2018

CONTACT PERSON Argent Kvasnikoff TITLE _____

ORGANIZATION IF APPLICABLE _____

ADDRESS P.O. Box 39263 CITY Ninilchik STATE AK ZIP 99639

PHONE 907-252-6765 FAX _____ CELL _____

EMAIL argent@argentkvasnikoff.com

TELL US WHY YOU WISH TO DONATE THIS ARTWORK TO THE CITY OF HOMER? This sculpture was created for an exhibit at the Pratt Museum in 2017, and features a created writing system and alphabet that corresponds to the Dena'ina language, indigenous to the Kenai Peninsula and greater Cook Inlet basin. The piece features a blessing specific to the location of Homer, also my place of birth, and I am hoping that the Homer Public Library will be able to install this sculpture so that it can have a home that remains true to its local context and theme. Because this sculpture is also themed on writing and language it would be the most appropriate to be held by that institution.

PROPOSED ARTWORK

TITLE OF ARTWORK Tuggeht Janju Tets'

ARTIST(S) NAME Argent Kvasnikoff

YEAR COMPLETED 2017 DIMENSIONS 8'x22"

MATERIALS USED TO CREATE ARTWORK Acrylic forms, acrylic paint

PHYSICAL DESCRIPTION OF THE PROPOSED PIECE--

Large, transparent tubular formed acrylic piece with acrylic decoration and Dena'ina alphabet painted motif.

NARRATIVE DESCRIPTION OF THE PROPOSED ARTWORK - TELL US THE STORY BEHIND THE PIECE OR SIGNIFICANCE -

This sculpture is an interpretation of a shamanic medicine stick, janju tets', which is also one of the few documented words or expressions from the extinct Kachemak dialect of the Dena'ina language. Its transparency reflects how language, sound, writing, and light all exist on a spectrum of wavelengths. The transliteration of the text is a blessing written for Homer and the southern peninsula from Ggasilat (Kasilof) to Uzintun (the Homer Spit) from Ggagga, the Spirit Bear, who is a medium between the spirit world and the world of people and animals.

IS THE PROPOSED PIECE ONE OF A KIND? Yes IS THE PIECE PART OF A SERIES, LIMITED OR OTHERWISE? No
IF SO, AN EDITION OF HOW MANY? _____ IS THE PIECE COMPLETED? Yes IF NOT WHEN IS THE
EXPECTED COMPLETION DATE? _____

WHAT IS THE CURRENT CONDITION OF THE PIECE? Perfect. The acrylic is industrial grade specifically molded for the
artwork by a company which creates acrylic forms for medical imaging, aquatics, and luxury pools.

PROPOSED SITE OR LOCATION

DO YOU HAVE A SITE(S) IN MIND FOR THE PLACEMENT OF THE ARTWORK? IF SO WHERE? Homer Public Library.

IS THIS A CITY OWNED PROPERTY IF NOT WHO OWNS THE PROPERTY? Yes

WHAT IS THE RATIONALE FOR SELECTING THIS/THESE LOCATION(S)? _____

ARE YOU AWARE OF ANY PERMITS OR PERMISSIONS THAT MAY BE REQUIRED? No

TECHNICAL SPECIFICATIONS

DESCRIBE HOW THE ARTWORK IS CONSTRUCTED OR MADE. PLEASE INCLUDE ANY DOCUMENTATION AT THE END OF
THIS APPLICATION. _____

HOW IS THE ARTWORK TO BE PROPERLY INSTALLED? Based on discussions with library officials already, the tentative
plan is to suspend it from a ceiling using museum wiring.

DOES THE PIECE REQUIRE ELECTRICITY, PLUMBING OR OTHER UTILITY HOOKUPS? No

WHO WILL BE INSTALLING THE ARTWORK? Myself, assistants, and library maintenance staff.

WHAT IS THE EXPECTED LIFETIME AND STAYING POWER OF THE MATERIALS USED IN CREATING THE PIECE? Permanent

WHAT MAINTENANCE IS REQUIRED AND HOW OFTEN? Only dusting or light cleaning like for decorative glass/windows.

PLEASE IDENTIFY ANY SPECIFIC MAINTENANCE PROCEDURES AND OR EQUIPMENT AND THE ASSOCIATED COSTS: _____

None

WHAT PRECAUTIONS HAVE BEEN TAKEN TO GUARD AGAINST VANDALISM IF ANY? It is awkward to handle and will be suspended from a ceiling.

WHAT STEPS HAVE BEEN TAKEN TO ASSURE THIS PIECE WILL NOT PRESENT A SAFETY HAZARD? The proposed wire rigging will be more than 3 times the weight pressure than the piece is heavy, and arranged in V shapes to minimize its movement and even the stress in the event of quakes or other movements.

BUDGET

PROJECT MANAGEMENT FEES \$ _____

INSURANCE \$ _____

ARTIST'S FEES \$ N/A

UTILITY HOOKUP \$ _____

PURCHASE PRICE \$ _____

DELIVERY \$ _____

PERMITS \$ _____

INSTALLATION \$ _____

STRUCTURAL ENGINEERING \$ _____

SIGNAGE \$ _____

SITE PREPARATION \$ _____

RECOGNITION \$ _____

OTHER COSTS NOT LISTED \$ _____

DESCRIPTION _____

DATE PIECE WAS LAST APPRAISED? _____

WHAT IS THE VALUE OF THE PIECE OR ESTIMATED MARKET VALUE IF NO APPRAISAL WAS DONE? \$10,000

TIMELINE

WHAT IS THE TIMELINE FOR THE COMPLETION OR INSTALLATION OF THE PIECE? IDENTIFY THE DIFFERENT STAGES AND DATE GOALS TO PREPARE THE PIECE FOR DONATION Upon approval I will meet with library staff to begin installation planning starting with a site visit.

RESTRICTIONS

ARE THERE ANY KNOWN COVENANTS, REQUIREMENTS OR RESTRICTIONS THAT COME WITH THE PIECE? None

WHAT EXPAECTATIONS DO YOU HAVE FOR THE CITY OF HOMER IN ACCEPTING THIS ARTWORK? Only to maintain
reasonable condition.

COMMUNITY INVOLVEMENT

WAS THERE ANY COMMUNITY OR USER INVOLVEMENT IN SELECTING THE RECOMMENDED LOCATION? Location
was suggested to me by multiple people, including the Pratt Museum Exhibits Curator and a representative of the
South Peninsula Hospital

PLEASE INCLUDE ANY LETTER(S) OF SUPPORT FOR THE PROJECT OR PROPOSED DONATION.

APPLICANT MUST SUBMIT THE FOLLOWING SUPPORTING DOCUMENTATION WITH THIS APPLICATION.

 AN RESUME OR BIO FROM THE ARTIST WHO CREATED OR WILL CREATE THE ARTWORK.

 FIVE TO TEN IMAGES OF PAST WORK FROM THE ARTIST. THESE CAN BE PHOTOGRAPHS.

 THREE TO FIVE CLEAR IMAGES OF THE PROPOSED ARTWORK

 SCALE DRAWING/MODEL OF THE PROPOSED ARTWORK

 **IF YOU HAVE A SITE(S) IN MIND PLEASE INCLUDE PHOTO AND DESCRIPTION OF THE SITE(S) AND A SCALED
DRAWING OF THE PROPOSED ARTWORK IN THE RECOMMENDED LOCATION.**

 A COPY OF A FORMAL APPRAISAL IF AVAILABLE

 **TECHNICAL SPECIFICATIONS, MAINTENANCE MANUAL OR DRAWINGS/RECOMMENDATION FROM STRUCTURAL
ENGINEER.**

APPLICATIONS ARE TO BE SUBMITTED TO:

THE CITY OF HOMER

CITY CLERKS OFFICE

491 E. PIONEER AVENUE

HOMER, AK 99603

OR YOU MAY SUBMIT VIA FAX AT 907-235-3143 TO SUBMIT VIA EMAIL PLEASE SEND TO clerk@ci.homer.ak.us

IF YOU HAVE ANY QUESTIONS PLEASE FEEL FREE TO CONTACT THE CLERK'S OFFICE AT 235-3130.



Argent Kvasnikoff

PO Box 39263
Ninilchik, AK 99639
USA

Phone: 907-252-6765
E-Mail: argent@argentkvasnikoff.com
Website: argentkvasnikoff.com

Career Timeline

September 2015

Joined Society6.com print shop collective

January 2015

Opened digital art portfolio and store

October – December 2014

Studied Industrial Design at the University of Pennsylvania via Coursera Education Programs

May 2014

Started work as an independent artist & designer

October 2010 – April 2014

Created and administered arts initiatives as Tribal Librarian and Cultural Arts Liaison while working in the administrative branch of the Ninilchik Tribe's governing body.

Education

August 2016

Received certification in Modern Art & Ideas from the Museum of Modern Art

August 2007 – April 2010

Studied social anthropology and art history at Capilano University in Vancouver, Canada

Shows, Exhibits, and Installations

April – May 2017: *Qena Sint'isis*

Pratt Museum

Homer, Alaska

September 2016: *Q'es Kriyeshon*

Permanent installation at a new meeting hall.

Commissioned by the Ninilchik Traditional Council

Ninilchik, Alaska

April 2016: Bunnell Street Arts Center Plate Project 2016

Theophrastus on the Achates, mixed media on ceramic

Bunnell Street Arts Center

Homer, Alaska

November 2015: 10"x10" Show

Yuq' Qiteni, 3 x 10"x10", ink on paper

Bunnell Street Arts Center

Homer, Alaska

Awards & Honors

2016: Received Heritage Project Grant from The CIRI Foundation for *Qena Sint'isis* Project

2016: Registered as a regional artist by the Cook Inlet Region, Inc.

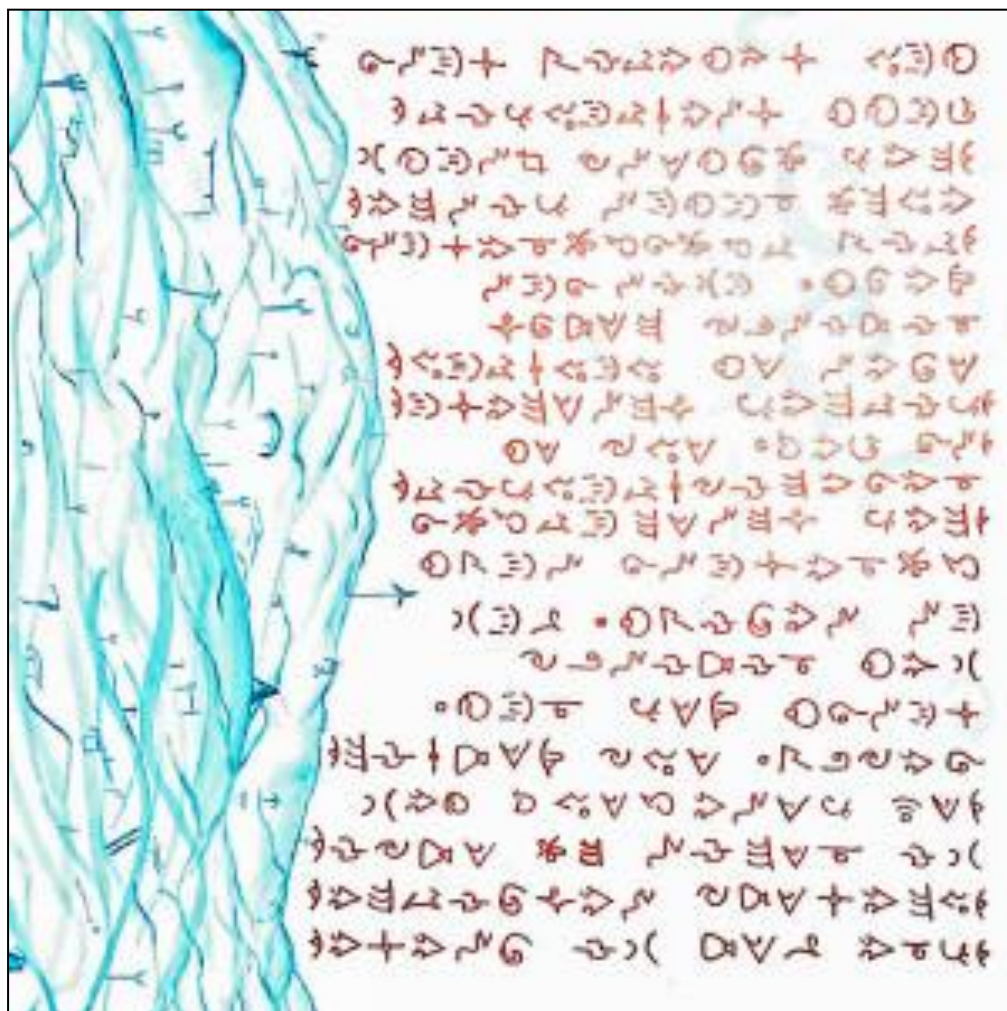
2015: Judge's Choice Award (Won) – Kenai Art Guild Biennial Judged Art Show, for

Yaletown – 18" x 24", ink on paper

Kenai, Alaska

2015: Designated a Silver Hand Artist by the Alaska State Council on the Arts





PARKS AND RECREATION ADVISORY COMMISSION ANNUAL CALENDAR
FOR THE 2018 MEETING SCHEDULE

<u>MEETING DATE</u>	<u>SCHEDULED EVENTS OR AGENDA ITEM</u>
FEBRUARY 2018	LETTER TO THE EDITOR DRAFT COMPREHENSIVE PLAN LAND ALLOCATION PLAN KHP MASTER PLAN REVIEW
MARCH 2018	KHP MASTER PLAN STRATEGIC PLAN REVIEW
APRIL 2018	SPRING PARK &/ OR BEACH WALK THROUGH
MAY 2018	DIAMOND CREEK PLAN CAMPING FEES
JUNE 2018	INITIAL BUDGET REVIEW – WHAT DOES THE COMMISSION WANT FOR 2019? REVIEW CAPITAL IMPROVEMENT PLAN & RECOMMENDATIONS
JULY 2018	NO MEETING SCHEDULED
AUGUST 2018	BUDGET REVIEW & RECOMMENDATIONS CONTINUED CIP RECOMMENDATIONS TO COUNCIL LETTER TO THE EDITOR DRAFT
SEPTEMBER 2018	FALL PARK WALK THROUGH AND BEACH WALK; ELECTIONS; SELECT KHP CLEAN UP DAY BUDGET DISCUSSION
OCTOBER 2018	REVIEW AND APPROVE THE 2019 MEETING SCHEDULE LETTER TO THE EDITOR
NOVEMBER 2018	BUDGET UPDATE MOU REVIEW & RECOMMENDATIONS
DECEMBER 2018	NO MEETING SCHEDULED HAPPY HOLIDAYS!

Quarterly: Letters to the editor updating the Community on P&R activities

Even Years: Comprehensive Plan (February) Strategic Plan review (March), Diamond Creek Plan (May), Camping Fees (May), Beach Policy (October), Art Policies

Odd Years: HNMTTP, Karen Hornaday Park Plan, 3 year budget trends & progress toward financial goals (April/May)

2018 HOMER CITY COUNCIL MEETINGS
PARKS ART RECREATION AND CULTURE ADVISORY COMMISSION ATTENDANCE

It is the goal of the Commission to have a member speak regularly to the City Council at council meetings. There is a special place on the council's agenda specifically for this. After Council approves the consent agenda and any scheduled visitors it is then time for staff reports, commission reports and borough reports. That is when you would stand and be recognized by the Mayor to approach and give a brief report on what the Commission is currently addressing, projects, events, etc. **A commissioner is scheduled to speak and has a choice at which council meeting they will attend. It is only required to attend one meeting during the month that you are assigned.** However, if your schedule permits please feel free to attend both meetings. Remember you cannot be heard if you do not speak.

The following Meeting Dates for City Council for 2018 is as follows:

January 8, 22 2018	_____	LOWNEY
February 12, 26 2018	_____	SHARP
March 12, 27* 2018	_____	SHARP
April 9, 23 2018	HARRALD	LOWNEY
May 14, 29* 2018	_____	_____
June 11, 25 2018	_____	_____
July 23 2018	<u>No Commission Meeting this month</u>	Jon Sharp
August 13, 27 2018	<u>Robert Archibald</u>	<u>Deb Lowney, Robert Archibald</u>
September 10, 24 2018	_____	_____
October 8, 22 2018	_____	_____
November 26 2018	_____	_____
December 10, 2018	<u>No Commission Meeting this month</u>	_____

Please review and if you will be unable to make the meeting you are tentatively scheduled for please discuss. PLEASE NOTE: When additional commissioners are appointed the proposed schedule above will reflect those added commissioners.

Additionally it was agreed to report quarterly on any art related activities, projects, etc. to Council

- Tuesday Council meeting due to holiday

