

REGULAR MEETING AGENDA

- 1. CALL TO ORDER**
- 2. AGENDA APPROVAL**
- 3. PUBLIC COMMENT UPON MATTERS ALREADY ON THE AGENDA**
- 4. VISITORS**
- 5. RECONSIDERATION**
- 6. ADOPTION OF CONSENT AGENDA** *All items on the consent agenda are considered routine and non-controversial by the Parks Art Recreation & Culture Advisory Commission and are approved in one motion. There will be no separate discussion of these items unless requested by a Commissioner or someone from the public, in which case the item will be moved to the regular agenda and considered in normal sequence.*
 - A. Minutes for the Regular Meeting on May 17, 2018 **Page 3**
- 7. STAFF & COUNCIL REPORTS/COMMITTEE REPORTS/BOROUGH REPORT**
 - A. Staff Report – Julie Engebretsen, Deputy City Planner
 - B. Community Recreation – Mike Illg, Recreation Manager
 - C. Sister City Art Collection Report – Commissioner Roedl/Deputy City Clerk Krause **Page 13**
 - D. Parks Report – Matt Steffy, Parks Maintenance Coordinator **Page 17**
- 8. PUBLIC HEARING**
- 9. PENDING BUSINESS**
 - A. Sidewalk Prioritization Memorandum to Council
 - B. Karen Hornaday Park Road Safety Alternatives **Page 19**
 - C. Diamond Creek Plan Review **Page 25**
- 10. NEW BUSINESS**
 - A. Sidewalk Maintenance **Page 27**
- 9. INFORMATIONAL MATERIALS**
 - A. Commission Annual Calendar 2018 **Page 29**
 - B. Commissioner Attendance at City Council Meetings 2018 **Page 31**
 - C. Memorandum to City Council Safety Signage **Page 33**
- 10. COMMENTS OF THE AUDIENCE**
- 11. COMMENTS OF THE COUNCILMEMBER** (If one has been assigned)
- 12. COMMENTS OF STAFF MEMBERS**
- 13. COMMENTS OF THE COMMISSION**
- 14. COMMENTS OF THE CHAIR**
- 15. ADJOURNMENT** the next regular meeting will be on **THURSDAY, AUGUST 16, 2018** at 5:30pm in the City Hall Cowles Council Chambers located at 491 E. Pioneer Avenue, Homer Alaska

Session 18-05 A Regular Meeting of the Parks, Art, Recreation and Culture Advisory Commission was called to order on May 17, 2018 at 5:30 pm by Chair Deb Lowney at the Cowles Council Chambers City Hall located at 491 E. Pioneer Avenue, Homer, Alaska.

PRESENT: COMMISSIONERS LOWNEY, HARRALD, ARCHIBALD, ROEDL, ASHMUN, LEWIS, WALLS
AND SALZMANN

ABSENT: COMMISSIONER FAIR, SHARP (EXCUSED)

STAFF: DEPUTY CITY PLANNER ENGBRETSSEN
DEPUTY CITY CLERK KRAUSE
RECREATION MANAGER ILLG
PARKS COORDINATOR STEFFY

APPROVAL OF THE AGENDA

Chair Lowney called for a motion to approve the agenda.

LEWIS/ARCHIBALD – MOVED TO APPROVE THE AGENDA.

There was a no discussion.

VOTE. NON OBJECTION. UNANIMOUS CONSENT.

Motion carried.

PUBLIC COMMENT ON ITEMS ALREADY ON THE AGENDA

VISITORS

A. Tony Neal, Quiet Creek Subdivision Parks

Mr. Neal provided an overview of the plan for the new subdivision that he was building and pointed out various sections that would be conservation areas/parks that were natural areas in comparison to a traditional groomed parkland area with playground and picnic tables.

Mr. Neal answered a few questions from the Commission regarding trails through these natural areas and noted that the topography and wetlands would prohibit some trails or require additional steps before use.

B. Billy Day, Diamond Creek Trail

Mr. Day presented a proposal to develop a portion of the city owned property that will eventually connect the Rogers Loop Trailhead, and tie in the “Cloud Streets” along Diamond Ridge.

He provided some information on the work that the State is doing on a proposed redesign of the Sterling Highway from Anchor Point to Homer, points of trailheads throughout the area and within city limits. Mr. Day provided the funding information that he had so far and was hoping to have the support of the Commission so that he could receive additional needed funding from the City to assist in leveraging other sources of funding. Mr. Day explained that this would be a non-motorized trail system that would be

suitable for bikes and pedestrians and could be expanded in the future to access other neighborhoods.

Mr. Day responded to questions from the Commission regarding crossing the wetlands, reduced snow fall in past winters and this expanded trail system providing opportunity for the fat tire bike community and cyclists overall, this would be a single tract connection corridor for mountain biking and additional trailhead at Green Timbers.

Mr. Day stated that it would offer a safe transit route from Diamond Ridge since that road has become so dangerous with speeding traffic. He additionally pointed out two parcels of Borough land that could be purchased and that he has been working with Dave Cleary on additional funding from Rasmussen but requires an entity to sponsor the grants.

Deputy City Planner Engebretsen provided comment on the possible funding through HART program and noted the onerous RTC grant management requirements.

Further comments on working with the Bike Club and creating a presentation for Council with fiscal requirements, letters of support, ensued.

The commission expressed excitement for the project but hesitation and concerns on how large an endeavor this would be and recommended phased approach in the presentation which could assist in funding options.

ADOPTION OF THE CONSENT AGENDA

A. Minutes for the April 19, 2018 regular meeting

Chair Lowney requested a motion to adopt the Consent Agenda.

ARCHIBLD/LEWIS – MOVED TO APPROVE THE CONSENT AGENDA.

There was no discussion.

VOTE. NON-OBJECTION. UNANIMOUS CONSENT.

Motion carried.

STAFF & COUNCIL REPORTS/COMMITTEE REPORTS/BOROUGH REPORTS

A. Julie Engebretsen, Deputy City Planner

Deputy City Planner Engebretsen provided a verbal report on the following:

- Council will be forming the HERC task force but has postponed action until the next meeting as there was some concerns on the appointments but it should be resolved to the Commission's liking.
- Met with Little League good conversation and both sides presented items of consideration but believe that it will be beneficial.

Ms. Engebretsen explained for the Commission that there will be some changes in how operations and communication will be with Little League in the future. She also noted the process for submitting a

recommendation to Council on using the HART funds.

B. Mike Illg, Recreation Manager

Recreation Manager Illg commented on the following items:

- Recognized the contributions to the community by Mr. Day
- Upcoming summer schedule for the Homer High School gym forcing higher usage of the HERC gym for programming
- Local administrators have been very helpful and supportive with the recreational programming needs
- Native Youth Olympics regular annual event
- Creating a timeline for the HERC task force on the costs of the facility since it has been built so that there are facts available for the public

Chair Lowney commented on having the Native Youth Olympics (NYO) when she taught and was happy to see that event coming back.

Commissioner Lewis inquired about the Fire Marshall approval status and occupancy numbers and commented on funds for travel to events for students.

Commissioner Harrald commented on the availability of training for the NYO events.

Commissioner Archibald inquired about the status of the Zumba room and Mr. Illg responded that some upgrades were done three years ago and he is working with Dan Gardner on getting back on track.

C. Sister City Art Collection Report – Commissioner Roedl/Deputy City Clerk Krause

Commissioner Roedl explained that due to scheduling conflicts they were unable to meet but have tentatively planned a meeting for the end of the month. He noted that there may be some difficulty in displaying the artwork.

Commissioner Roedl explained that the museum cannot display a free venue.

Commissioner Lowney commented on speaking with the Library and that there are people who are interested but need more information as to what is involved in the display such as cabinets or wall.

Deputy City Clerk Krause explained the number of pieces involved there were concerns with safety and proper curation of the collection and defined for the commission that there were only 37 pieces but some were quite fragile.

D. Parks Report - Matt Steffy, Parks Maintenance Coordinator

Parks Manager Steffy reviewed his report and commented on the following:

- Ben Walters Park, Rotary and McDonalds – McDonalds will be working with the city, Rotary providing funding for park equipment and accessibility. Staff will be daylighting the heavily treed areas to open up the space creating more visibility. A master plan has been suggested for that Park. The restroom after being closed for three years is now open. This facility will be locked in the evenings. The surveillance cameras from McDonalds will be redirected to the restroom facility. Playground equipment will be purchased and the curb will be removed between McDonald's and

the park.

- The Library grounds flower beds will be redesigned to assist in the management of the invasive weeds and the city/contractor will be providing additional mowing services also.
- Picnic tables will be turning green and they are starting to roll out of production and into the parks
- The ADA Accessibility issues at the Fishing Hole is in progress. Fish and Game is willing to pay for the repairs and improvements and he is waiting on pricing since they are asking for a match. Islands and Ocean Visitors Center is looking into some funding also.
- He will be meeting with the Softball Association to discuss agreements for use at Jack Gist
- Commented on the meeting with Little League and that it went very well
- Statistics will be provided at each meeting for the previous month regarding the parks, camping, etc.
- He noted the requirements for the RTP grant is 90/10 and maximum amount is \$75,000 and that a Resolution of support is needed.
- Final summer seasonal staff has been hired and will start after Memorial Day.

The commissioners offered comment on opening up the restrooms and the library property management will really help, putting in a connecting sidewalk from the Highway to Ben Walter's Park to bring more foot traffic past or into the park may help dissuade to constant vandalism.

PUBLIC HEARING

PENDING BUSINESS

A. Sidewalk Funding

Deputy City Planner Engebretsen reviewed the sidewalks listed in the non-motorized transportation plan, she explained that she met with Carey Meyer, Public Works Director and he provided some parameters that makes some projects more costly than others. In reviewing the proposed streets for sidewalks Ms. Engebretsen recommended that the commission prioritize the list and provide a reason. She noted that as an example Upper Ben Walters they need storm drainage but they need to build out lower Ben Walters in order to have something to drain to.

Smokey Bay Way, low priority, not busy, wide shoulders, good visibility, a low or moderate need at this time. This may not be a priority. Council has requested striping across Lake Street. Ms. Engebretsen provided additional information on Soundview that has a section that is incomplete.

She noted that Upper Main Street is a half mile and this is one of the cost drivers for this project.

Chair Lowney provided her top five priority sidewalks for consideration:

2. Svedlund – High Priority due to the senior access - possibly to Lee or prefer up to Fairview
3. Crittenden – short, should be completed and students use this route
4. Bunnell from Lower Main Street to Beluga Place – some work has been done but more is needed, there are deep ditches on each side making pedestrian use the roadway, heavily used route
5. Heath Street – Pioneer to Fairview, heavily used by students as a route to the Library
1. Main Street – Upper Main to Bayview Park

Kachemak Way – Bicycle notices are in place but there is shrubbery does need some addressing especially around the curve to improve visibility

Commissioners offered the following comments on the prioritization:

- Routes travel by students are high priority
- Wanting to keep Main Street as a high priority due to the amount of foot traffic
- Keeping Svedlund on high priority as a more “doable” project extend to Fairview
- Not changing their list as Council will make the decisions that they make
- Providing council with maintenance costs after sidewalks are completed
- Suggested that Beluga Place is not as high Priority
- How to prioritize Upper Main Street over other sidewalks for clarification for Council
- Formula to determine the costs for a length of sidewalk and maintenance costs related to those sidewalks

Ms. Engebretsen will provide a memo to Council for approval by the commission for the June meeting. She will be providing a status update for Council.

Chair Lowney requested confirmation on taking care of some maintenance of shrubbery issues on Kachemak Way.

C. Safety Signage for the Waters of Kachemak Bay

Chair Lowney reviewed the memorandum in the packet and noted that commission approval is requested.

Commissioner Lewis commented on having more issues with people driving on the beach and getting stuck.

Commissioner Archibald commented on having junky signage and the issues the commission faced at the last meeting.

Chair Lowney reviewed the discussion at the previous meeting and points made in the Memorandum. She requested input from Mr. Steffy regarding limited help versus no help.

Commissioner Harrauld reviewed her recollection of their discussion on signage and just does not want to put any signage up and this memorandum leads her to believe there is a financial issue not that they just do not want to put signage.

Further discussion on amendments to the memorandum.

HARRALD/LEWIS - MOVED TO AMEND THE RECOMMENDATION TO STATE THAT THE COMMISSION DOES NOT SUPPORT PLACEMENT OF SAFETY SIGNAGE.

ASHMUN/ MOVED TO AMEND THE MEMORANDUM TO DELETE PARAGRAPH FIVE AND CHANGE THE VERBIAGE TO REFLECT, “ALTHOUGH WE RECOGNIZE THAT THERE IS A WATER HAZARD SIGNAGE IS IMPRACTICAL AND OTHER MECHANISMS FOR EDUCATING THE PUBLIC SHOULD BE USED.”

Deputy City Clerk Krause interjected that the discussion is not germane to the motion on the floor and at the request of the Chair read the motion before the Commission.

Commissioner Lewis inquired about liability issues if the city does not place signage.

Chair Lowney proceeded to briefly bring Commissioner Lewis up to date on the previous discussions.

ASHMUN MOVED TO AMEND THE RECOMMENDATION TO BE REPHRASED, "WE DO NOT RECOMMEND PLACEMENT OF SIGNS ALONG CITY BEACHES BECAUSE OF THE NEED FOR TOO MANY AND BELIEVE THEY ARE UNSIGHTLY."

The amendment died for lack of a second.

Commissioner Harrauld noted that her notes reflected they did not come to a conclusion and just postponed the discussion. Chair Lowney responded that the commission was heading in that direction.

Chair Lowney requested the Clerk to read the motion on the floor and for the commission to consider the motion to approve the memorandum minus the fifth paragraph and the amended recommendation.

Deputy City Clerk Krause read the motion as understood

"MOVED TO AMEND THE RECOMMENDATION TO REFLECT THE COMMISSION DOES NOT APPROVE PLACEMENT OF SIGNAGE"

Commissioner Harrauld suggested amending the language to use the language in the subject line of the memo.

MOVED TO AMEND THE RECOMMENDATION TO REFLECT THE COMMISSION DOES NOT APPROVE CITY OF HOMER SAFETY SIGNAGE FOR HOMER SPIT

There was no further discussion.

VOTE. (Amendment). NON-OBJECTION. UNANIMOUS CONSENT.

Motion carried.

Chair Lowney requested the Commission review the letter for additional changes and if there are no additional changes they can then move to approve the memorandum.

Commissioner Harrauld suggested that they delete the first paragraph.

Ms. Engebretsen recommended leaving the paragraph as it demonstrates to Council the work and considerations done by the Commission on the issue. Commissioner Harrauld requested Ms. Engebretsen repeat what she just said off the record, Ms. Engebretsen repeated on the record, "Although we recognize the water hazard, signage is impractical and requires another mechanism for public education."

Chair Lowney noted that the recommendation was to use the verbiage that was in the subject line of the Memorandum.

Deputy City Planner Engebretsen stated that being concise in their recommendation was preferred and recommended using just "Safety Signage."

ASHMUN/HARRALD MOVED TO APPROVE THE MEMORANDUM AS AMENDED, DELETING PARAGRAPH FIVE, CHANGING THE VERBIAGE AND FORWARD TO COUNCIL.

There was a brief discussion to provide clarification on the amendments.

VOTE. NON-OBJECTION. UNANIMOUS CONSENT.

Motion carried.

NEW BUSINESS

A. Welcome New Commissioner

The Commission welcomed David Lewis and thanked him for signing up.

B. Quiet Creek Subdivision Park Plan

Chair Lowney read the title into the record.

ASHMUN/HARRALD MOVED TO RECOMMEND THE CITY ACCEPT THE PARKLANDS AS DELINEATED IN THE PRELIMINARY PLAT.

A brief discussion ensued regarding the intent to leave open natural areas in the planned subdivision, potential revenue loss to the city if these lots were buildable with information from Staff that they were not hence leaving them as natural landscape.

VOTE. NON-OBJECTION. UNANIMOUS CONSENT.

Motion carried.

C. Karen Hornaday Park Road and Safety Improvements

Chair Lowney read the title into the record acknowledged the laydown materials provided regarding the various scenarios on reconfiguring the parking and road and a brief overview of the worksession held up at the park.

The commission reviewed the proposed options that included a main parking design to delineate parking spaces with longs on each side of the road but putting a curve in the road at the northern edge of the east side parking lot with boulders delineating where the road is through the parking areas, a speed bump before and after the parking areas. A new gravel path from the gravel access road to the existing restroom that provides a culvert over the ditch will allow easier access to the facilities from the upper and lower fields this is estimated to cost \$40,000

The commissioners liked the proposed parking plan but still expressed some concerns with pedestrians having to cross the road if parking in the east side parking lot and the second trail alternate was good but alternate three was more aesthetically pleasing.

Deputy City Planner Engebretsen reported that they did not look at redesigning where the existing restroom is and the location of the current ADA parking spots. Stating it is not included in the design at this time. If the commission decides this is a priority then they will work on it.

Deputy City Planner requested the commission to narrow down the proposals so they can bring a more refined plan back at a future meeting.

Chair Lowney inquired if anyone was opposed to the proposed parking plan as presented for \$40,000.

There was no opposition expressed by the Commission.

Chair Lowney then reviewed the individual proposed alternates.

Alternates to the main plan were reviewed with providing boulders along the western side of the campground road and pedestrian access along the back edge of the lower fields at a cost of \$20,000; a separated gravel trail along the western side of the campground road with a trail along the fields for \$85,000; and finally a separate gravel trail that borders the lower fields from the upper field access road down to Fairview Avenue which will tie into the existing gravel trails at the bottom and top for \$45,000.

Deputy City Planner Engebretsen confirmed consensus on alternate number three with the commission.

D. Diamond Creek Plan Review

The Commission agreed by consensus to postpone this item until the June meeting due to time constraints at the request of staff.

E. Request for Donation from Bunnell Arts Gallery to Install Mural on Bishops Beach Pavilion

Chair Lowney declared that she had a conflict of interest.

ARCHIBALD/LEWIS MOVED THAT COMMISSIONER LOWNEY HAD A CONFLICT OF INTEREST.

Chair Lowney reported her conflict by being a member on the board for the Bunnell.

VOTE. YES. ASHMUN, ROEDL, HARRALD, ARCHIBALD, SHARP, LEWIS

Motion carried.

Chair Lowney turned the meeting over to Vice Chair Archibald.

Deputy City Planner Engebretsen reviewed her report.

The Commission reviewed the application and several expressed concern on the request not being defined or explained clearly on why they needed the additional funds and requested input from staff.

Deputy City Clerk Krause provided clarification on the donation process and noted that the commission did not have to approve the request and that the funds would have to come from the parks reserve or the

commission funds.

HARRALD/ROEDL MOVED TO APPROVE THE REQUEST FOR THE ADDITIONAL \$500 BY THE BUNNELL ART CENTER.

There was a brief discussion.

VOTE. YES, ROEDL, HARRALD, SHARP, LEWIS

VOTE. NO, ARCHIBALD, ASHMUN

Motion carried.

Chair Lowney returned to the table and Vice Chair Archibald turned the meeting back to the Chair.

INFORMATIONAL MATERIALS

A. Commission Annual Calendar 2018

Chair Lowney reviewed the June agenda items.

B. Commissioner Attendance at City Council Meetings 2018

Commissioner Harrauld reported that she will attend the May 29th Council meeting.

C. Memorandum to City Council Re: Art Donation of a Mural for Ben Walters Park

D. Memorandum to City Council re: KHLT Recommendation

COMMENTS OF THE AUDIENCE

COMMENTS OF THE COUNCILMEMBER

COMMENTS OF THE CITY STAFF

Deputy City Clerk Krause announced that she would not at the next meeting.

Deputy City Planner Engebretsen commented it was a great meeting lots accomplished in a short time.

COMMENTS OF THE COMMISSION

Commissioner Ashmun welcomed Commissioner Lewis and commented that it was a great meeting.

Commissioner Roedl commented on the discussion on the sidewalks maintenance on snow removal so the city does not bear the full costs, he then noted that if they desire connectivity they should encourage developers to put in sidewalks or they will end up with spots. Great meeting.

Commissioner Harrauld welcomed Commissioner Lewis, thanked staff for the great information included in packet, suggested Commissioner Roedl should be on the Planning Commission.

Commissioner Archibald commented that he did have an issue with subdivisions but that was not their problem in this commission.

Commissioner Salzman had no comments.

Commissioner Lewis commented he was glad to be appointed and that it looks like it will be fun.

Commissioner Walls welcomed Commissioner Lewis and thanked staff for everything, it was a good meeting.

Chair Lowney commented that she will have to check to see what they voted on for the Donation but won't ask now. She is excited to find out what they will do on the Task Force and was a bit surprised that there was some misunderstanding it seems. She commented on her participation on the Art Selection committee and apologized for running over the allotted time but appreciated the commission bearing with her.

ADJOURNMENT

There being no further business to come before the Commission, the meeting was adjourned at 8:28 p.m. The next regular meeting is scheduled for **THURSDAY, JUNE 21, 2018** at 5:30 p.m. at City Hall Cowles Council Chambers 491 E. Pioneer Avenue, Homer, Alaska.

RENEE KRAUSE, CMC, DEPUTY CITY CLERK I

Approved: _____



City of Homer

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Office of the City Clerk

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Memorandum

TO: PARKS, ART, RECREATION AND CULTURE ADVISORY COMMISSION
FROM: RENEE KRAUSE, CMC, DEPUTY CITY CLERK
DATE: JUNE 5, 2018
SUBJECT: SISTER CITY ART CURATION PROJECT STATUS UPDATE

In December 2016 City Council approved a resolution supported by then Councilmember Lewis requesting the Commission to explore a suitable venue to display the collection of art that the city has received over the span of decades from its relationship with Teshio, Japan. The intent was to have it viewable to the general public to reciprocate how the gifts that Homer has provided to Teshio are displayed in their local museum. A copy of the approved Resolution 16-129 has been included for reference.

The collection is comprised of approximately 37 pieces of art in various mediums with most being textile in nature. With the exception of the large painting displayed in the Council Chambers and three pieces displayed in the City Clerks Office the bulk of the collection is displayed (or stored) in the upstairs conference room in City Hall.

Commissioner Roedl and myself met with Laurie Stuart, Executive Director; Savannah Bradley, Collections Manager; and Scott Bartlett, Curator of Exhibits for the Pratt Museum on Thursday, May 31, 2018 to discuss the art collection and what the best solutions would be to fulfill the request of Council in having the collection viewable by the general public. It was noted that there was a desire that it be free to view but not a requirement, safety and preservation was an utmost concern, and to have the collection in one location was preferred for the future care and tracking of collection. It was determined that not all pieces needed to be on display at one time and the possibility of having teaser collection displays at specific points in town directing visitors and residents to a central location will be included in the proposal.

The museum staff will be submitting a proposal no later than August 8, 2018 on how the City can best curate the collection while maintaining the integrity, safety and providing access to the general public. This information will be included in the packet for the review, discussion and recommendation of the Commission.

Recommendation

Informational in Nature. No Action Required.

**CITY OF HOMER
HOMER, ALASKA**

Lewis

RESOLUTION 16-129

A RESOLUTION OF THE CITY COUNCIL OF HOMER, ALASKA,
REQUESTING THAT THE PARKS, ART, RECREATION AND
CULTURE ADVISORY COMMISSION EXPLORE A SUITABLE VENUE
TO DISPLAY THE SISTER CITY ART COLLECTION.

WHEREAS, The City of Homer and the City of Teshio, Hokkaido, Japan have been sister
cities since taking an Oath to Establish the Sistership on April 17, 1984; and

WHEREAS, Teshio and Homer have enjoyed a profound camaraderie, sharing of
families, student exchanges, ideals and memorabilia for more than thirty years; and

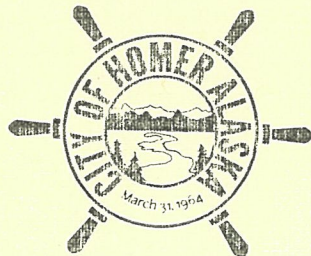
WHEREAS, Teshio has established a section within their local museum that is
dedicated to the display of the memorabilia and gifts sent to them from Homer; and

WHEREAS, The Sister City Art Collection is currently displayed in the Upstairs
Conference Room at City Hall, and not readily viewable by the general public; and

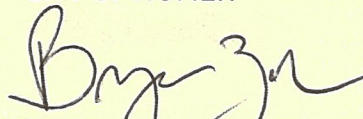
WHEREAS, The Sister City Art Collection should be in a venue that is accessible by the
general public.

NOW, THEREFORE, BE IT RESOLVED that the City Council hereby requests that the
Parks, Art, Recreation and Culture Advisory Commission explore a suitable venue to display
the Sister City Art Collection.

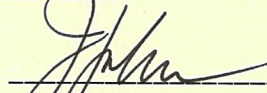
PASSED AND ADOPTED by the Homer City Council this 5th day of December, 2016.



CITY OF HOMER


BRYAN ZAK, MAYOR

ATTEST:


JO JOHNSON, MMC, CITY CLERK

Fiscal Impact: To be determined.



CITY OF HOMER

PUBLIC WORKS

3575 HEATH STREET HOMER, AK 99603

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FACSIMILE (907)235-3145

EMAIL msteffy@ci.homer.ak.us

MEMORANDUM

To: Parks, Arts, Recreation, and Culture Advisory Commission.

From: Matt Steffy, Parks Maintenance Coordinator

Date: June 13th, 2018

Subject: Greatest Parks in the Universe Staff Report

- Camping has picked up since May as summer appears to have arrived.
 - Flowers are still going out. We are behind schedule, but catching up.
 - Lawn contract has had a few hiccups, staff are trying to pick up slack when we can.
 - We are short two laborers. One has been selected and I am still looking for another.
 - ADA paving has been completed at the Fishing Hole. Our staff will do some dirt work when we get a slow day that sites 1-10 aren't full.
 - Rotary did a volunteer day at Ben Walters and did a great job painting..
 - Picnic tables are turning green.
 - We are moving forward with state funding for the ADA ramp leading down into the Fishing Lagoon.
- .



City of Homer

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Planning

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To: Parks, Art, Recreation and Culture Advisory Commission
From: Julie Engebretsen, Deputy City Planner
Date: June 12, 2018
Subject: Karen Hornaday Park Road Alternatives

Requested Action: Make a recommendation to City Council on the preferred road alternatives

Brief Recap: Council sent Memo 18-041 to the Commission, essentially asking the Commission to come up with some safety options for the road that cost less than the \$726,000 requested in the Capital Improvement Plan. The Commission held a work session at the park on May 7th and came up with some ideas. At the May 17th PARCAC meeting, Public Works Director Meyer provided a laydown on proposed alternatives and costs. The Commission reached consensus that shifting the road, installing four speed bumps, and organizing the parking lot for an estimated \$40,000 was one preferred alternative. The other preferred alternative to moving the road is to further improve the access trail on the west side of the access road ("Alternative 3"). This trail was built in summer 2017 with volunteer labor and limited city funds. The improvement of this trail would address some of the grade and width issues, and has an estimated budget of \$45,000.

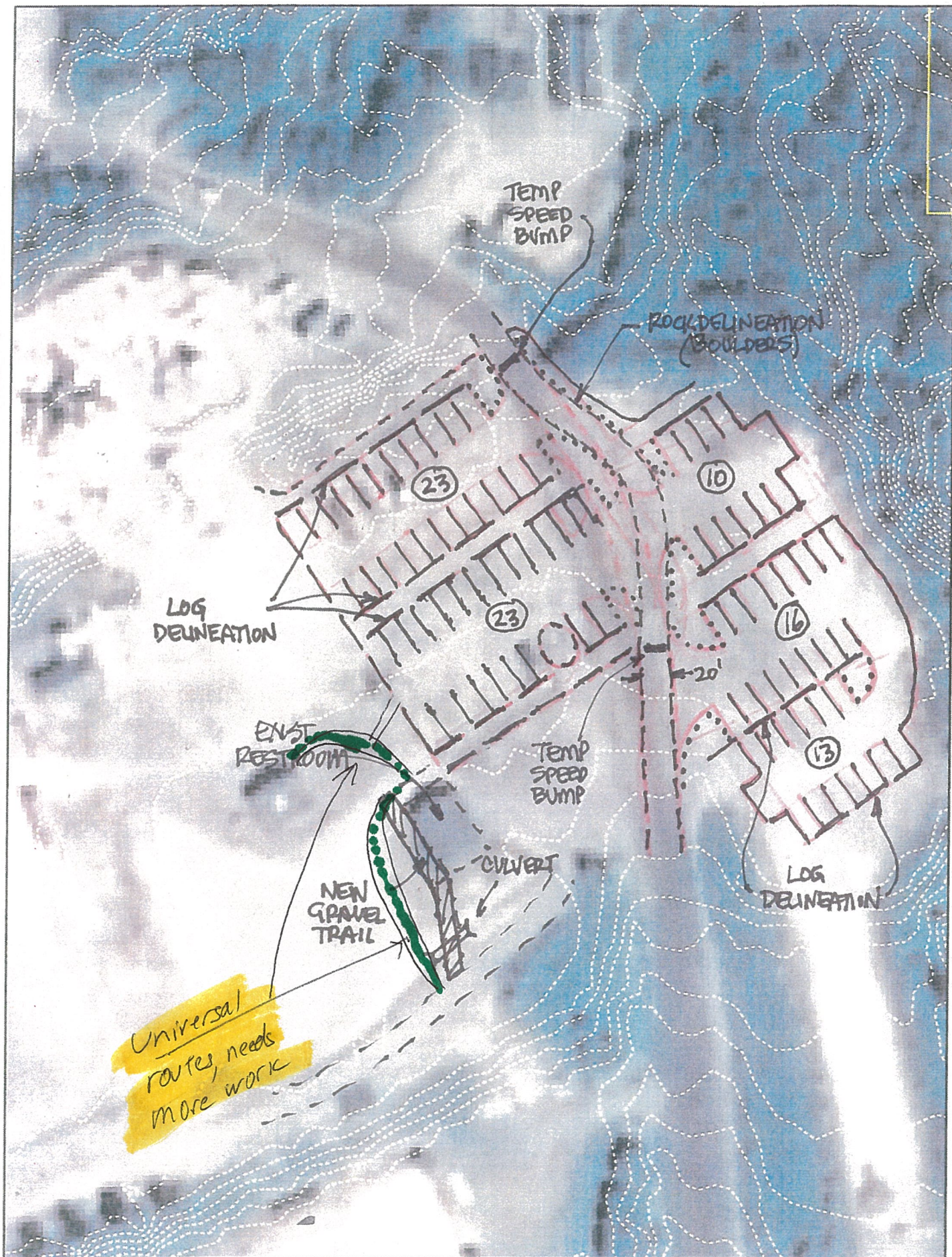
Discussion

- Some realignment may be needed to allow better pedestrian access to the Woodard Creek trail. Please provide any comments at the meeting.
- Matt Steffy and I met with the Independent Living Center at the park to discuss parking, and the proposed access trail between the restrooms and the road to the back ballfield. We arrived at a slightly different idea for the trail. however, the City is working on an overall ADA transition plan. The idea may be better pursued in context within all the city needs, and other funding sources.

Requested Action: Make a recommendation to City Council on the preferred road alternatives. Staff will provide a memo and drawings for Council.

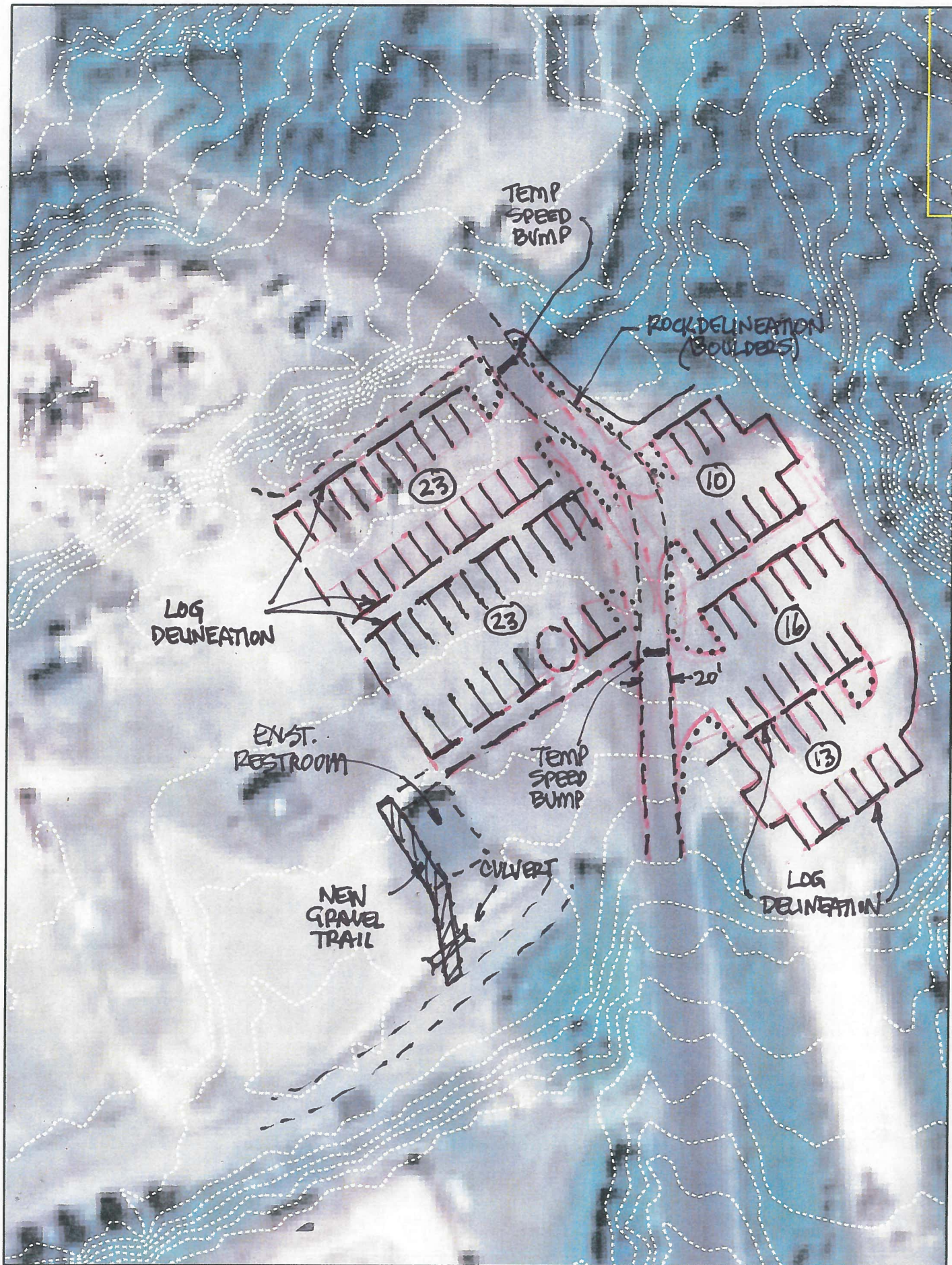
Attachments

1. Depiction of potential universal access routes
2. Parking lot improvements
3. Meandering Trail improvements



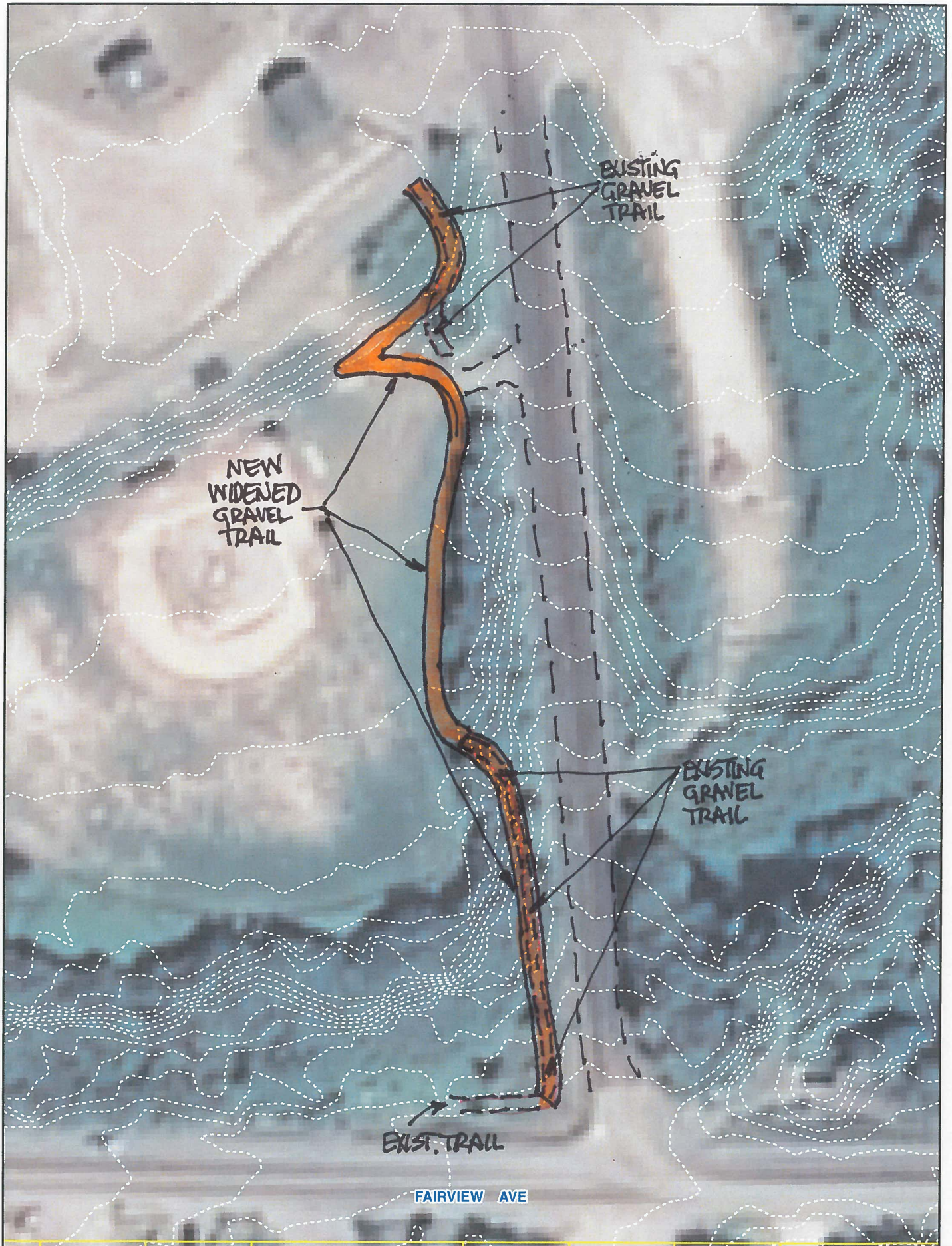
1 inch = 60 feet

KH21 PARKING IMPROVEMENTS



1 inch = 60 feet

KHR2 PARKING IMPROVEMENTS



1 inch = 60 feet

23
ALTERNATIVE 3 - MEANDERING TRAIL



City of Homer

www.cityofhomer-ak.gov

Planning

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To: Parks, Art, Recreation and Culture Advisory Commission
From: Julie Engebretsen, Deputy City Planner
Date: June 12, 2018
Subject: Review of the Diamond Creek Recreation Area Multi-Resource Management Plan

Requested Action: Skim the plan on-line and bring up anything that catches your eye!

At the meeting, we will use the city website to go through the highlights of the plan. No action is requested from the Commission. The purpose of reviewing the plan is to familiarize PARCAC with city facilities and any long-term plans. I expect to spend 20 minutes on the plan during the meeting.

<https://www.cityofhomer-ak.gov/recreation/diamond-creek-recreation-area>



City of Homer

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Planning

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To: Parks, Art, Recreation and Culture Advisory Commission
From: Julie Engebretsen, Deputy City Planner
Date: June 14, 2018
Subject: Sidewalk Maintenance

Requested action: Read report and become familiar with overall sidewalk maintenance and repair issues. I'd like to invite someone from Public Works to speak to PARCAC in August/September when PARCAC has questions.

Introduction

Council excerpt about maintenance:

Maintenance costs. A sidewalk on upper main adds significant liner feet of new sidewalk. Additional specialty maintenance equipment may need to be purchased and the cost of plowing, sanding, and maintaining the sidewalk needs to be considered. In many municipalities, the property owners are responsible for regular maintenance of the sidewalk in front of their home or business. Council would appreciate PARAC's feedback on this model.

Analysis

There are two aspects to sidewalk maintenance: snow removal, and repairs.

Snow removal

The City of Homer began regular snow removal on Pioneer Ave and other sidewalks in the mid 2000's. Prior to that, Pioneer was a very icy place to walk! A few businesses shoveled snow and put ice melt out. A few still do a little extra work in addition to what the city provides. City staff removes snow by bobcat or by pickup truck with plow.

Snow removal policies seem to vary greatly by community, both in Alaska and nationwide. Juneau and Fairbanks have snow removal rules, but few small communities do. It's hard to say why; perhaps few towns have wide spread residential sidewalks, or perhaps they have large enough budgets that the municipality can provide that service. Or maybe the state owns all the sidewalks along main roads, which is mostly true in Homer for example.

Other common practices nationwide:

- Some cities require landowners to remove snow
- Might require snow removal if it's 3 inches or more, within 48 hours, fines \$25-\$100. How much snow and when it has to be moved varies by community. It's also hard to judge how much snow a community gets and how the rules relate to that.
- Seniors, people with disabilities etc can call volunteers for help, or can hire a snow removal.
- If you hire private driveway plowing, they would do the sidewalk at the same time.
- Enforcement of landowner snow removal is highly variable...

- When the city provides snow removal, there may be an adopted policy that states when its done – by 10 am for example.
- The policy may also say that critical facilities such as a hospital gets cleared first, and a residential cul de sac is last.
- Its common that the Downtown core is maintained at a higher rate than outlying areas, and school routes are important.

Repairs

Currently the City of Homer repairs the city sidewalks, budget allowing. Council didn't ask PARCAC to talk about repairs, but I wanted to provide some background information. Overall, many sidewalks across the nation are in poor repair, and it's a growing problem. Some cities will fix a sidewalk and then it's the home owners duty to repair after that. A community might have a cost-sharing program to encourage landowners to take care of the problems. In some communities, the homeowner is fully responsible for patching and there are no public funds to help cover costs. For example, if the sidewalk in front of my house needs repairing, I can do it myself, I can hire a licensed bonded contractor to do it, or if I fail at those two remedies, the city will do it and send me a bill.

Staff Recommendation

What questions would you like to ask Public Works of the Finance department? Bring your ideas and we can formulate some questions. I'd like to provide the questions to the appropriate staff member so they can be researched, and answers provided at a future meeting.

PARKS AND RECREATION ADVISORY COMMISSION ANNUAL CALENDAR
FOR THE 2018 MEETING SCHEDULE

<u>MEETING DATE</u>	<u>SCHEDULED EVENTS OR AGENDA ITEM</u>
FEBRUARY 2018	LETTER TO THE EDITOR DRAFT COMPREHENSIVE PLAN LAND ALLOCATION PLAN KHP MASTER PLAN REVIEW
MARCH 2018	KHP MASTER PLAN STRATEGIC PLAN REVIEW
APRIL 2018	SPRING PARK &/ OR BEACH WALK THROUGH
MAY 2018	DIAMOND CREEK PLAN CAMPING FEES
JUNE 2018	INITIAL BUDGET REVIEW – WHAT DOES THE COMMISSION WANT FOR 2019? REVIEW CAPITAL IMPROVEMENT PLAN & RECOMMENDATIONS
JULY 2018	NO MEETING SCHEDULED
AUGUST 2018	BUDGET REVIEW & RECOMMENDATIONS CONTINUED CIP RECOMMENDATIONS TO COUNCIL LETTER TO THE EDITOR DRAFT
SEPTEMBER 2018	FALL PARK WALK THROUGH AND BEACH WALK; ELECTIONS; SELECT KHP CLEAN UP DAY BUDGET DISCUSSION
OCTOBER 2018	REVIEW AND APPROVE THE 2019 MEETING SCHEDULE LETTER TO THE EDITOR
NOVEMBER 2018	BUDGET UPDATE MOU REVIEW & RECOMMENDATIONS
DECEMBER 2018	NO MEETING SCHEDULED HAPPY HOLIDAYS!

Quarterly: Letters to the editor updating the Community on P&R activities

Even Years: Comprehensive Plan (February) Strategic Plan review (March), Diamond Creek Plan (May), Camping Fees (May), Beach Policy (October), Art Policies

Odd Years: HNMTTP, Karen Hornaday Park Plan, 3 year budget trends & progress toward financial goals (April/May)

2018 HOMER CITY COUNCIL MEETINGS
PARKS ART RECREATION AND CULTURE ADVISORY COMMISSION ATTENDANCE

It is the goal of the Commission to have a member speak regularly to the City Council at council meetings. There is a special place on the council's agenda specifically for this. After Council approves the consent agenda and any scheduled visitors it is then time for staff reports, commission reports and borough reports. That is when you would stand and be recognized by the Mayor to approach and give a brief report on what the Commission is currently addressing, projects, events, etc. **A commissioner is scheduled to speak and has a choice at which council meeting they will attend. It is only required to attend one meeting during the month that you are assigned.** However, if your schedule permits please feel free to attend both meetings. Remember you cannot be heard if you do not speak.

The following Meeting Dates for City Council for 2018 is as follows:

January 8, 22 2018	_____	LOWNEY
February 12, 26 2018	_____	SHARP
March 12, 27* 2018	_____	SHARP
April 9, 23 2018	HARRALD	LOWNEY
May 14, 29* 2018	_____	_____
June 11, 25 2018	_____	_____
July 23 2018	<u>No Commission Meeting this month</u>	_____
August 13, 27 2018	_____	_____
September 10, 24 2018	_____	_____
October 8, 22 2018	_____	_____
November 26 2018	_____	_____
December 10, 2018	<u>No Commission Meeting this month</u>	_____

Please review and if you will be unable to make the meeting you are tentatively scheduled for please discuss. PLEASE NOTE: When additional commissioners are appointed the proposed schedule above will reflect those added commissioners.

Additionally it was agreed to report quarterly on any art related activities, projects, etc. to Council

- Tuesday Council meeting due to holiday



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Memorandum

TO: MAYOR ZAK AND HOMER CITY COUNCIL
FROM: PARKS, ART, RECREATION AND CULTURE ADVISORY COMMISSION
THRU: RENEE KRAUSE, CMC, DEPUTY CITY CLERK
DATE: MAY 10, 2018
SUBJECT: CITY OF HOMER SAFETY SIGNAGE FOR HOMER SPIT

At the March 22, April 19, and May 17 2018 Parks, Art, Recreation and Culture Advisory Commission meetings the topic of the Beach Safety Signs was discussed at great length. Several ideas were put forth at the April 19 meeting, but discussion gravitated to a simple safety sign stating that users must proceed at their own risk. See sample below.

The City of Homer has a Unified Sign Ordinance that describes the construction and appearance of city park signs. It was stated by staff that warning signs would not have to meet these standards.

Several Commissioners felt that beach users know the dangers of the cold water and extreme tides, and the fact that they are on their own when recreating off the beaches that border Homer. The idea of putting up more signage of low quality would be unwarranted to some, as they become an eyesore in the saltwater environment.

The concept of three signs at points of entry is a challenge as there are many points of entry, and dozens of miles of coastline that border the city.

The Commission has discussed this at length during the March, April and May meetings, and commissioners were unable to come to consensus on the language of a water safety sign. The Commission recognizes the water hazard, but finds that signage is impractical; some other mechanism for public education would be more effective. After discussion at regular meetings and with research by assigned commissioners Archibald and Sharp, the spirit of the water safety signage is sound, but implementation not practical.

Recommendation: Do not install safety signage on the Homer Spit.

