

**NOTICE OF MEETING
REGULAR MEETING AGENDA**

1. **CALL TO ORDER**
2. **AGENDA APPROVAL**
3. **PUBLIC COMMENT UPON MATTERS ALREADY ON THE AGENDA** (3 minutes)
4. **RECONSIDERATION**
5. **ADOPTION OF CONSENT AGENDA** *All items on the consent agenda are considered routine and non-controversial by the Parks Art Recreation & Culture Advisory Commission and are approved in one motion. There will be no separate discussion of these items unless requested by a Commissioner or someone from the public, in which case the item will be moved to the regular agenda and considered in normal sequence.*
 - A. Minutes for the Special Meeting on March 22, 2018 p.3
6. **VISITORS**
 - A. Billy Day- Proposed Diamond Creek Area Trail p.15
 - B. Joel Cooper, Kachemak Heritage Land Trust- Accessible Interpretive Poopdeck Trail p.17
7. **STAFF & COUNCIL REPORTS/COMMITTEE REPORTS/BOROUGH REPORT**
 - A. Staff Report- Julie Engebretsen, Deputy City Planner p.31
 - B. Staff Report- Mike Illg, Community Recreation Manager
 - C. Staff Report- Matt Steffy, Parks Manager
 - D. Pratt Museum and Sister City Art Report- Peter Roedl
8. **PUBLIC HEARING**
9. **PENDING BUSINESS**
 - A. Sidewalk Funding (laydown)
 - B. Strategic Plan Review p.33
 - C. Safety Signage (laydown)
10. **NEW BUSINESS**
 - A. Funding Request for KHLT trail design work p.37
 - C. Homer Wayfinding Project p.39
 - D. Schedule Spring Park and Beach Walkthrough
 - E. HACA Membership (Homer Arts and Culture Alliance)
 - F. Nomination of HERC Task Force Member p.51
 - G. Gift Proposal for a mural on the building behind McDonalds p.55
9. **INFORMATIONAL MATERIALS**
 - A. Safe and Healthy Kids Fair p.65
 - B. Commission Annual Calendar 2018 p.67
 - C. Commissioner Attendance at City Council Meetings 2018 p.69
 - D. Public Works Snow Removal Policy p.71
 - E. Draft Ordinance 18-19 Authorizing Funds to Determine Feasibility of HERC Use p.75
 - F. Memorandum 18-041 to PARCAC from Councilmember Stroozas on Karen Hornaday Park Safety p.79
10. **COMMENTS OF THE AUDIENCE** (3 minutes)
11. **COMMENTS OF THE COUNCILMEMBER** (If one has been assigned)

12. **COMMENTS OF STAFF MEMBERS**

13. **COMMENTS OF THE COMMISSION**

14. **COMMENTS OF THE CHAIR**

15. **ADJOURNMENT** the next regular meeting will be on **THURSDAY, MAY 17, 2018** at 5:30pm in the City Hall Cowles Council Chambers located at 491 E. Pioneer Avenue, Homer Alaska

Session 18-03 A Special Meeting of the Parks, Art, Recreation and Culture Advisory Commission was called to order on March 22, 2018 at 5:32 pm by Chair Matt Steffy at the Cowles Council Chambers City Hall located at 491 E. Pioneer Avenue, Homer, Alaska.

PRESENT: COMMISSIONERS FAIR, LOWNEY, SHARP, HARRALD, ARCHIBALD, ROEDL,
WALLS AND STEFFY

ABSENT: COMMISSIONER ASHMUN, SALZMANN (EXCUSED)

STAFF: DEPUTY CITY PLANNER ENGBRETSSEN
DEPUTY CITY CLERK KRAUSE
RECREATION MANAGER ILLG

APPROVAL OF THE AGENDA

Chair Steffy called for a motion to approve the agenda but would like to add an amendment to add Recreation Manager Illg under Item 7, Reports, Item B.

LOWNEY/FAIR – MOVED TO APPROVE THE AGENDA AS AMENDED.

There was a no discussion.

VOTE. NON OBJECTION. UNANIMOUS CONSENT.

Motion carried.

PUBLIC COMMENT ON ITEMS ALREADY ON THE AGENDA

Janie Leask, city resident, commented on the proposed resolution and approved requesting a task force to be formed and specifically including composition of the task force, budget and timeline as she thinks those are really important for the success of any task force that is appointed here. She would echo what Mary Griswold recommended in that she attended the meeting where Councilmember Aderhold and City Manager Koester were looking for something more definitive with respect to the task force.

VISITORS

RECONSIDERATION

ADOPTION OF THE CONSENT AGENDA

- A. Minutes for the Special Meeting on February 15, 2018
- B. Letter to the Editor – April

Chair Steffy requested a motion to adopt the Consent Agenda.

LOWNEY/SHARP – SO MOVED.

There was a brief discussion on a correction to the Letter to the Editor and a motion to amend was required.

LOWNEY/SHARP – MOVED TO AMEND TO THE CONSENT AGENDA TO REPLACE THE LETTER TO THE

EDITOR WITH CORRECTED COPY IN THE SUPPLEMENTAL PACKET.
There was no discussion.

VOTE. (Amendment). NON-OBJECTION. UNANIMOUS CONSENT.

Motion carried.

VOTE. (Main) NON-OBJECTION. UNANIMOUS CONSENT.

Motion carried.

STAFF & COUNCIL REPORTS/COMMITTEE REPORTS/BOROUGH REPORTS

A. Julie Engebretsen, Deputy City Planner

Deputy City Planner Engebretsen reported on the following:

- Woodard Creek Park will have a short blurb in the upcoming Council packet with maps
- Thank you to the Commissioners who attended the worksession at the HERC
- Matt Steffy has been hired as the city's new Parks Maintenance Coordinator
- Interest in building a connecting trail across part of the Diamond Creek Property and Surveyor Billy Day and staff is working with Administration on that and the commission should see this in the future for recommendation.
- City is receiving emails from a company, National Fitness regarding building outdoor workout locations and they have a funding mechanism to pay up to \$80,000 of a facility. If there is interest from a commissioner who wants to look into this further then it could be on a future agenda for discussion.

Deputy City Planner Engebretsen responded to Chair Steffy that Mr. Day is wanting to contribute to the community, this would be a non-motorized trail, may use part of the winter ski trail but at this point she is not aware of the intent to groom that part of the trail.

B. Mike Illg, Recreation Manager

Recreation Manager Illg provided a report to the commission on the following:

- Completed the HERC tours they had about 15 people and there were some new faces
- March 28th Kids Fair and Bike Rodeo
 - o Expressed gratitude to the Public Works Department for sweeping the lower parking lot at the High School to facilitate the event.
- Thursday and Saturday Mornings, Youth Basketball, 6-8th grade, Homer Middle School
- Zumba Room at the HERC – this is a work in progress waiting on Fire Marshal Approval
- Popeye Wrestling has increased to 60 kids
- Summer Dance Intensive is planned for June 5th-16 at the High School with Instructors from Boston, this is exciting since there is a demographic of dancers throughout the s
- End of the Road Pickleball Tournament, June 25-30th, looking to draw in-state and out of state participants.
- The Fitness stations require \$80,000 match and he has contacted other professionals and they haven't had any experience with this company and in his opinion they don't have those funds for something like fitness stations.
- He congratulated Chair Steffy on his hiring.

Mr. Illg responded that the Ballet dancing will be for intermediate dancers but for all ages and is based on ability. The Pickleball tournament will be conducted at the High School. He has been assured of the space availability from the school officials.

Commissioner Harrald commented that she appreciated the weekly calendar of events. It really helps her audience be aware of what is available.

PUBLIC HEARING

PENDING BUSINESS

A. HERC Recommendations to City Council

1. Draft Resolution 18-0XX

Chair Steffy introduced the item into the record and opened discussion and invited comments from the commission.

The commission entertained a lengthy discussion on delineating the HERC building from the HERC site; what the costs for maintenance for the entire site including indoor and outdoor facilities; and separating the current use from the projected full use costs.

Deputy City Planner Engebretsen pointed out that the commission was not tasked with determining what happens to the other building on the site. She noted that the commission has listed six items that a task force should address and Council can choose which ones they want the task force to answer or not. She recommended the commission by motion define further what the commission would like the task force to work further on.

Further discussion on existing maintenance costs that should be included for the facilities on the site that are currently being used; interpreting what Council is focusing on is the building; refine the costs to reflect the square footage currently being used in the building then report costs for using "x" amount of square footage; performing a clinical analysis of the data so that decision can be made on the facility; what would it cost, can we afford it, will the community support it are the questions to ask/answer; it is important to consider the whole use of the facility; possible lease could cover a variety of options; the acronym stands for Homer Education Recreation Complex (reported by Mr. Illg); Letter of Interest from Fireweed Academy.

Deputy City Planner Engebretsen responded to the question of the Letter of Interest and the requirement for renovation if that happens; explaining that she has not seen the letter but understands that it is preliminary and additional discussion/meetings were requested on the possible option to lease the building from Fireweed Academy.

Further comments regarding the interest from Fireweed and what possible results could come from that as far as how it would affect the work of a task force ensued.

Chair Steffy redirecting the commission requesting a motion to replace the language to reflect HERC and remove building or site from the recommendations.

SHARP/ARCHIBALD - MOVE TO AMEND THE RESOLUTION TO DELETE ALL REFERENCES TO "SITE" OR "BUILDING" LEAVING THE REFERENCE TO "HERC" IN THE RECOMMENDATIONS.

There was no discussion.

VOTE. NON-OBJECTION. UANIMOUS CONSENT.

Motion carried.

Commissioner Clark requested clarification on the process and will Council provide direction to those that form the task force and how specific does this commission have to get when the task force and the Council will make more decisions on what information/recommendations the task force is to provide.

Deputy City Planner Engebretsen responded that Council will, through a separate resolution, create the task force outlining the number of members, any preference to experiences or abilities, resident/non-resident, tasks and the time frame that the task force is to submit their recommendations. So this document should contain the specific list of information that the Commission would like to see from a task force. This may not happen until fall depending on the availability of staff too. Council may remove items and the commission should keep the items very broad in nature.

Additional comments ensued on the necessity for getting the fiscal information desired on the HERC to determine how to best move forward; data is the main priority and objective, they need as much information from as many different directions to make the best decisions.

Chair Steffy commented that at least one commissioner will probably be appointed to the task force and it will be that commissioner's assignment to impart the information that the commission is seeking.

Commissioner Lowney commented, referring to the recommendations submitted in public comment to include tasks, budgets, length and duration, mentioned her experience with the short time frame for the second public safety building task force and that committee really did not have any solid recommendations since they had no budget, no idea what they could request from the city in the way of assistance, information and only six weeks to provide recommendations.

The commission fielded discussion on budget requirements or resources, the specifics for the task force, and that the Council can take further action or return it to the commission for further clarification.

Staff requested a membership outline from the commission to include in the recommendations.

The following was suggested and it was noted that these people could wear multiple hats:

- A PARCAC Commissioner or two
- A Community Recreation User
- A Councilmember
- A Planning Commissioner
- A School representative
- A Hospital/Medical or MAPP representative
- Chamber of Commerce Representative
- A EDC Commissioner
- A Realtor

Staff assistance from Jenny Carroll with her expertise of grants would be helpful to the task force also was also recommended.

Commissioner Fair supported the diversity of the representative group that was suggested.

Deputy City Planner Engebretsen noted that while the Needs Assessment did very well with a large representative group however she did not think that this issue would do as well with such as large group, she also did not think that many would be willing to take on a commitment of possibly another two meetings a month over long period of time. She believed it would be simpler to invite specific representatives to come and provide input in a round table discussion format. Ms. Engebretsen commented that this task force would need the ability to provide outreach to these specific groups.

Commissioner Archibald provided an analogy for the commission on going and looking at a boat with the intent to use it and keep it afloat and the more people you bring to give you information on keeping the boat afloat, meanwhile it sinks. So he does not want to see this issue dragged out.

Deputy City Planner Engebretsen explained that the memorandum would include the recommendation of a minimum of six months.

Commissioner Lowney added that she would like to include an option to extend if they are not quite finished.

Chair Steffy requested a motion to that effect.

ROEDL/ARCHIBALD MOVED AMEND TO INCLUDE A RECOMMENDATION THAT THE TASK FORCE HAS A SIX MONTH TIME FRAME WITH THE ABILITY TO EXTEND TO COMPLETE THE ASSIGNED DUE DILIGENCE.

There was a brief discussion on if the task force would have to provide a report before the time frame would be extended.

VOTE. NON-OBJECTION. UNANIMOUS CONSENT.

Motion carried.

There was no further discussion.

B. Karen Hornaday Park Master Plan Review

Chair Steffy read the title into the record and noted that this document reflects the actions from their worksession and suggested that the commission postpone this item until the new Parks Maintenance Coordinator starts and he was sure that they would be more than willing to attend a meeting to discuss the commissions concerns and provide a status update on various items.

Commissioner Lowney had a few items for the spreadsheet:

1. Repair restroom doors
Staff noted that issue was taken care of
2. Roads, add under Accomplished the "No Parking Signage"
3. There is a repeated item under the snack shack with regard to water pooling
4. The old picnic shelter - the cap or hood is missing
5. Requested monthly inspection on the ground cover for the playground

Commissioner Fair questioned the separation of the Fairview Trail and the Danview portion of the Trail.

Chair Steffy clarified that the portion that zigzags down along Woodard Creek is named the Woodard Creek Trail.

Commissioner Lowney noted on page 25, next steps, is the road realignment. She believed that should be addressed then they can look at other projects in the park.

Deputy City Planner Engebretsen recommended that the commission address that updating the CIP project and then they can look at possibly using HART funds as a match. It could be on the May agenda.

C. Spit Trail Maintenance Budget Amendment Request

Chair Steffy read the title into the record and reported that he met with Deputy City Planner Engebretsen and they do not have the information on the previous level of maintenance at this time.

Chair Steffy stated that currently there are only 3 trash cans on the Spit Trail and imagines that number will increase, ideally an additional 4 hours per week could be allotted but estimated that it could be improved with an additional, estimated, 2 hours per week. Chair Steffy reported for a budget request for increased maintenance on the Spit Trail for the estimated hours as follows:

4 hrs/weeks = \$3128.00 = 208 hours
2 hrs/weeks = \$1565.00 = 104 hours

Chair Steffy provided clarification that this would cover additional cans and the additional time to empty those cans. That is not the optimum service but without knowledge of the baseline that is the best he could do.

LOWNEY/SHARP - MOVED TO POSTPONE THIS ITEM UNTIL THEY HAVE MORE SOLID INFORMATION FROM THE NEW PARKS MAINTENANCE COORDINATOR.

There was a brief discussion on refining the request after they get the actual time and labor involved, placement of the trash receptacles to combat trash accumulating in areas where people frequent, Homer Animal friends is also looking forward to offering suggestions for the trail.

VOTE. NON-OBJECTION. UNANIMOUS CONSENT.

Motion carried.

D. Kachemak Bay Water Safety Warning Signage

Commissioner Sharp reported that he met with Councilmember Erickson to get her intent on the signage and basically it was to alert the public that the City has no liability or responsibility to rescue them from the water. The city limits end at an area in the tidelands and they do not have the equipment to perform rescues. That is up to the State Troopers or the Coast Guard. She would like simple language signage notifying the public of the risk of entering the waters.

Commissioners Archibald and Sharp provided sample signage that would relay the risks of entering the waters and that the costs of signage would probably exceed the allocated budget.

Discussion ensued on the topic and concerns expressed involved liability to the city once they posted signage; there are numerous areas where the public accesses state waters and it is not posted; the best locations to post the beware/enter at your own risk signs and what happens if someone enters in an

area that is not posted; options available using cell phones and *CG will dial the Coast Guard, VHF radio and DSC radios; there are no signs posted at the Harbor and the closest signage was the Water Trail Signage; value to posting warning signage when they do not post the trails, parks or beaches; notification of the hazardous situations.

Commissioner Fair recited an experience while living in Dillingham regarding private property owner's having to post their property for trespassing and they posted signs every so many feet so driving down the road the view was multiple warning signage.

Further comments were made regarding pricing is dependent on what type of materials used to construct the signs and it was determined that three signs, \$250.00 per sign to include installation and posts so approximately \$100 per actual sign.

HARRALD/LOWNEY MOVED TO POSTPONE THIS ITEM TO THE APRIL MEETING SO ADDITIONAL INFORMATION CAN BE GATHERED FROM THE COAST GUARD AUXILLARY AND ACEBOATER.COM

There was no further discussion.

VOTE. NON-OBJECTION. UNANIMOUS CONSENT.

Motion carried.

E. Sidewalk Project Funding

Deputy City Planner Engebretsen reviewed the matrix provided and requested some input from the commission, if any, and if there is no objection she would like to work on this further, coordinate with Public Works to get some pricing guidelines, and will bring it back for the April meeting. The harder questions such as cost sharing will be a little harder to determine.

She noted that after some additional work the commission will be able to present Council a prioritized list of projects with rough costs estimates, this would provide identification to those projects which would require some outside funding/matches plus determine which projects that they could fund themselves such as sidewalks gaps like the 30 feet between Crittenden and the Sterling Highway.

Deputy City Planner Engebretsen would like to respond to Council before the July break.

Discussion ensued on the following:

- Potential for increased traffic
- Sidewalk gaps
- Expensive projects get pushed back due to the costs
- Value system includes the recommendation of the commission and qualifiers of the project
- Scheduling worksession after review at the materials at April meeting
-

Clarification was provided on the footpath at the end of Rainbow Place which is a cul de sac, and Fairview Ave.

The Commission agreed by consensus to postpone this item to the April meeting.

NEW BUSINESS

A. Campground Host Program Review and Recommendations

Chair Steffy read the title into the record and noted that Commissioner Harrald provided some very good information. He reported on the experience he has regarding campground host programs.

Chair Steffy continued by providing some insight into paid and volunteer programs and what makes for a successful campground host program.

Commissioner Fair commented on the expertise of the incoming Parks Maintenance personnel and looks forward to receiving some input on the program.

Commissioner Archibald commented on having an electric service for one spot and time requirement of a campground host being a deterrent and noting that the area is big enough for two hosts to split the job.

Commissioner Walls offered insight on laws revolving around employees versus volunteers and how Worker's compensation issues, prescriptive nature of the hours, and comparing with the Federal requirements might impact the program.

Commissioner Harrald explained that she did substantial research and found that a county could set hours for volunteers. There are many variables to construct this program to make it successful.

HARRALD/LOWNEY MOVED TO POSTPONE TO THE APRIL MEETING UNTIL THE STAFF CAN RESPOND ON THE PARAMETERS OF CAMPGROUND HOST PROGRAM.

Discussion on the prior work that was done to get this program implemented and the benefits to being a camp host. It was noted that the amenities are available but not on site. Commissioner Archibald would like to discuss on researching if a septic system could be installed in that location. There was a brief discussion on getting additional information to provide to Council to support the cost of a septic system and to see if it would be approved by DEC.

VOTE. NON-OBJECTION. UNANIMOUS CONSENT.

Motion carried.

B. Strategic Plan Review & Update

Deputy City Planner Engebretsen briefly introduced the document and stated that due to the late hour and items still remaining on the agenda she wanted to focus the commission's attention on the bottom section of her staff report and noted the following:

- Public Art presentation to City Council or remove from the list – if the Commission is still interested or not please let her know.
- Review new parks in subdivisions – This will be an item under New Business on the April agenda
- Pratt Museum curating the Teshio Sister City Art Collection – Commissioner Roedl will meet with Deputy City Clerk Krause and look into the status of this item

Chair Steffy provided information on the HACA – Homer Arts and Culture Alliance and that he has been attending the meetings representing the Commission and it would be nice to have another commissioner take that role.

Deputy City Clerk Krause noted that could be an item on the April agenda – Commissioner volunteer/appointment to HACA.

Commissioner Lowney requested clarification on how to expend the \$500 funds for public art.

Staff noted that she would request an agenda item requesting approval from the commission to expend the funds on a project.

Chair Steffy noted that if any commissioners who are interested in taking on the remaining items on the list of investigating endowment funding or trail signage for Reber Trail please contact staff.

This will be on the April agenda under Pending Business.

C. Election of New Chair and Vice Chair

Chair Steffy announced that due to changes they are required to conduct elections and inquired if the Vice Chair would be interested in assuming the role of Chair.

Commissioner Lowney responded said she would but would like to see if anyone else would be interested in the position.

Chair Steffy opened the floor for nominations of Chair.

Commissioner Harrald nominated Commissioner Archibald. Seconded by Commissioner Lowney.

Commissioner Archibald declined the role of Chair due to personal schedule.

There were no further nominations. Since there were no further nominations Commissioner Lowney accepted the role of Chair.

Commissioner Steffy opened the floor for nominations of Vice Chair.

Commissioner Harrald nominated Commissioner Archibald as Vice Chair. Seconded by Commissioner Lowney.

Commissioner Archibald nominated Commissioner Sharp. Seconded by Commissioner Harrald.

Chair Steffy commented on taking on the responsibility slowly in response to Commissioner Sharp's hesitation on accepting the nomination of Vice Chair.

Commissioner Sharp respectfully declined at this time until October.

Commissioner Archibald accepted the role of Vice Chair.

INFORMATIONAL MATERIALS

- A. Commission Annual Calendar 2018
- B. Commissioner Attendance at City Council Meetings 2018

Commissioner Harrald reported that she was unable to attend the last meeting due to a student crisis. Commissioner Sharp will speak to Council at the March 27th meeting.

Commissioner Harrald volunteered for the April 9th and Commissioner Lowney volunteered for the

April 23rd Council meetings.

C. Memorandum re: Art Loan for the Library

COMMENTS OF THE AUDIENCE

COMMENTS OF THE COUNCILMEMBER

COMMENTS OF THE CITY STAFF

Deputy City Clerk Krause reported that they will be changing staff every quarter so Deputy City Clerk Smith will be the Clerk for the commission. She also reported getting a request from the Rec Room on placing a Mural on the Restroom at Ben Walters Park so that may be an additional item on the April agenda.

Deputy City Planner Engebretsen commented it was a productive meeting.

COMMENTS OF THE COMMISSION

Commissioner Fair commented on the value of the HERC tour, it has made sense of their discussions for him; he agrees on the value system for installing new sidewalks, this will assist in emphasizing the need and the priorities for those sidewalks; he will not be present for the May 17, 2018 meeting; he also noted that April is supposed to be the Spring Park/Beach walk thru and if they should schedule that now. He is really interested in what Billy Day has planned for the trail between Homestead and Diamond Creek.

Commissioner Sharp appreciated all the information in the packet, announcing the play West Side will be this weekend, another play in April and a band playing. Lots going on.

Commissioner Lowney requested the item Request for funding to complete a Public Arts project on the April agenda. She looks forward to working with Haley but will be bit nervous as it will be her first meeting, Matt has some really big shoes to fill, and she hopes the other commissioners bear with her as she is not as eloquent as Matt was. Commissioner Lowney congratulated Matt on his new job and looks forward to working with him on the opposite side of the table. They need to work on Robert's retention too. She is very intrigued on the proposed trail and would like to do that for the Spring Walk Through project if they can.

Commissioner Archibald wished Matt well and commented that he runs a tight ship. He looks forward to working with Haley. Dave Brann reported that Rotary will be working on the large pavilion in Ben Walters Park and has some funding for park improvements and wanted to know if they had a list of park priorities or if not, could they come up with a list. There is a lot going on Sea to Ski event, and Cowboy Cabaret is April 14, 2018.

Commissioner Harrald echoed all the sentiments expressed about the packet, how wonderful Julie and Renee are for all they do for the commission. She congratulated Matt on his new position and looks forward to working with him. Thank you Deb for stepping up. Commissioner Harrald expressed she is always excited to hear about all the recreational opportunities and believes Mike Illg works really hard. She appreciates how hard all the city employees work actually. She appreciates having all the information in one place on the sidewalks on the spreadsheet and being able to provide outreach to community members to let them know they are working on these issues.

Commissioner Roedl commented not to be redundant but he's glad that Matt got the job and Deb took on the role of chair, thanked staff and speaking about sidewalks asked if sidewalks are required in new subdivisions and if that could be a requirement, if so could that be a recommendation to the Planning Commission. He next asked about road ending in trails and trails easements, driveways, etc. referring to a situation on Fairview Avenue and another location with a stop sign at someone driveway.

Deputy City Planner Engebretsen responded that recommendation could be on a later agenda; and explained the trail, driveway issue with regards to right of ways, permitting driveways, and trail easements.

Commissioner Roedl inquired how they could get more of the Trail maps printed or budget for more as they were pretty handy. Ms. Engebretsen provided information on the past cost for the printing of the trail map and the status and how additional maps could be printed.

Suggestions were provided if the commission desired to expend some funding.

Commissioner Walls congratulated Matt on his new position and thanked Julie for the packet information. She stated that she will not be present for the April meeting as she will be in New Orleans. She may be able to call in for that meeting if possible.

Commissioner Steffy thanked everyone for the well wishes, he apologized for going so late and promised never to do it again. He looks forward to working with the commission on the other side of things. He appreciates the relationships that have been developed with the various organizations, he will still be working with the District as a natural resource specialist and there may be some conflict with funding and invasive species. He will also be staying on the Board for ARPA and since the City of Homer is an agency the members get discounts, the fee will be only \$99 and commissioners, staff of the City will be included in that membership so it is a savings to the city of \$51 per year. He also noted the initial conversation with the Pratt on the Sister City art should include where in the plan would they place the sister city art collection. Another issue was before the pay-wall so residents would not have to pay to view the art collection. Another facet is that the museum could curate the collection in the lobby in City Hall upstairs to bring it more attention.

Commissioner Steffy also noted that he will be attending the meetings quarterly and plans to provide a monthly written report to keep the commission informed and up to date on projects.

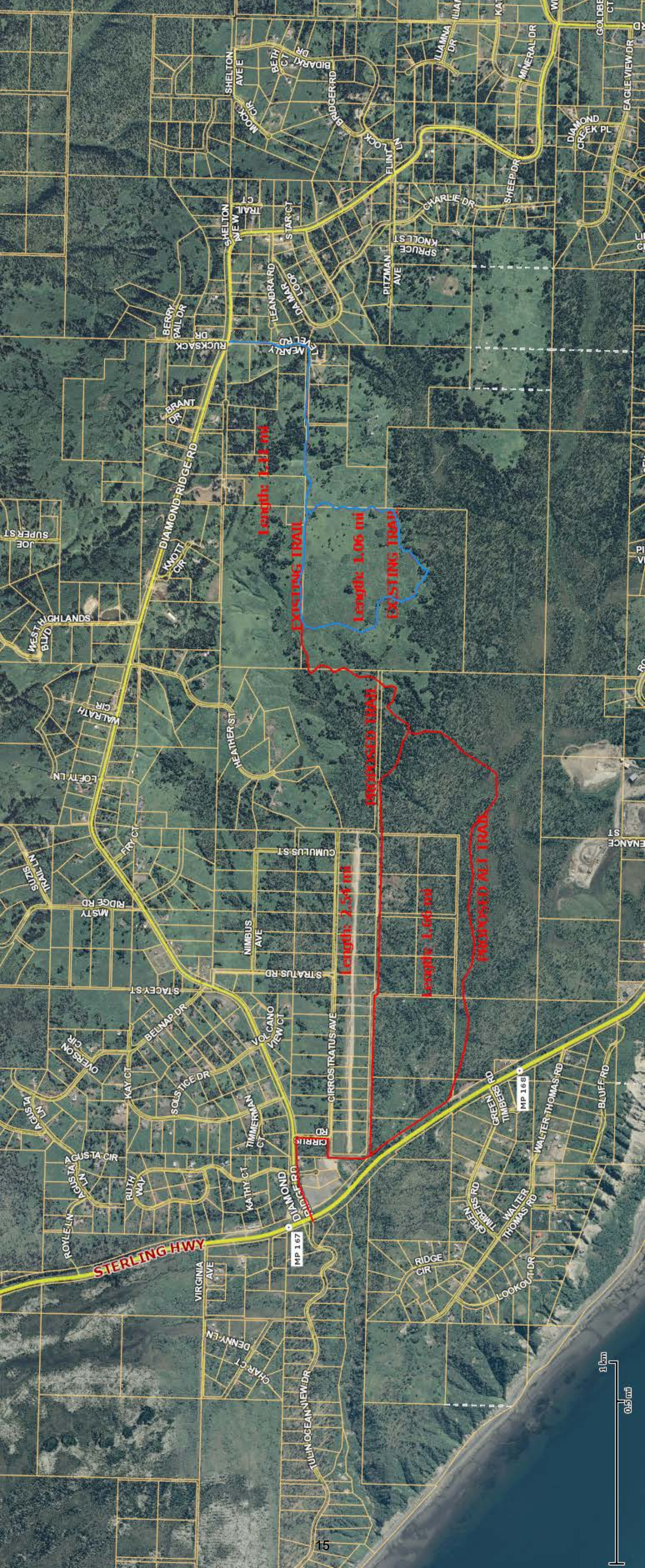
Commissioner Fair offered comments on the mini museum idea that the Pratt was proposing during their renovation closure.

ADJOURNMENT

There being no further business to come before the Commission, the meeting was adjourned at 8:25 p.m. The next regular meeting is scheduled for **THURSDAY, APRIL 19, 2018** at 5:30 p.m. at City Hall Cowles Council Chambers 491 E. Pioneer Avenue, Homer, Alaska.

RENEE KRAUSE, CMC, DEPUTY CITY CLERK I

Approved: _____



Length: 1.11 mi

Length: 1.06 mi

Length: 2.54 mi

Length: 1.65 mi

STERLING HWY

MP 107

MP 108

1 km

0.5 mi



Kachemak Heritage Land Trust

Conserving the natural heritage of the Kenai Peninsula for future generations

KHLT was the first land trust in Alaska, formed in 1989 and is a nonprofit organization that conserves irreplaceable lands on the Kenai Peninsula for the future. Our focus is on protecting important fish, bird, and wildlife habitat as well as recreational lands by working with willing landowners.

Land Portfolio

- 26 conservation easements totaling 1,952.15 acres
- 15 fee-owned conservation management units totaling 1,117.07 acres
- Properties under care span from the head of Kachemak Bay to the Kenai River



Homer City Limits

Conservation Easements

- KHLT currently holds 3 conservation easements totaling 57.113 acres
- KHLT is working on a 302.16 acre conservation easement project in the Bridge Creek Watershed Protection District

Fee-Owned Conservation Management Units

- 4 fee-owned conservation management units totaling 80.24
 - Effler Headwater Fen in the Bridge Creek Watershed Protection District
 - Calvin and Coyle Woodland Park
 - Cutting Parcel on Baycrest Hill
 - Poopdeck Platt Park



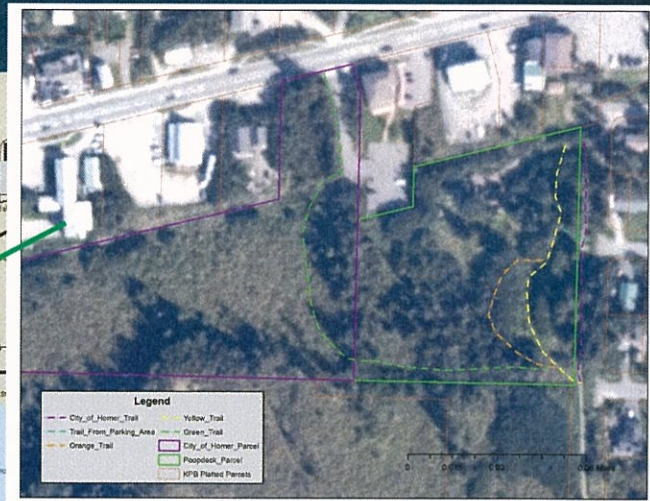


Poopdeck Platt Park

- In 2013, KHLT began working with National Park Service, Trails and Conservation Assistance Program to develop a public open space on the 3.47 acre Poopdeck Platt parcel
- In 2015 began working on a conceptual design with landscape architects and community members
- In November 2016 the Poopdeck Platt Park Conceptual Site Plan was completed
- In 2017, KHLT began working with the City of Homer, Independent Living Center and Alaska State Parks to begin designing ADA Accessible Trails on the Poopdeck Platt Park and the City of Homer parcel







Exploring New Parking Possibilities

- Hazel Avenue Street Parking – *In Place*
- Poopdeck Platt Park – *Future Plans*
- Shared Parking with Existing Parking Lots - *Explore*
- College Parking Lot - *Explore*
- Bonanza Avenue Trailhead - *Explore*
- Grubstake Avenue Trailhead - *Explore*

Photopoint P3: KHLT (Right) and CoH (Left) Poopdeck Trailheads



Photopoint P5: Bonanza Avenue Trailhead



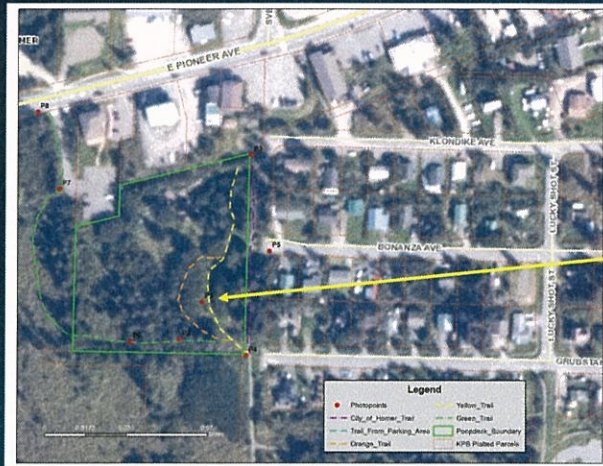
Photopoint P₄: Grubstake Avenue Trailhead



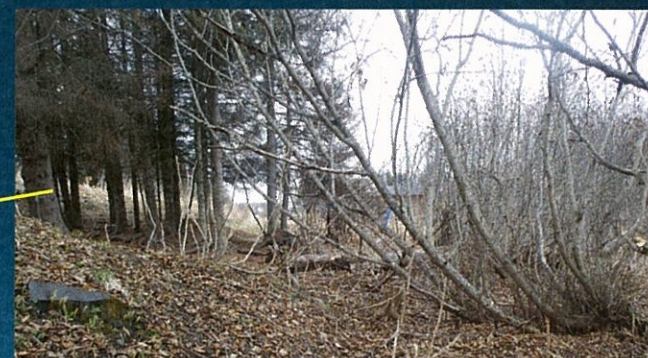
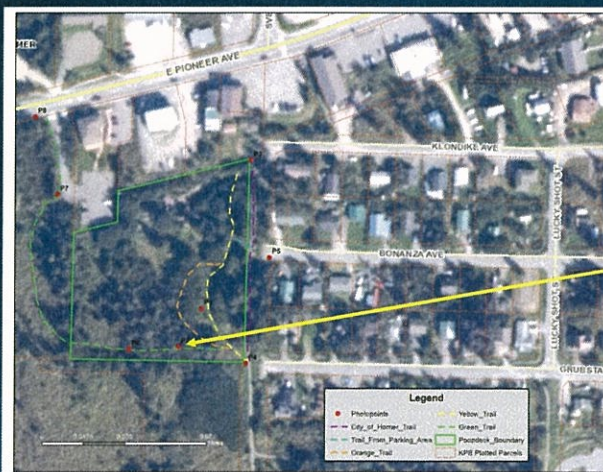
Photopoint P₄: South End of KHLT Poopdeck Trail (yellow)



Photopoint P1: Viewing Area on KHLT Poopdeck Trail



Photopoint P2: View from Green Trail looking at Grubstake Avenue



Photopoint P6: View from Green Trail looking at West Towards City Parcel



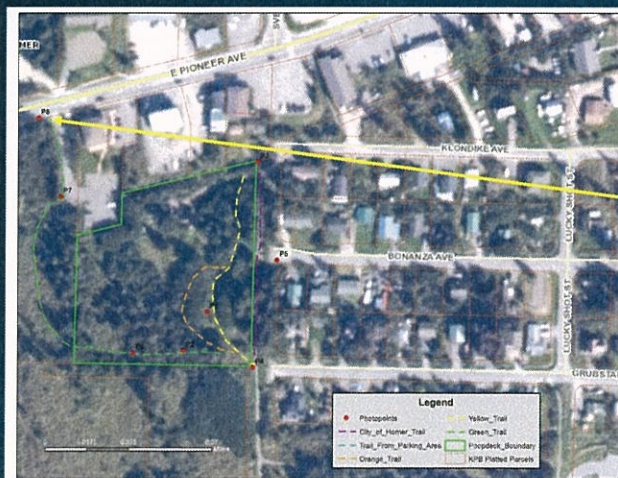
Photopoint P7: View of grade from driveway on City Parcel

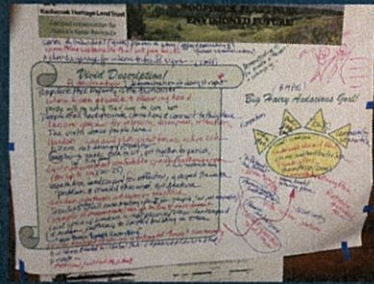


Photopoint P7: View of grade from driveway on City Parcel looking towards Pioneer Avenue



Photopoint P8: View from Pioneer Avenue looking into City Parcel





Next Steps

- Work with trail designers and community to design a handicap accessible Poopdeck Trails in May or June 2018. The goal is to have a design available for an Alaska Recreational Trails Program (RTP) grant by September 2018.
- The RTP Grant timeline is below.
 - July 15 – Updated applications documents available
 - September 15 – Due date for posting the Public Notice
 - October 15 – Application due date and the last day for applications to be postmarked
 - February through March – State Agency Review
 - March or April of the following year – Tentative announcement of grant awards
- Have RTP Public Notice completed by the September 15th date.
- Submit the RTP grant by October 15th deadline.
- Hopefully receive funds and complete trail construction in 2019.



Other Potential Funding

- Christopher & Dana Reeve Foundation
- Individual Supporters
- Corporate Sponsors

BOARDWALK SECTIONS:

60" Boardwalk over perennial and ephemeral wet areas. Tread 30" or more above grade will require guardrails. Construct with sustainable methods and materials.

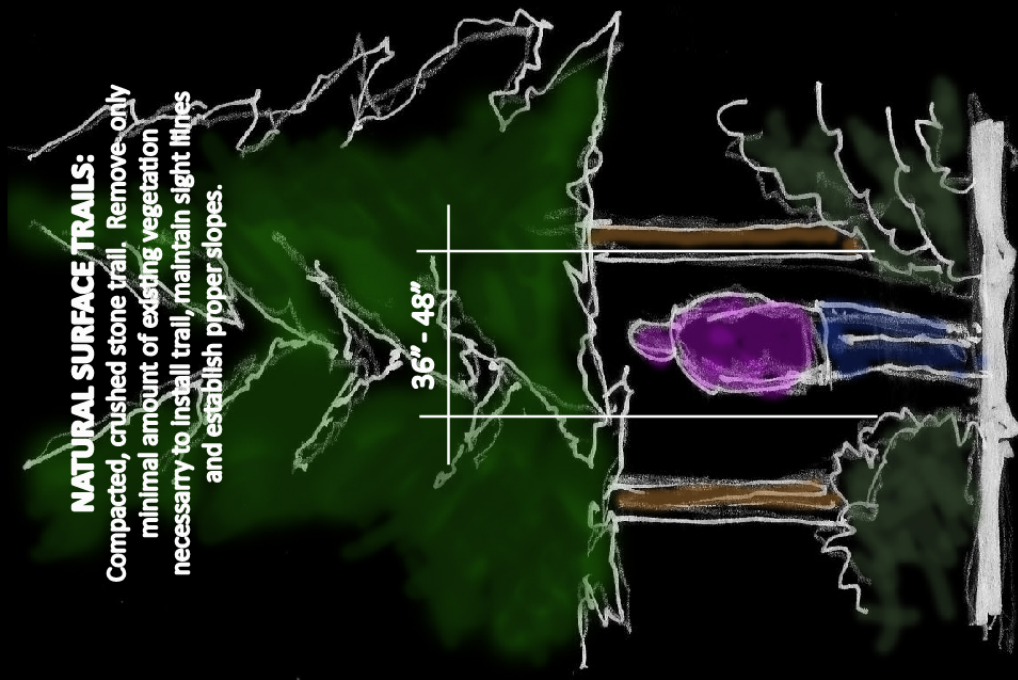
60"



NATURAL SURFACE TRAILS:

Compacted, crushed stone trail. Remove only minimal amount of existing vegetation necessary to install trail, maintain sight lines and establish proper slopes.

36" - 48"



PROPOSED FUTURE TRAIL TO PIONEER AVE.

POOP DECK TRAIL

GRUBSTAKE AVE.

COOK INLET
REGION, CORP.



SCALE

0 50 100

LEGEND

- Existing Trail
- Phase 1 - Bay Overlook Deck
- Phase 2 - Wetland Boardwalk - 60" w
- Phase 3 - Surface Trail - 30"
- Phase 4 - Combined Surface Trail - 30" / Boardwalk - 60"
- Site Boundary
- Interpretive Signage
- Trailhead
- Learning Station

NOTE: These plans are conceptual in nature. All locations and distances are approximate and not by survey. Actual site conditions may vary from is depicted.

PARKING
12 SPACES

SHED
GREEN
HOUSE

EXISTING
OFFICE

NEW
OFFICE
+/- 1,800 s.f.

CULVERT

TERRACED
GARDEN

MARSH

WET
MEADOW

OVERLOOK
VIEWING DECK

BOARDWALK
VIEWING DECK

MEET ACCESSIBILITY
STANDARDS



Kachemak Heritage Land Trust

315 Klondike Ave., Homer, AK 99603
(907) 235-5263, www.KachemakLandTrust.org

- City_of_Homer_Trail
- Trail_From_Parking_Area
- Orange_Trail
- Yellow_Trail
- Green_Trail
- Poopdeck_Boundary
- KPB Platted Parcels

Poopdeck Trails

NAD 1983 State Plane Alaska 4 FIPS 5004 Feet,
Transverse Mercator. KPB 2016 aerial imagery.
Created 03/23/2018. The information depicted
on this map is a graphical representation of best available sources.
KHLT assumes no responsibility for any errors on this map.



City of Homer

www.cityofhomer-ak.gov

Planning

491 East Pioneer Avenue
Homer, Alaska 99603

Planning@ci.homer.ak.us

(p) 907-235-3106

(f) 907-235-3118

Memorandum

TO: Parks, Art, Recreation, and Culture Advisory Commission
FROM: Julie Engebretsen, Deputy City Planner
DATE: April 3, 2018
SUBJECT: April Staff Report

- I spoke with the City Manager and Jenny Carrol about adding the fishing hole access ramp to the CIP; Commissioner Archibald noted it was in poor repair. The CIP process starts soon and the project can be added.
- Commissioner Roedl requested information about sidewalk maintenance; see the Public Works policy in the informational items.
- As of the writing of this report, Council is considering a HERC task force as well as funding for technical assistance. I will provide an update at the meeting.
- Councilman Stroozas has put forward a memorandum for staff and PARCAC to come up with some traffic calming measures for the Karen Hornaday Park road. I recommend the Commission have a work session in early May at the park so everyone is familiar with the issues, and we can talk about some options.
- I met with Public Works Director Meyer about sidewalk costs. He will provide a laydown for the meeting. I will not have the opportunity to integrate his feedback into our sidewalk matrix prior to the meeting, but we can have discussion on his findings.
- I met with members of the Kachemak Heritage Land Trust and Homer Independent Living Center about a proposed accessible trail on KHLT and City land in Town Center. KHLT will be making a presentation to Council on April 9th, and this Commission at this meeting. They are requesting up to \$5200 of HART Trail funds to pay for design work, with the intention of a Recreational Trail Grant proposal in the fall.



City of Homer

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(f) 907-235-3118

MEMORANDUM

To: Parks, Art, Recreation and Culture Advisory Commission
From: Julie Engebretsen, Deputy City Planner
Date: March 13, 2018
Subject: Strategic Plan Review

Requested action: Discuss the Strategic Plan and make amended as needed. This review is the annual review of the plan. The plan was last reviewed in August 2017.

- Keep in mind to goals of the comprehensive plan, the needs assessment and the budget constraints when thinking about the big picture.
- This strategic plan is not a wish list of what all we'd like to see, it's a list of immediate actions in the short term....and who will do the work.

Accomplished:

- *Additional \$500/yr for public art duties included in 2018 budget*

To do:

- *Public art presentation to CC, or remove from list?*
- *Review new parks in subdivisions – staff recommends work session*
- *Pratt public art follow up – need a commissioner to follow up*
- *Investigate endowment funding need a Commissioner to research, report back to Commission at a work session*
- *Trail signage for Reber*

Attachment: September 2017 PARCAC Strategic Plan

PARK, ART, RECREATION AND CULTURE ADVISORY COMMISSION
STRATEGIC PLAN 2017 (September 2017)

MISSION STATEMENT

The Commission is established to advocate in an advisory capacity to the City Manager and the City Council on behalf of the residents and users of the City of Homer. The Commission serves to address the maintenance, development, and support of parks and recreation facilities, as well as the recreation, artistic, and cultural programs of the Homer community.

STRATEGIC GOALS OF THE COMMISSION – What is the focus for the commission?

General Goals of the Commission

- Advocate for obtaining open and green space
- Receive notification of future land disposals with attention to park and recreation needs
- Keep existing green space and public open space
- Preserve areas of natural beauty and access
- Receive notification of vacations of public access
- Receive annual status report on the cemetery
- Increase walkability of Homer
- Improve Public Outreach for parks, recreation and trails opportunities. Provide a quarterly point of view article in the newspaper to update the community. One article a year should be about public art.
- Keep existing staffing levels for Parks Maintenance
- Increase Community Rec staffing by .5 FTE over the 2015 budget.
- To encourage and include art in public spaces in Homer
- To educate the Council and public about the mission and projects of the City's public art program
- To advocate with the City of Homer's city council, manager and staff to include public art when planning all city upgrades, renovations and new projects
- Oversee execution of Public Arts Projects, RFPs, and selections committees
- Continue uniform sign installation at all city parks, trails and campgrounds
- Encourage programing for seniors, therapeutic and adaptive users *(CR is open to any/all classes the Community wishes to offer.)*
- Encourage ADA compliance and accessibility for parks and recreation programs
- Keep HERC available for education and recreation

STRATEGIC OBJECTIVES OF THE COMMISSION – Must have achievable results, an action statement.

1-2 Year Projects

- Create a criteria for sidewalk projects, how to prioritize them, and a list of the top 5 projects.
- Diamond Creek Recreational Improvement Plan –
 - o Next Steps, Trails improvements, Trail head parking lot, consider building a summer trail. Work with other user groups to accomplish next steps.

- Continue work on Karen Hornaday park drainage, the parking lot, and master plan implementation. Immediate goal of identifying small projects in concert with the master plan. Drainage issues behind the ballfields are an immediate goal. Restroom remodel/replacement needs to be planned for.
- Increase the city budget for parks and recreation. Increase reserve savings and add 0.5 FTE. (budget request, annually)
- Improve pedestrian access to Mariner Park from the Homer Spit Road and the bike path. Lobby to have the extension of the bike path placed on the STIP list.
- Continue to use the HERC building for Community Recreation as long as possible.
- Complete park user agreements with user groups (staff)
- Investigate Endowment funding
- Increase PARCAC budget by \$500 a year for public arts duties (\$1500 total Commission budget) (2018 budget request, completed?)
- Investigate requiring parks within new subdivisions (staff to provide info)
- Organize parking at Coal Point Park in conjunction with leases
- Install beach signage (Mariner Park is next)
- Increase public access to public art
- Make the sister city art collection more visible to the public (*working with Pratt*)
- Work with DOT to install directional signage to Reber Trail on West Hill Road
- Install Reber Trail directional signage on Fairview Ave so its easier to find
- Develop a plan to promote parks, public art and trails (Parks day and Trails Symposium)

3+ Year Projects

- Advocate for a Parks and Recreation Department, and funding a department
- Support efforts for a multi-use recreational facility
- Mariner Park Site Improvements – Level parking area, delineation of day use area and camping area, define and improve campsites, increase number of spaces and revenues
- Keep greenspace on the Spit
- Make an annual report to City Council about public art

ACTIONS OF THE COMMISSION –Who will do what, when and how?

- Have quarterly reports in the newspaper.
- Have a committee go to City Council with recommendations, action plan and time frame.
- Every time there is a memo from the Commission to City Council a Commissioner should go to the meeting and speak about it.
- A commissioner should attend every council meeting to speak with council and keep them informed about what they are working on.
- Provide comments during Comments of the Commission if Commissioners are involved in outside organizations that involve a concern of the Commission.
- When visiting clerk's office, grab the minutes of other groups. Attend an upcoming meeting if items of P&R interest are being discussed. (Or subscribe to email updates on the City website).
- Network with other committees and commissions, in city and outside of city limits



Kachemak Heritage Land Trust

315 Klondike Avenue • Homer, AK 99603 • ph: 907-235-5263 • fax: 907-235-1503 • www.kachemaklandtrust.org

April 5, 2018

City of Homer
City Council
491 East Pioneer
Homer, AK 99603

Dear City Council Members,

Kachemak Heritage Land Trust respectfully requests up to \$5,200 of HART trail funds to provide funding for a design for a new trail on City of Homer property and Kachemak Heritage Land Trust's 3.47-acre Poopdeck property located at the end of Klondike Avenue. The design is intended to be compliant with the Americans with Disabilities Act. The funds requested are for contract services for the field inspection, field layout (marking and staking), reporting, mapping, and the creation of a list of quantities and materials for this project.

Kachemak Heritage Land Trust is working with the Independent Living Center, the City of Homer, and Alaska State Parks on this project. In 2014, KHLT requested and received assistance from the National Park Services Rivers, Trails and Conservation Assistance Program to help us understand how best to develop public open space on our Poopdeck property for the local community to experience and enjoy and to provide Kachemak Heritage Land Trust with office space. A conceptual site plan was created that articulates our vision that the Poopdeck Platt Community Park will exemplify how even a small parcel of land can meet both the needs of the people who work and play there and the plants and animals that live there.

Thank you for considering this request.

Sincerely,

Marie McCarty
Executive Director



City of Homer

www.cityofhomer-ak.gov

Planning
491 East Pioneer Avenue
Homer, Alaska 99603

Planning@ci.homer.ak.us
(p) 907-235-3106
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MEMORANDUM

To: Economic Development and Parks, Art, Recreation and Culture Advisory Commissions
From: Jennifer Carroll, Special Projects Coordinator, Julie Engebretsen, Deputy City Planner
Date: April 5, 2018
Subject: Homer Wayfinding and Streetscape Project

Background Information

The City of Homer Economic Development Commission recently completed a Business Retention and Expansion Survey. The most mentioned idea to improve the business climate and quality of life was to have a pedestrian accessible town with trail connected business districts.

As a member of the Pioneer Avenue Revitalization Task Force, the EDC has been active for over two years with other businesses and non-profits to plant peonies, paint murals, and make the downtown core of the community more attractive. Based on the outcomes of the BR&E survey, and with support from the Pioneer Avenue Task Force, the next step the EDC would like to take is to request the City create a pedestrian wayfinding and streetscape plan. To do that, the EDC would like to request support from the City Council in the form of a mid-year budget amendment from the City Council to fund the project. Project costs are very rough at this time, but approximately \$25,000- \$40,000. The Task Force letter of support for the project will be provided at the meeting.

The outcome of the project would be a comprehensive plan to include a design theme for wayfinding signage, streetscape improvements, and a plant list for landscaping. These would be used by the City in making public improvements, and could be used by private land owners. (A common question received in Planning from commercial developers is “do you have a plant list?” i.e., “what grows well in your community?” Homer does not currently have this resource.)

Definitions

Wayfinding: Navigational systems that help pedestrians determine where they are and where they need to go to reach a destination. Traditionally consisting of signs, wayfinding systems can now also involve GPS systems, web connectivity, and mobile technology. Wayfinding systems can be designed and implemented formally by municipalities and business improvement districts, or informally by walking advocates.

Streetscape: The visual elements of a street, including the road, adjoining buildings, sidewalks, street furniture, trees and open spaces, etc, that combine to form the street's character.

For purposes of the Homer project, street scape is primarily referring to banners, benches, trash cans and landscaping, not the road itself or the sidewalks. Additionally, the signage theme could be modified for different parts of town. The Spit, Old Town and Pioneer Ave might each add their character to the signs, but there would be a color scheme, font and material that would tie them all

together. The goal is not strict uniformity, but rather build on Homer's eclectic character while still having identifiable recognizable wayfinding for people.

Soldotna is a good example of the community planning for an attractive downtown. You may have noticed driving through Soldotna, that there is new signage being installed. This signage is part of a larger, comprehensive Downtown Improvement Plan. The plan includes different types of signage including details on color and font, landscaping plants, banners and more. Soldotna's plan is a larger project than Homer needs, as it included community branding and vehicle signage. The EDC is not suggesting that extensive a project; instead, this project would focus on pedestrian scale amenities and would build upon the community efforts already underway.

Requested Action: Discuss the project proposal. Request additional information as needed. When ready at a future meeting, make a recommendation on the project to the City Council.

Attachments

1. Draft Request for Proposals and Scope of work
2. Examples from the Soldotna Downtown Improvement Plan

Homer Wayfinding and Streetscape Improvement Plan

Table of contents

Purpose and Background

Purpose

The City of Homer Economic Development Commission (EDC) recently completed a Business Retention & Expansion Survey with the goal of identifying areas where the EDC can work to improve the local business climate. The most frequently mentioned idea to improve the business climate and quality of life was to have a pedestrian accessible town with trail connected business districts.

Downtown Homer and the Homer Spit have been areas of renewed public interest. On Pioneer Avenue, recent mural paintings and peony plantings have been supported by the Pioneer Revitalization citizens group. Old Town Homer is another area with an active business community that has promoted community place making. On the Homer Spit, the City has completed a paved trail around the harbor, built restrooms, and further invested in pedestrian infrastructure. Overall, many pieces of the community are coming together to create better pedestrian access, but Homer still lacks a wayfinding system so that the travelling public can easily navigate the community.

As part of an overall economic development effort, the EDC proposes soliciting professional consulting services from experienced firms for the development of a Wayfinding and Streetscape plan.

The City anticipates spending no more than \$_____ to develop the plan, with a goal of project completion by_____.

The plan should provide cohesive and attractive information and amenities to assist the travelling public to navigate efficiently to key destinations within the City. The City plans to use the document to guide future City purchases of enhancements such as trash cans, benches, banners and wayfinding signage, to make landscaping decisions, and to fund and install wayfinding signage. Private businesses may choose to augment the City's efforts by utilizing the plant list, by purchasing coordinating trash cans, benches, etc., or by hosting a wayfinding location.

Project Area

The area covered by this plan includes Pioneer Avenue from _____X. The area includes local and state rights-of-way. While there will be a concentration on Pioneer Avenue, connections to and wayfinding between the Central Business District, Old Town and the Homer Spit should be evaluated and included.

Background Information

Provide info here on pedestrian patterns, summer trolley service, HART funding, Spit and old town improvements

Project Scope and Specifications

2.1 Scope

The Consultant selected to complete the Homer Wayfinding project is expected to conduct, at minimum, the following tasks (2.1.1-2.x). In the response to the RPF, the Consultant may expand on these tasks, provide detail on how they are to be accomplished, and/or suggest additional tasks as warranted to meet the stated project objectives.

2.1.1 Project Meetings

The Consultant will work with City staff to discuss project progress/direction, to acquire necessary materials already produced (e.g. mapping data), etc. Project meetings shall be established at the beginning and conclusion of the process, with additional meetings scheduled as necessary at the discretion of the City and/or Consultant. The Consultant and staff shall present the final Wayfinding Plan to the _____X Commission and the City Council, and attend any additional public meetings necessary, as determined by the Consultant and Project Coordinator.

2.1.2 Communications

2.1.3 Implementation Strategy

The Consultant shall develop an implementation strategy to enable City staff to carry out the results contained in the Wayfinding and Streetscape Plan in a manner that is fiscally and operationally logical.

2.1.4 Public Participation

The Consultant shall develop a program to:

1. Identify user groups and their specific wayfinding/streetscape needs;
2. Work with members of the public to build upon previous community work to refine and articulate a shared vision of streetscape and wayfinding improvements, through a process that is transparent and inclusive.

2.1.5 Wayfinding Plan

The consultant shall develop a comprehensive wayfinding plan to include the following elements:

1. Primary destinations warranting inclusion on directional signs;

2. Design and locate signage to direct pedestrians to local attractions, parks and recreational opportunities, keeping safety, maintenance costs and replacement costs in mind;
3. Guidelines for sign design;
4. Identify appropriate location and sign design for permanent gateway signage from the Sterling Highway onto Pioneer Avenue.
5. Design pole banners to utilize existing infrastructure on Pioneer Ave
6. Identify ways that wayfinding can be cohesive across the City while enhancing and reflecting the distinctive character of each economic district...

2.1.6 Streetscape Enhancements

The consultant shall develop the concept of high-quality streetscapes, including the following elements:

1. A plant list of salt and moose tolerant vegetation for flower beds along busy streets
2. Locate and design street furniture, such as pedestrian areas, refuse receptacles, amenities for bicyclists, flower baskets or bed, etc.
3.

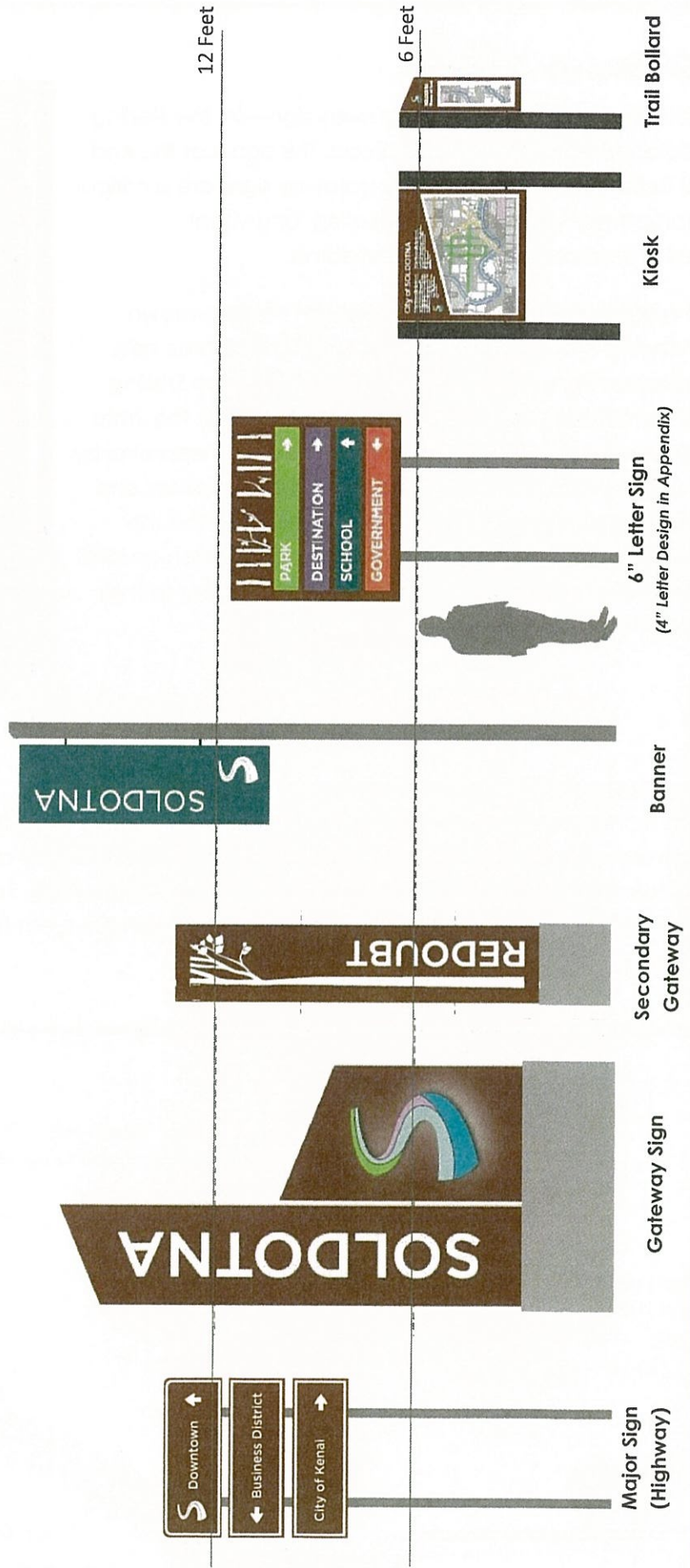
Signage

Existing signage in Soldotna includes one welcome sign (near Mackey Lake Road), older utility pole banners, and a variety of other wayfinding signs, mostly erected through AK DOT&PF. This plan recognizes the need to design and install a family of signs throughout the City that relate to each other through common elements such as color, font, and style/design.

While all signage will not be erected at any given time, the gradual replacement of signage at the end of its functional lifespan, as well as targeted investment over the next years will produce a cohesive and comprehensive approach to communicating with area residents as well as tourists. Gateway signs will announce the presence of Soldotna and create a dramatic instance of place-making and branding. Destination signage will steer the public towards City assets (such as campgrounds and parks) and commonly visited places (such as schools, City Hall, or the library). Pole banners will reinforce the message that Soldotna is a welcoming and beautiful community.

Additional signage is proposed which adds an additional layer of messaging and communication invite pedestrians out of their cars and into the transportation network as primary users. These include secondary gateways, which draw emphasis to key intersections around town; kiosks, which could include parks information or general City maps, and trail bollards, to mark the eventual greenways and trail system proposed to connect and traverse downtown Soldotna.

Further descriptions of each of these sign types is included on the following pages.



Gateway Signs

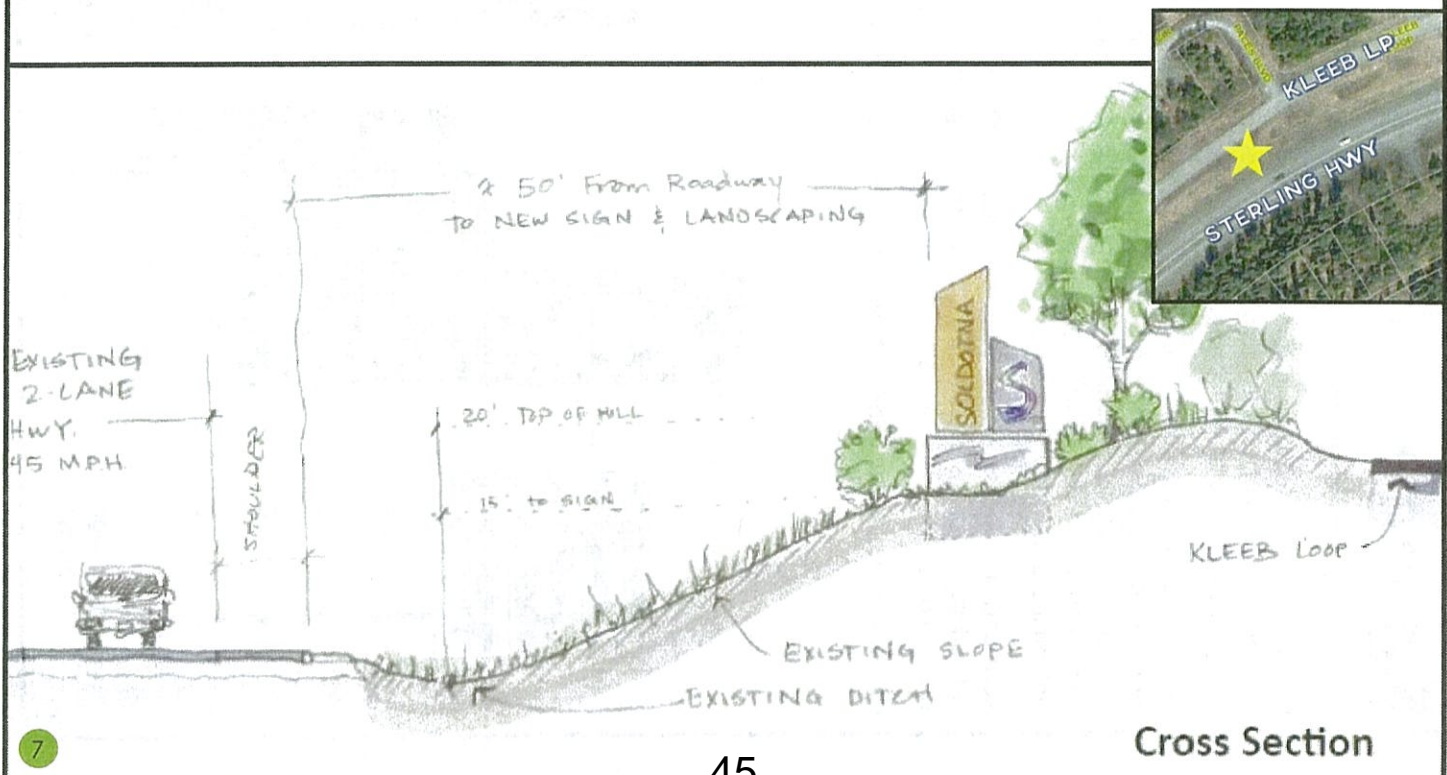
Soldotna has one existing gateway sign—on the Sterling Highway near Mackey Lake Road. This sign is at the end of its functional lifespan. New gateway signs are a critical component of branding, marketing, and visual enhancement in downtown Soldotna.

Throughout the visioning process with the Downtown Planning Team, the design and locations of three new gateway signs were defined. Two signs (on the Sterling Highway) are proposed for construction within the State of Alaska right-of-way, subject to review and approval by the Department of Transportation + Public Facilities and other agencies as appropriate. The third sign (on the Kenai Spur Highway) is proposed for construction on land owned by the Kenai Peninsula Borough, subject to their review and approval as appropriate.



Gateway Sign #1: Sterling Highway / Kleeb Loop

This monument sign will replace the existing welcome signage at Mackey Lake Road with a new sign between the Sterling Highway and Kleeb Loop, approximately across from the latter's intersection with Pace's Boulevard. The sign will alert travelers from Anchorage, Seward, Cooper Landing and Sterling of their arrival in downtown Soldotna. The proposed location is subject to DOT approval through an encroachment permit.

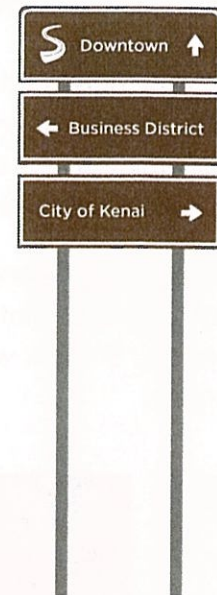


Cross Section

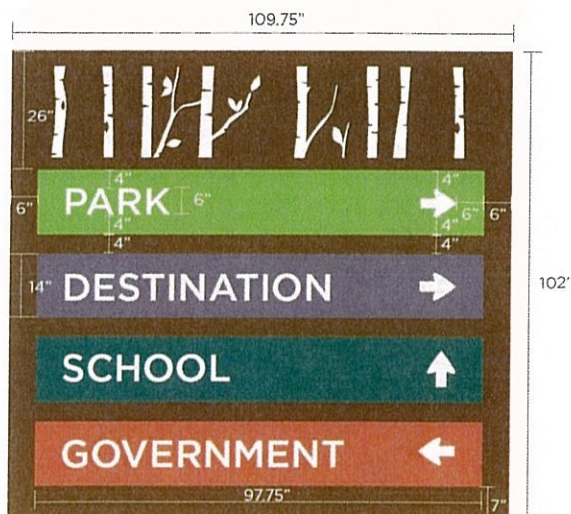
Wayfinding Signs

A suite of possible wayfinding signs has been designed for use in various locations. The design at the right can be used at locations to showcase regional destinations (the airport, directions to Kenai or Homer, Captain Cook State Park, etc.), while the signs below can be used for more local destinations such as schools, shopping, or parks.

A map of suggested wayfinding sign locations is included on the following page. This map should be reviewed and finalized prior to design, funding and installation of wayfinding signage in the future. A rubric of local destinations is included on page twelve and should similarly be finalized at a future date to ensure accuracy at time of completion.

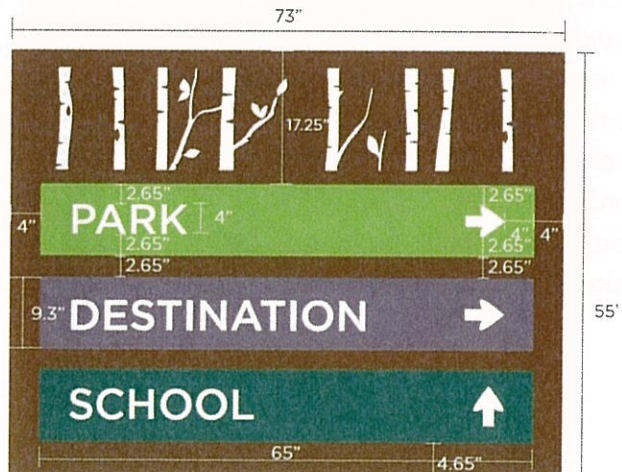
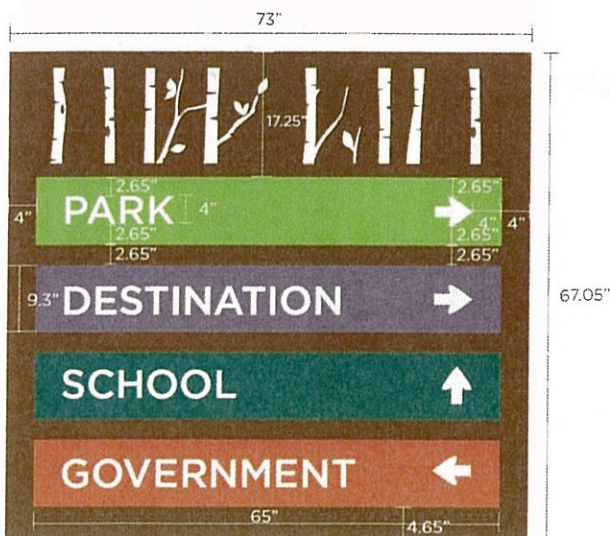


6 Inch Letter Signs (For Use at 35 MPH or Higher)



Font for 6" panel is Gotham
Medium at 600 pt.

4 Inch Letter Signs (For Use at 30 MPH or Lower)



Font for 4" panel is Gotham
Medium at 398.82 pt.

Utility Pole Banners

The existing banners erected on utility or light poles throughout downtown are aged and nearing the end of their functional lifespan. Additionally, the existing banners are non-standard industry sized, making piecemeal replacement due to damage more difficult and expensive. New banners will adopt the City's design standards and aesthetically enhance the area.

Final photo selection is ongoing for the banner project, but the general design has been set through this process: a full-length photo of a Soldotna-area activity (with people, if appropriate) or geographic feature. The watermark "S" logo, with "SOLDOTNA" across the center of the logo, will appear center-bottom of the banner photo.

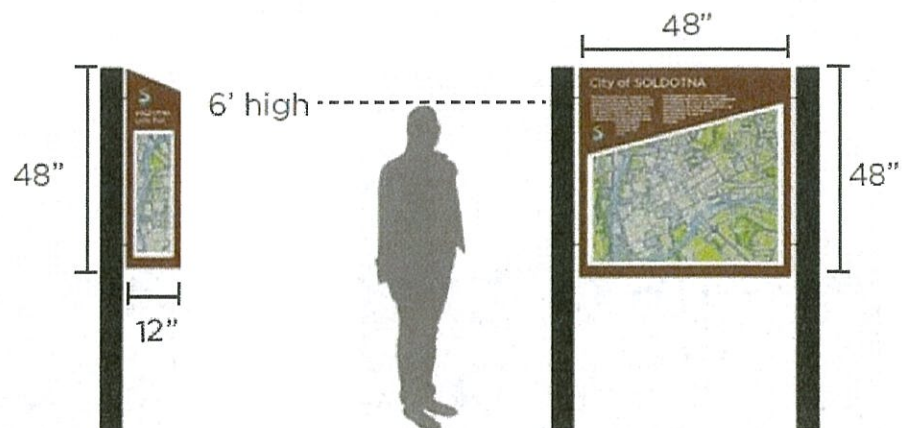


In the future, secondary banners may be ordered and installed as desired by elected officials, administration, or the community. These banners could be installed on major streets (Redoubt, Marydale, Kobuk, Binkley, and Birch)



Other Signage Considerations

Future signage for other needs should coordinate with and carry on the common style and design elements seen in this section. For instance, trail bollards (left) or markers and pedestrian-scale informational kiosks (right) can be designed in a similar manner.



Appendix—Materials

Parklex: for use as exterior cover on civic buildings as appropriate (see existing buildings, such as the library) and on downtown signage as appropriate (monument signs).

Metal: for use in signage where Parklex proves too susceptible to weather-related distress or too expensive for large quantity signage (e.g., wayfinding signs). Color should match the dark brown used on Parklex for signage.

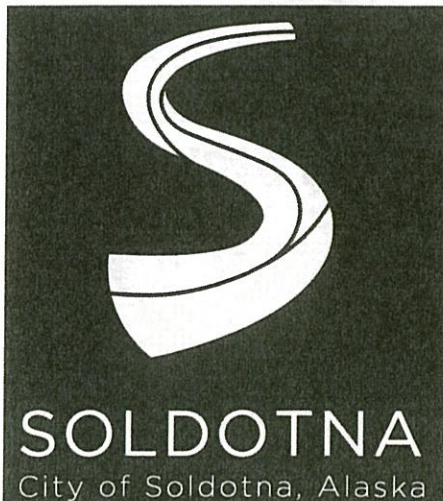
Concrete or rock bases: for use on monument signage and other projects as a base material.



Appendix—Existing Branding

The City has created design language for future projects. This language has been incorporated into the recommendations in this project, including colors, fonts, and building materials. For the entire list of colors, and more instructions on the use of file types, logo variations, and sizes, please see the City of Soldotna Graphic Standards Manual.

Logo



Colors



Fonts

Gotham Bold
Gotham Book
Gotham Light

Century Gothic Bold
Century Gothic Regular

Garamond Regular

Appendix—Landscape planting suggestions

TREES

	DESCRIPTION	HEIGHT X SPREAD	SPECIAL NEEDS	CAN TOLERATE	MOOSE RESISTANT?	OK UNDER POWERLINES?
White Paper Birch <i>Betula papyrifera</i>	Large native tree, white bark, medium-fast growing. Golden fall color.	50' x 20'	Needs root space		NO	NO
Quaking Aspen <i>Populus tremuloides</i>	Native deciduous tree. Turns gold in fall. Leaves tremble with a breeze. Can spread by roots - keep distance from foundations and pavement.	75' x 12'	Works best in groupings		Somewhat (fence when young)	NO
Amur Chokecherry <i>Prunus maackii</i>	Ornamental tree, rounded form. Rust-orange bark. Gold fall color. Non-significant flowers/fruits	20' x 20'	Pruning	Small areas	Mostly	YES
Canada Red Cherry <i>Prunus virginiana</i>	Medium sized tree with rounded form. Dark red leaves.	20' x 20'	Pruning	Small areas		YES
Siberian / European Larch <i>Larix siberica</i> or <i>Larix decidua</i>	Deciduous conifer. Soft needles that turn golden in the fall. Fast growing. Conical form.	60' x 20'			Somewhat (fence when young)	NO
White or Colorado Green Spruce <i>Picea glauca</i> or <i>Picea pungens</i>	Evergreen, medium-slow growing. Dark green foliage	60' x 12'	Best in Sun	Drought	YES	NO



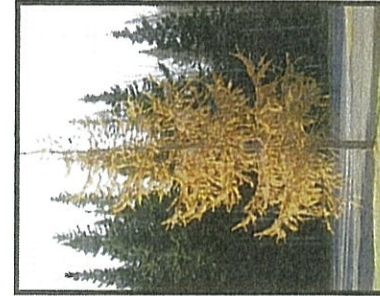
White Paper Birch



Quaking Aspen



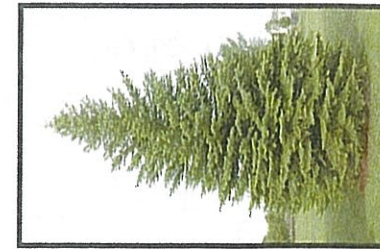
Amur Chokecherry (Fall color)



Larch (fall color)



Canada Red Cherry



Colorado Spruce

Appendix—Landscape planting suggestions

SHRUBS

	DESCRIPTION	HEIGHT X SPREAD	SPECIAL NEEDS	CAN TOLERATE	MOOSE RESISTANT?	GOOD FOR HEDGE?
Lilac (Canadian) <i>Syringa prestoniae</i>	Large shrub. Flowers mid summer. Very fragrant.	12' x 10'	Full SUN for best appearance		YES	
False Spirea <i>Sorbaria sorbifolia</i>	Medium shrub, feathery white blossom. Winter interest (seed head). Red fall color.	5' x 5'	Grooming to stay attractive	Drought	YES	
Rugosa Roses <i>Rosa rugosa</i>	Very hardy. Nice foliage. Several varieties of size and flower color. Spreads via roots	3'-5' tall spreading		Drought	YES	
Black Chokeberry 'Autumn Magic' <i>Aronia melanocarpa</i>	Dark green foliage. White flowers, black berries, red fall color	5' x 5'	Full SUN for best appearance	Part Shade	Somewhat	YES. 3-4 plants per 10 l.f.
Alpine Currant <i>Ribes alpinum</i>	Medium green foliage. Gold fall color.	4' x 4'		Sun or Shade	YES	YES 4-5 plants per 10 l.f.
Hedge Cotoneaster <i>Cotoneaster lucidus</i>	Dark green foliage. Red fall color if in full sun.	6' x 4'	Full SUN for best appearance	Drought	YES	YES 4-5 plants per 10 l.f.
American Cranberrybush <i>Viburnum trilobum</i>	Hardy shrub with lobed leaves. White flowers, red berries, deep red fall foliage.	6'-10' high x 4'-6' wide	Full SUN for best color		NO	YES



'Donald Wyman' Lilac (pink)



False Spirea (in bloom)



Black Chokeberry



Alpine Currant



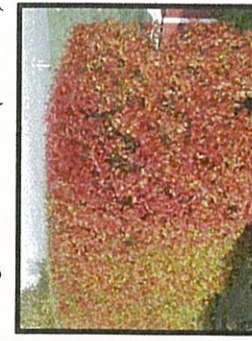
Hedge Cotoneaster



Rugosa Rose



Alpine Currant (fall color)



Hedge Cotoneaster (fall color)

**CITY OF HOMER
HOMER, ALASKA**

Aderhold

RESOLUTION 18-036

A RESOLUTION OF THE CITY COUNCIL OF HOMER, ALASKA,
ESTABLISHING THE HOMER EDUCATION AND RECREATION
COMPLEX (HERC) TASK FORCE TO DETERMINE THE FINANCIAL
RESOURCES REQUIRED TO USE THE BUILDING AND LEASING
SPACE IS A FEASIBLE OPTION.

WHEREAS, The property the Homer Education and Recreation Center (HERC) is located on comprises four parcels that Homer area residents separately donated to the territorial school, the Parent Teacher Association of Homer, and to the Territory of Alaska in the 1940s and the 1950s, which were then transferred to the Kenai Peninsula Borough in 1974; and

WHEREAS, When the property was conveyed from the Kenai Peninsula Borough to the City of Homer in 1998 it was to allow public use of the gym and associated restrooms (the upstairs being occupied by the Kachemak Bay Branch of the Kenai Peninsula College); and

WHEREAS, Since conveyance of the property to the City of Homer in 1998 the HERC has been used as public gymnasium space and until 2011 a campus of the Kachemak Bay Branch of the Kenai Peninsula College; and

WHEREAS, Without an anchor tenant since 2011 the building has been underutilized; and

WHEREAS, Homer City Council and the Parks Art Recreation and Culture Advisory Commission held a joint work session on January 8, 2018 to discuss the future of the Homer Education and Recreation Complex (HERC); and

WHEREAS, Four main ideas were discussed including a convention center, shared police station and recreation facility, selling the property, and using the HERC as a recreation facility, and

WHEREAS, Resolution 18-013(A) selected a new site for the Police Station, so a shared rec/police station is no longer an option that needs further investigation, and

WHEREAS, The HERC property presents opportunity for community use but also has long term financial costs for the City; and

WHEREAS, More information and community process is needed to determine the feasibility and desirability of expanding the use of the HERC building for recreation or as a multi-use building, and

WHEREAS, The feasibility of HERC as a convention space is also a complex question that would require additional study; and

WHEREAS, The decision to sell the property should be entertained only after a thorough study of the feasibility of HERC as a long term recreation facility or other use such as convention center; and

WHEREAS, Council adopted Resolution 18-006, to use HERC for Community Recreation until such time as the building is demolished; and

WHEREAS, There is preliminary interest in leasing the building to use as a public school.

NOW, THEREFORE, BE IT RESOLVED that the City Council of Homer Alaska establishes the Homer Education and Recreation Complex (HERC) Task Force to determine the financial resources required to use the building and if leasing space is a feasible option.

BE IT FURTHER RESOLVED that the task force shall be tasked with evaluating the following and providing a recommended preferred alternative to the Homer City Council on or before the November, 2018 City Council meeting:

1. Can the upstairs of the HERC be safely used with no capital improvements?
2. What are the minimum improvements that would be needed to safely use the entire HERC facility and cost associated with those improvements?
3. What are the desirable improvements that need to be made to the entire HERC facility to allow it to be used to its full potential for the next 10 years?
4. What would it cost to demo the HERC and build a new facility that meets the recreation needs of the community on the existing site?

BE IT FURTHER RESOLVED that for the above mentioned alternatives the task force evaluate how to pay for both operations, maintenance and any required capital expenditures and select a preferred funding plan to recommend to Council.

BE IT FURTHER RESOLVED that the task force will consist of seven members plus an advisory student member, no more than one member from the Homer City Council, no more than one member from the Parks, Art, Recreation and Culture Advisory Commission, and no more than three seats filled by non-city residents. The deadline to apply for the task force shall be May 7th with appointments made by the Mayor and approved by the Council at the May 14th Homer City Council meeting. When considering appointments the Mayor and Council should take care to ensure a balanced task force that represents diverse points of view including members who have a strong interest in recreation, familiarity with non-profit management, a small business owner, and a familiarity with land development and real estate.

BE IT FURTHER RESOLVED, the task force will sets its own meeting schedule during regular business hours and will disband November 31, 2018 unless extended by City Council by resolution.

PASSED AND ADOPTED by the Homer City Council this ____ day of _____, 2018.

CITY OF HOMER

BRYAN ZAK, MAYOR

ATTEST:

MELISSA JACOBSEN, MMC, CITY CLERK

Fiscal note: Advertising, staff time, and \$10,000 from Old Middle School Depreciation Fund.



MUNICIPAL ART COLLECTION GIFT PROPOSAL APPLICATION

PLEASE TYPE OR PRINT CLEARLY AND MAKE YOUR RESPONSES COMPLETE AND THOROUGH.

DATE April 9, 2018

CONTACT PERSON Kyla Dammann TITLE R.E.C. Room Coordinator

ORGANIZATION IF APPLICABLE Kachemak Bay Family Planning Clinic

ADDRESS 3959 Ben Walters Ln CITY Homer STATE AK ZIP 99603

PHONE (907) 235-3436 FAX _____ CELL _____

EMAIL outreach@kbfp.org

TELL US WHY YOU WISH TO DONATE THIS ARTWORK TO THE CITY OF HOMER? We would like to create a mural for the City of Homer that represents respect and the importance of healthy relationships. Our project is engaging Homer youth in this ongoing, collaborative project that we would like to end in the display of our mural.

PROPOSED ARTWORK

TITLE OF ARTWORK Rooted in Respect

ARTIST(S) NAME Homer Lead On

YEAR COMPLETED 2018 DIMENSIONS 16.33 ft X 10 ft

MATERIALS USED TO CREATE ARTWORK Paint: acrylic, spray, roll, brush, chalk

PHYSICAL DESCRIPTION OF THE PROPOSED PIECE--

The piece will include a tree growing out of the earth with quotes and images that represent respect in relationships.

There will be one chalkboard element that will encourage onlookers to write what they think of as respect.

NARRATIVE DESCRIPTION OF THE PROPOSED ARTWORK - TELL US THE STORY BEHIND THE PIECE OR SIGNIFICANCE -

10 to 12 Homer youth combined to formulate a design focused on relationships and respect. This community service project is proposed to cover a large facade painted on a public building, with a community mural that empowers youth and other viewers to embrace responsibility in all relationships including interpersonal, intrapersonal, and our relationship to the earth.

IS THE PROPOSED PIECE ONE OF A KIND? Yes IS THE PIECE PART OF A SERIES, LIMITED OR OTHERWISE? Limited
IF SO, AN EDITION OF HOW MANY? _____ IS THE PIECE COMPLETED? No IF NOT WHEN IS THE
EXPECTED COMPLETION DATE? End of May

WHAT IS THE CURRENT CONDITION OF THE PIECE? Draft on paper complete, supplies funded, and volunteers
coordinated

PROPOSED SITE OR LOCATION

DO YOU HAVE A SITE(S) IN MIND FOR THE PLACEMENT OF THE ARTWORK? IF SO WHERE? We would like to paint our
mural on the building behind McDonalds to cover up the current graffiti.

IS THIS A CITY OWNED PROPERTY IF NOT WHO OWNS THE PROPERTY? This is a city owned property that is managed
by the Rotary Club.

WHAT IS THE RATIONALE FOR SELECTING THIS/THESE LOCATION(S)? The building currently has distasteful graffiti on it
and is in a space where teens often hang out. We want to cover up the current graffiti with a collaborative creation
that will empower and inspire viewers.

ARE YOU AWARE OF ANY PERMITS OR PERMISSIONS THAT MAY BE REQUIRED? _____

TECHNICAL SPECIFICATIONS

DESCRIBE HOW THE ARTWORK IS CONSTRUCTED OR MADE. PLEASE INCLUDE ANY DOCUMENTATION AT THE END OF
THIS APPLICATION. Participants will spend the coming weeks drafting their final iteration of the project and practicing
painting techniques.

HOW IS THE ARTWORK TO BE PROPERLY INSTALLED? Volunteers will spend one weekend painting the mural with proper
equipment to protect surrounding areas from paint.

DOES THE PIECE REQUIRE ELECTRICITY, PLUMBING OR OTHER UTILITY HOOKUPS? No

WHO WILL BE INSTALLING THE ARTWORK? Following the lead of Mike Stern, the Homer Lead On teens will be painting
the final project.

WHAT IS THE EXPECTED LIFETIME AND STAYING POWER OF THE MATERIALS USED IN CREATING THE PIECE? _____
10-12 years or indefinitely with maintenance.

WHAT MAINTENANCE IS REQUIRED AND HOW OFTEN? Touch up yearly.

PLEASE IDENTIFY ANY SPECIFIC MAINTENANCE PROCEDURES AND OR EQUIPMENT AND THE ASSOCIATED COSTS: _____
All costs are covered under the Lead On grant.

WHAT PRECAUTIONS HAVE BEEN TAKEN TO GUARD AGAINST VANDALISM IF ANY? _____
the mural will incorporate an interactive element so the community has ownership over the piece.

WHAT STEPS HAVE BEEN TAKEN TO ASSURE THIS PIECE WILL NOT PRESENT A SAFETY HAZARD? _____
Ladders and scaffolding during the painting will be up to standards, face masks will be worn while painting as needed, experienced adult supervision will be present.

BUDGET

PROJECT MANAGEMENT FEES	\$ _____	INSURANCE	\$ _____
ARTIST’S FEES	\$ _____	UTILITY HOOKUP	\$ _____
PURCHASE PRICE	\$ _____	DELIVERY	\$ _____
PERMITS	\$ _____	INSTALLATION	\$ _____
STRUCTURAL ENGINEERING	\$ _____	SIGNAGE	\$ _____
SITE PREPARATION	\$ _____	RECOGNITION	\$ _____
OTHER COSTS NOT LISTED	\$ _____	DESCRIPTION	_____

DATE PIECE WAS LAST APPRAISED? _____

WHAT IS THE VALUE OF THE PIECE OR ESTIMATED MARKET VALUE IF NO APPRAISAL WAS DONE? _____

TIMELINE

WHAT IS THE TIMELINE FOR THE COMPLETION OR INSTALLATION OF THE PIECE? IDENTIFY THE DIFFERENT STAGES AND DATE GOALS TO PREPARE THE PIECE FOR DONATION The piece will be ready to paint at the end of May.

RESTRICTIONS

ARE THERE ANY KNOWN COVENANTS, REQUIREMENTS OR RESTRICTIONS THAT COME WITH THE PIECE? No.

WHAT EXPAECTATIONS DO YOU HAVE FOR THE CITY OF HOMER IN ACCEPTING THIS ARTWORK? _____

COMMUNITY INVOLVEMENT

WAS THERE ANY COMMUNITY OR USER INVOLVEMENT IN SELECTING THE RECOMMENDED LOCATION? Students
in Homer recommended this location because of the current graffiti on it.

PLEASE INCLUDE ANY LETTER(S) OF SUPPORT FOR THE PROJECT OR PROPOSED DONATION.

APPLICANT MUST SUBMIT THE FOLLOWING SUPPORTING DOCUMENTATION WITH THIS APPLICATION.

- ☒ AN RESUME OR BIO FROM THE ARTIST WHO CREATED OR WILL CREATE THE ARTWORK.
- ☒ FIVE TO TEN IMAGES OF PAST WORK FROM THE ARTIST. THESE CAN BE PHOTOGRAPHS.
- ☒ THREE TO FIVE CLEAR IMAGES OF THE PROPOSED ARTWORK
- ☐ SCALE DRAWING/MODEL OF THE PROPOSED ARTWORK
- ☒ IF YOU HAVE A SITE(S) IN MIND PLEASE INCLUDE PHOTO AND DESCRIPTION OF THE SITE(S) AND A SCALED
DRAWING OF THE PROPOSED ARTWORK IN THE RECOMMENDED LOCATION.
- ☐ A COPY OF A FORMAL APPRAISAL IF AVAILABLE
- ☐ TECHNICAL SPECIFICATIONS, MAINTENANCE MANUAL OR DRAWINGS/RECOMMENDATION FROM STRUCTURAL
ENGINEER.

APPLICATIONS ARE TO BE SUBMITTED TO:

THE CITY OF HOMER

CITY CLERKS OFFICE

491 E. PIONEER AVENUE

HOMER, AK 99603

OR YOU MAY SUBMIT VIA FAX AT 907-235-3143 TO SUBMIT VIA EMAIL PLEASE SEND TO clerk@ci.homer.ak.us

IF YOU HAVE ANY QUESTIONS PLEASE FEEL FREE TO CONTACT THE CLERK'S OFFICE AT 235-3130.

Artist Bio

Dr. Michael A Sturm has been painting for as long as he can remember. He has undertaken various art installations across the country including murals in Baltimore and Washington DC. Recently, Dr. Sturm has mentored young artists in an attempt to utilize street art in community beautification. He spent the last 7 years as a teacher in Hawaii where his students, under his tutelage, created large scale murals every year enhancing classrooms, areas on campus, and covering up gang and other graffiti around the community. Having young artists engage in public works of art and city beautification projects is a passion Dr. Sturm continues to foster now that he resides in the Homer area.

All pics are student created pieces. I offered aid, advice and some basic skills teaching sessions similar to what I have going on at the REC room. But the Vast majority of the work is done by students/kids.

Homer Lead On Youth Group Bio

This volunteer, youth-led group has been in existence for over five years in the community. It consists of varying young people each year following their participation in the annual youth leadership conference: Lead On! for Peace and Equality in Alaska. Local resources and support include: the Homer Foundation, KBFPC's R.E.C. Room, South Peninsula Behavioral Health Services, South Peninsula Haven House, and Flex High School. The 2017/18 project consists of promoting respect in healthy relationships through regular meeting discussions and art development. Past projects have included: "[Homeless in Homer](#)" movie; Bonfire on the Bay: Substance Abuse, Anxiety, and Depression; Social media campaign: #IAmATeenager.





Proposed Artwork Drafts:



Proposed Building:



SAFE AND HEALTHY KIDS FAIR 2018



BUILDING A HAPPIER, HEALTHIER COMMUNITY FROM THE GROUND UP

*This year's "Giving Back" theme focuses on how we can all be helpers, no matter what age!
Our goal is for kids to see how local organizations & individuals help support our
community and how they can be "helping hands", too!*

As part of our emphasis on "Giving Back", the Fair will also be a donation drive!
This year the Homer Food Pantry will be accepting non-perishable food items
and Sprout Family Services will be accepting unopened diapers of all sizes!

*Bring what you can, help families in need & have a great time exploring all this community has
to offer our children at the Fair! We will continue this tradition with two different local
organizations every year!*



FUN BOOTHS FOR EVERYONE!

**ALL AGES
WELCOME!**

CIRCUS ARTS!

ATV DUI with Homer Police Dept!

TEDDY BEAR CLINIC!

SUMMER PROGRAM SIGN-UPS!

FACE PAINTING! DOG SAFETY!

BOOKMOBILE! HOMER HOCKEY!

SUMMER READING PROGRAM!

**DEMONSTRATIONS ON THE STAGE!
AND MUCH MORE!**



Saturday, April 28
10 AM — 2 PM
HOMER HIGH SCHOOL

BRING your BIKES!

Bike Rodeo from 10 AM - 12 PM
LOWER PARKING LOT
HELMETS REQUIRED! (and available)

PRIZES!
You can win
A NEW BIKE
AND MORE!



Contact Red at Sprout for more info! (907) 235-6044

PARKS AND RECREATION ADVISORY COMMISSION ANNUAL CALENDAR
FOR THE 2018 MEETING SCHEDULE

<u>MEETING DATE</u>	<u>SCHEDULED EVENTS OR AGENDA ITEM</u>
FEBRUARY 2018	LETTER TO THE EDITOR DRAFT COMPREHENSIVE PLAN LAND ALLOCATION PLAN KHP MASTER PLAN REVIEW
MARCH 2018	KHP MASTER PLAN STRATEGIC PLAN REVIEW
APRIL 2018	SPRING PARK &/ OR BEACH WALK THROUGH
MAY 2018	DIAMOND CREEK PLAN CAMPING FEES
JUNE 2018	INITIAL BUDGET REVIEW – WHAT DOES THE COMMISSION WANT FOR 2019? REVIEW CAPITAL IMPROVEMENT PLAN & RECOMMENDATIONS
JULY 2018	NO MEETING SCHEDULED
AUGUST 2018	BUDGET REVIEW & RECOMMENDATIONS CONTINUED CIP RECOMMENDATIONS TO COUNCIL LETTER TO THE EDITOR DRAFT
SEPTEMBER 2018	FALL PARK WALK THROUGH AND BEACH WALK; ELECTIONS; SELECT KHP CLEAN UP DAY BUDGET DISCUSSION
OCTOBER 2018	REVIEW AND APPROVE THE 2019 MEETING SCHEDULE LETTER TO THE EDITOR
NOVEMBER 2018	BUDGET UPDATE MOU REVIEW & RECOMMENDATIONS
DECEMBER 2018	NO MEETING SCHEDULED HAPPY HOLIDAYS!

Quarterly: Letters to the editor updating the Community on P&R activities

Even Years: Comprehensive Plan (February) Strategic Plan review (March), Diamond Creek Plan (May), Camping Fees (May), Beach Policy (October), Art Policies

Odd Years: HNMTTP, Karen Hornaday Park Plan, 3 year budget trends & progress toward financial goals (April/May)

2018 HOMER CITY COUNCIL MEETINGS
PARKS ART RECREATION AND CULTURE ADVISORY COMMISSION ATTENDANCE

It is the goal of the Commission to have a member speak regularly to the City Council at council meetings. There is a special place on the council's agenda specifically for this. After Council approves the consent agenda and any scheduled visitors it is then time for staff reports, commission reports and borough reports. That is when you would stand and be recognized by the Mayor to approach and give a brief report on what the Commission is currently addressing, projects, events, etc. **A commissioner is scheduled to speak and has a choice at which council meeting they will attend. It is only required to attend one meeting during the month that you are assigned.** However, if your schedule permits please feel free to attend both meetings. Remember you cannot be heard if you do not speak.

The following Meeting Dates for City Council for 2018 is as follows:

January 8, 22 2018	_____	LOWNEY
February 12, 26 2018	_____	SHARP
March 12, 27* 2018	_____	SHARP
April 9, 23 2018	HARRALD	LOWNEY
May 14, 29* 2018	_____	_____
June 11, 25 2018	_____	_____
July 23 2018	<u>No Commission Meeting this month</u>	_____
August 13, 27 2018	_____	_____
September 10, 24 2018	_____	_____
October 8, 22 2018	_____	_____
November 26 2018	_____	_____
December 10, 2018	<u>No Commission Meeting this month</u>	_____

Please review and if you will be unable to make the meeting you are tentatively scheduled for please discuss. PLEASE NOTE: When additional commissioners are appointed the proposed schedule above will reflect those added commissioners.

Additionally it was agreed to report quarterly on any art related activities, projects, etc. to Council

- Tuesday Council meeting due to holiday



CITY OF HOMER

Public Works Department

Snow Removal Policy

The City of Homer Public Works Department plows and sands 97.50 lane miles of City Streets as well as an additional 2.54 lane miles of State Roads located within the City limits.

What Is Our Goal?

Our main goal is to provide an expedient and efficient snow removal operation. Two procedures are implemented to accomplish this.

1. During snowfalls, snow fighters concentrate on keeping our main arterials passable for emergency vehicles, school busses and high volume traffic flows, and...
2. After the snowfall subsides the crews will concentrate efforts on clearing snow from all streets for general public use as promptly as possible. So yes...neighborhood and residential streets will be cleared last...but all streets are generally cleared within 12-14 hours. During a "significant snow event" this may take longer.

Who Begins A Snow Removal Operation?

During normal business hours, 8:00 a.m. ~ 4:30 p.m., Mondays ~ Fridays, the Public Works Superintendent, or his designee, decides when conditions warrant the commencement of snow removal operations. After hours, the Public Works On-Call Supervisor makes the determination when conditions, including snow, sleet or freezing rain, produce hazardous driving conditions. The Public Works Department provides for twenty-four hours of coverage using the On-Call Supervisor system.

When Are Streets Plowed?

Usually there are two separate snow removal operations. The first is during the storm itself and consists of quick passes with the plows to keep the roads and streets open. Priority is given to emergency and school bus routes and the most heavily traveled roads. We strive to plow every road and street at least one time within a 12-14 hour period. ***Snow tires are always recommended in our climate and periodically chains may be necessary during this period.***

The second operation begins when the storm abates. It consists of widening the cleared portion of the traveled ways and cleaning up. This provides space to store additional snow should another storm occur and it improves the safety and usability of the road. Also, the final clean up of pedestrian facilities occurs during this phase of the event.

The time required for each operation varies with the severity of the storm, the temperature, the importance of the road, and the availability of personnel and equipment. Generally we will complete an initial plowing within 12 hours of the storm abatement; however, it may be several days between the first plowing and the final cleanup.

Snow removal operations generally begin when snowfall accumulations have exceeded more than two inches in depth. If the snowfall continues, clean up may be delayed until after the snowfall event has subsided. In all cases clean up procedures will commence before six inches of snow accumulation.

During significant snowstorm events our crews will be called in to commence operations at 4:00 a.m. and remain on duty until the event has subsided or becomes manageable.

Which Streets Are Cleared First?

As previously stated, our number one goal is to maintain the main arterials for emergency response equipment.

- **Priority 1** ~ Pioneer Ave., Main St. and Bartlett & Hohe St. (ambulance routes to hospital)
- **Priority 2** ~ All main arterial collectors including school bus routes.
- **Priority 3** ~ All other streets including residential areas.

At times some flexibility is required to this plan due to the amount of snowfall or equipment break down. During snow removal operations we try to keep the graders and other snow removal equipment plowing rather than moving from one end of town to the other. Other reasons for flexibility are time of day and school bus schedules.

Driveways & Snow Berms...

The City is not responsible to clear snow berms from your driveway. During normal snow plowing events and clean-up operations after a heavy snowfall we endeavor to minimize driveway snow berms by using "snow gates" on our equipment.

However, during significant snowfall events and at times when the snow is very wet and heavy, or when we experience equipment failure, we may not be able to use our "snow gates" on our equipment. This may cause a "snow berm" across your driveway.

When we have completed clearing the streets and the snow event has subsided, we will commence our final cleanup operations, in some heavy snowfall events, the city may assist with removal of the "snow berm", based upon time, manpower and equipment availability. This may take several days depending upon the severity of the snow event. While we realize that this may, at times, cause problems and inconvenience....**PLEASE BE PATIENT....**If you have an **EMERGENCY** call the Homer Police Department Dispatch at 235-3150.

When Are Streets Sanded?

The top priorities for sanding are the main arteries, intersections, school bus routes and steep roads (particularly north/south streets). Sanding generally commences at 4:00 a.m. prior to the school busses leaving for their respective routes. If a significant snowfall has or is occurring, sanding may be delayed due to the fact that the sand will be covered up by the snow.

It is common for the employee who is performing the sanding to perform "skid tests" at several locations to determine which areas require sanding the most. Rain on clear and/or snow packed roads are a serious problem in the Homer area and can cause severe and dangerous driving conditions. During this occurrence it is difficult to keep sand on the streets and we advise extra caution during these periods.

Who Clears the Sidewalks & Bike Pathways?

- The City of Homer clears the snow from the sidewalks located on Bartlett St., Hohe St., Pioneer Ave., Heath St., Hazel Ave., Poopdeck St. and Greatland Street. We also clear the snow from the Beluga Slough and Homer Spit Pathways.
- The State of Alaska, ADOT/PF clears the snow from the sidewalks along the Sterling Highway (By-Pass), Lake Street and East End Road.

Who Clears States Routes?

- The Department of Transportation and Public Facilities clears approximately 20 miles of state roadways within the City of Homer. These roads include the Sterling Hwy., West Hill Rd., East Hill Rd., East End

Road, Kachemak Drive, Homer Spit Road, Ocean Drive and Lake Street between Pioneer Ave and the Bypass. Call DOT/PF @ 235-5218 for further information concerning their roads maintenance.

How Can You Help?

You can assist our employees and equipment operators in several ways.

- Always park your vehicle off of the street. This will prevent possible damage to your vehicle and save you a possible ticket and/or towing charge.
- Advise your children to never play near or in a snow berm near the roadway.
- Do not follow equipment too closely. Please be patient if you are required to wait behind a piece of snow removal equipment.
- Make certain that your speed is reasonable for conditions.
- Pile the snow past the driveway in the direction of travel. This will help minimize the size of any snow berms across your driveway.
- Inform your snowplow contractor that it is **illegal to push snow onto or across the roadway**.

Hopefully, we can all work together to successfully handle winter's weather and road conditions. If you have any questions please contact Dan Gardner, Operations Superintendent, or John Wythe, Lead Operator at (907) 235-3170.

Please, Buckle Up For Safety and Enjoy our Winter Wonderland

City of Homer
Public Works Department

During normal business hours we may be contacted at 235-3170.

After hours & for emergencies the On-Call Supervisor may be contacted by calling the Homer Police Department Dispatch at 235-3150.

Revised 02/09/2016

**CITY OF HOMER
HOMER, ALASKA**

Aderhold

ORDINANCE 18-19

AN ORDINANCE OF THE CITY COUNCIL, OF HOMER, ALASKA
AMENDING THE 2018 OPERATING BUDGET BY AUTHORIZING THE
EXPENDITURE OF \$10,000 FROM THE OLD MIDDLE SCHOOL
DEPRECIATION RESERVE FOR THE PURPOSES OF DETERMINING THE
FINANCIAL RESOURCES REQUIRED TO USE THE HOMER EDUCATION
AND RECREATION COMPLEX (HERC), IF A TENANT IS A FEASIBLE
OPTION AND ENTERING INTO A SOLE SOURCE CONTRACT WITH
STANTEC TO PROVIDE TECHNICAL EXPERTISE.

WHEREAS, When the Kenai Peninsula Borough transferred the Homer Education and
Recreation Complex to the City of Homer it did so to facilitate continued use of the property for
community purposes; and

WHEREAS, The HERC has been underutilized since 2011 when the downstairs was used by
the public and the upstairs was occupied by the Kachemak Bay Branch of the Kenai Peninsula
College; and

WHEREAS, The City Council needs to determine what to do with the HERC so the property
can be used at its highest and best potential; and

WHEREAS, More information and community process is needed to determine the
feasibility and desirability of expanding the use of the HERC building for recreation or as a multi-
use building; and

WHEREAS, The decision to sell the property should be entertained only after a thorough
study of the feasibility of HERC as a long term recreation facility or other use such as convention
center; and

WHEREAS, STANTEC is familiar with the architecture and engineering of the HERC from
their work analyzing the structural integrity of the facility for the potential use as a Police Station;
and

WHEREAS, the City and budget will benefit from STANTEC's familiarity with the facility
when providing technical assistance on questions like what improvements are necessary to meet
code and fire marshal requirements.

NOW, THEREFORE, THE CITY OF HOMER ORDAINS:

Section 1. The FY 2018 Operating Budget is hereby amended by appropriating \$10,000 from the Old Middle School Depreciation Reserve Fund for the purpose of providing technical assistance to the Homer Education and Recreation Complex Task Force in determining answers to the following questions:

1. Can the upstairs of the HERC be safely used with no capital improvements?
2. What are the minimum improvements that would be needed to safely use the entire HERC facility and cost associated with those improvements?
3. What are the desirable improvements that need to be made to the entire HERC facility to allow it to be used to its full potential for the next 10 years?
4. What would it cost to demo the HERC and build a new facility that meets the recreation needs of the community on the existing site?
5. A rough cost estimate for any required capital expenditures to implement above mentioned alternatives.

<u>Account</u>	<u>Description</u>	<u>Amount</u>
156-0396	Old Middle School Depreciation	\$10,000

Section 2. The City Manager is authorized to sign and execute a sole source contract with STANTEC to provide technical assistance in answering questions related to building code requirements, Fire Marshal approval, energy efficiency improvements, and the associated costs of improvements.

Section 3. This is a budget amendment ordinance, is not permanent in nature, and shall not be codified.

ENACTED BY THE CITY COUNCIL OF HOMER, ALASKA, by the Homer City Council this ____ day of _____, 2018.

CITY OF HOMER

BRYAN ZAK, MAYOR

ATTEST:

MELISSA JACOBSEN, MMC, CITY CLERK

85 YES:
86 NO:
87 ABSTAIN:
88 ABSENT:
89
90 First Reading:
91 Public Hearing:
92 Second Reading:
93 Effective Date:
94
95 Reviewed and approved as to form:
96
97 _____
98 Katie Koester, City Manager
99
100 Date: _____

Holly Wells, City Attorney

Date: _____



City of Homer

www.cityofhomer-ak.gov

Homer City Council

491 East Pioneer Avenue
Homer, Alaska 99603

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(f) 907-235-3143

Memorandum 18-041

TO: City of Homer Parks Art Recreation and Culture Advisory Commission

THROUGH: Homer City Council

FROM: Councilmember Tom Stroozas

DATE: April 9, 2018

SUBJECT: Safety Improvements to Karen Hornaday Park Road

Karen Hornaday Park Improvements, Phase 2 on the City of Homer Capital Improvement Plan focuses on safe and inclusive access to the Park and its essential facilities by relocating the access road. In 2012, a budget for moving the road was estimated at \$726,000. This memo directs that Parks Art Recreation Culture Advisory Commission (PARAC) to come up with an improvement plan that includes alternate, less expensive, options for providing safe access to the Park and its facilities by considering measures such as:

1. Traffic calming including seasonal speed bumps and speed limit signs (SLOW 5 mph);
2. Creating a dedicated crosswalk and funneling patrons from the east parking lot via signage and landscape enhancement;
3. Other suggested improvements that would enhance pedestrian safety and improve access to the Park besides moving the access road.

The proposed funding source for the improvements would be the Homer Accelerated Roads and Trails fund (by ordinance).

Fiscal Note: Staff time from Public Works developing cost estimates and the Planning Department working with PARAC on recommendations.