

**NOTICE OF MEETING
SPECIAL MEETING AGENDA**

- 1. CALL TO ORDER**
- 2. AGENDA APPROVAL**
- 3. PUBLIC COMMENT UPON MATTERS ALREADY ON THE AGENDA**
- 4. VISITORS**
- 5. RECONSIDERATION**
- 6. ADOPTION OF CONSENT AGENDA** *All items on the consent agenda are considered routine and non-controversial by the Parks Art Recreation & Culture Advisory Commission and are approved in one motion. There will be no separate discussion of these items unless requested by a Commissioner or someone from the public, in which case the item will be moved to the regular agenda and considered in normal sequence.*
 - A. Minutes for the Regular Meeting on November 16, 2017 **Page 3**
- 7. STAFF & COUNCIL REPORTS/COMMITTEE REPORTS/BOROUGH REPORT**
 - A. Julie Engebretsen, Deputy City Planner
- 8. PUBLIC HEARING**
- 9. PENDING BUSINESS**
 - A. Karen Hornaday Park Master Plan Review **Page 11**
- 10. NEW BUSINESS**
 - A. Welcome New Commissioner! **Page 21**
 - B. Gift Proposal/Donation Program – An Overview **Page 27**
 1. Donation of Art for the Bishop’s Beach Pavilion **Page 31**
 - i. Memorandum Public Works Recommendation **Page 33**
 - ii. Gift Proposal – Donation of Art for the Bishop’s Beach Pavilion **Page 35**
 - D. 1% for the Arts Program Overview and Selection Committee Recommendations **Page 47**
- 9. INFORMATIONAL MATERIALS**
 - A. Commission Annual Calendar 2018 **Page 53**
 - B. Commissioner Attendance at City Council Meetings 2018 **Page 54**
- 10. COMMENTS OF THE AUDIENCE**
- 11. COMMENTS OF THE COUNCILMEMBER** (If one has been assigned)
- 12. COMMENTS OF STAFF MEMBERS**
- 13. COMMENTS OF THE COMMISSION**
- 14. COMMENTS OF THE CHAIR**
- 15. ADJOURNMENT** the next regular meeting will be on **THURSDAY, FEBRUARY 15, 2018** at 5:30pm in the City Hall Cowles Council Chambers located at 491 E. Pioneer Avenue, Homer Alaska

Session 17-10 Regular Meeting of the Parks, Art, Recreation and Culture Advisory Commission was called to order on November 16, 2017 at 5:32 pm by Vice Chair Deb Lowney at the Cowles Council Chambers City Hall located at 491 E. Pioneer Avenue, Homer, Alaska.

PRESENT: COMMISSIONERS FAIR, LOWNEY, SHARP, ASHMUN, ARCHIBALD, ROEDL

ABSENT: COMMISSIONERS STEFFY, HARRALD, AND SALZMANN

STAFF: DEPUTY CITY PLANNER ENGBRETSSEN
DEPUTY CITY CLERK KRAUSE

APPROVAL OF THE AGENDA

Vice Chair Lowney called for a motion to approve the agenda.

ASHMUN/FAIR – MOVED TO APPROVE THE AGENDA.

There was a no discussion.

VOTE. NON OBJECTION. UNANIMOUS CONSENT.

Motion carried.

PUBLIC COMMENT ON ITEMS ALREADY ON THE AGENDA

Jamie Leask, city resident, commented on the budget request for SPARC in relation to the HERC and its future with the possibility of it being sold. She acknowledged the operating costs and the current uses and revenues that it generates from those uses. Ms. Leask wanted to advocate for public input on uses for the building.

Holly Van Pelt, city resident and pickle ball player, commented on the uses for the HERC and advocated for the city to get the remaining portions of that facility inspected so that use could be expanded, she mentioned the commission's mission statement in expanding existing facility uses.

Ian Reid, city resident and pickleball player, commented on the benefits of playing Pickleball to the community and that Homer is earning the reputation as a place with serious pickleball players. He mentioned that it is fast growing sport and appeals to all ages and is a healthy recreational activity. Many people are moving from the Lower 48 that play to Alaska. Pickleball could be a revenue generator for the city. The HERC is a valuable asset to the development of the sport.

VISITORS

A. Ginny Espenshade, Using Recreation to Combat Addictions

Ginny Espenshade, director of the Kenai Peninsula Youth Court, and a volunteer on MAPP, Opioid Task Force, Syringe Exchange Program, and the SPARC Operating Board spoke on the possibility of implementing a program to use recreational activities to keep our youth from drugs and using the information on the links between brain chemistry and the effects of drugs that some youth search for; she

noted the program that was implemented in Iceland and distributed an article regarding that program and the benefits that they have experienced. She advocated that the city needs to add space not remove it from the inventory.

Ms. Espenshade believed that this could be used as a tool by the commission in support of the HERC. She provided examples of the how recreational activities such as long boarding is helping a recovering addict. Ms. Espenshade spoke on a grant that is available to communities that the MAPP group is applying for to provide for an activities bus.

Vice Chair Lowney commented on a webinar that the commissioners could look at to gain some additional information. Ms. Espenshade will submit the link to the clerk to forward to the commissioners.

Ms. Espenshade provided an example of an exercise that they did with one group of students, and read some responses to the commissioners. She then stated that they have the potential to tap into some of those needs but it was a community wide effort not just government, private business or non-profit.

RECONSIDERATION

ADOPTION OF THE CONSENT AGENDA

All items on the consent agenda are considered routine and non-controversial by the Parks Art Recreation & Culture Advisory Commission and are approved in one motion. There will be no separate discussion of these items unless requested by a Commissioner or someone from the public, in which case the item will be moved to the regular agenda and considered in normal sequence.

A. Minutes for the Regular Meeting on October 19, 2017

Vice Chair Lowney requested a motion to adopt the Consent Agenda.

SHARP/ARCHIBALD – SO MOVED.

There was no discussion.

VOTE. NON-OBJECTION. UNANIMOUS CONSENT.

Motion carried.

STAFF & COUNCIL REPORTS/COMMITTEE REPORTS/BOROUGH REPORTS

A. Community Recreation Report – Mike Illg

B. Parks Management Report – Angie Otteson

C. Julie Engebretsen, Deputy City Planner

Deputy City Planner Engebretsen reported that the commission had a worksession planned and requested the commission consider or submit an email on what they would like to see worked on at that worksession. The worksession is specifically for the Master Plan for Karen Hornaday Park.

Vice Chair Lowney clarified that they decided at an earlier meeting to try to focus on one park and complete something.

Deputy City Planner Engebretsen inquired if they wanted to update the plan and cross off what they have completed. She will try to have a budget amount of what was spent and completed for a 10 year time frame in response to a request from Vice Chair Lowney, who additionally would like to have a discussion on the campgrounds and police records of incidents related to the park.

Commissioner Ashmun liked the idea of going through the Master Plan and denoting the done, not done, and half-done items.

D. HACA Report – Matt Steffy

PUBLIC HEARING

PENDING BUSINESS

A. Main Street Sidewalk Project

Deputy City Planner Engebretsen noted that the commissioners were to score the items listed in the rubric for this meeting. A few of the commissioners had completed the scoring task. It was agreed by verbal consensus to chart out some things tonight since the next meeting was in February.

Commissioners shared their rating and how they scored the draft matrix.

A brief discussion ensued on prioritizing and getting through the draft matrix tonight and the best course to perform that was decided.

Deputy City Planner Engebretsen noted that they did not have the information on auto ownership density, using census data in this rubric is labor intensive metric for such a small community.

Vice Chair Lowney called for a brief recess at 7:15 p.m. and requested the commissioners to review the draft and put down some numbers and they will start up in about five minutes. The meeting was called back to order at 7:20 p.m.

The commission agreed by consensus to narrow down the rubric and use the top six classifications: Safety, Schools, Special Populations, Sidewalk Gaps, Partnering & Parallel Projects and Public Facilities/Places.

Discussion ensued on making this a living document and it could be refined as required; weighing the classifications; sub-classifications; determining a point value system; adding a multiplier; use of the plan has already been vetted and been through the public process; the city has no requirements for a subdivision to put in a sidewalk at this time; currently there is a cost-share mechanism available to build sidewalks in established neighborhoods; classifications prioritized (as shown in table).

Further discussion ensued on how to determine the weights for the classifications; potential demand using circles to define a geographical area to define importance; defining what is meant by the classifications, define the weights, then assign a multiplier; defining safety; performing another edit and submitting to the commissioners for review and further recommendations at the next meeting.

The following chart was drafted and compiled from the discussion:

CLASSIFICATION	WEIGHT	MULTIPLIER
Safety		
Schools		
Special Populations (Seniors, ADA, Children, etc.)		
Public Facilities/Places (Locations)		
Partnering & Parallel Projects		
Sidewalk Gaps (Connectivity)		

The commission agreed by consensus that Commissioner Sharp and Deputy City Planner Engebretsen will draft the document and this will be distributed to the commissioners for review along with a budget, the commission will submit recommendations or edits to staff for compilation.

NEW BUSINESS

A. Discussion on Annual Budget Request for SPARC and the 2018 Budget

Vice Chair Lowney requested a motion to bring to the floor for discussion.

ROEDL/ARCHIBALD MOVED TO DISCUSS THE BUDGET REQUEST FOR SPARC AND THE 2018 BUDGET

Deputy City Planner Engebretsen provided some background on the budget request proposed by the Mayor to take \$20,000 from the Employee Health Care Fund to create a line item in the budget for SPARC.

Discussion ensued on the budget request going outside the established policy of giving funds annually to the Homer Foundation and the non-profits are to apply to them for funding; not having the information necessary to make a recommendation; the rationale that this was to prepare the community for an alternate use of the HERC; the commission cannot support the budget request.

ASHMUN/ARCHIBALD MOVED TO SUBMIT A RECOMMENDATION OF NON-SUPPORT SPENDING \$20,000 FOR SPARC IN THE 2018 BUDGET.

There was a brief discussion.

VOTE. NON-OBJECTION. UNANIMOUS CONSENT.

Motion carried.

Vice Chair Lowney expressed concern with the statement about the HERC and how to request the transparency. Staff recommended requesting a worksession with City Council after the first of the year.

Additional comments were made regarding the intent of the statement made by the Mayor with his budget request, clarification was needed before any action could be considered by the commission and the content of a discussion between a member of the audience and the Mayor regarding the use and future of the HERC facility.

Deputy City Planner Engebretsen stated that through the public process a member of Council can bring forth a resolution to sell the building, and the commission could be helpful in a number of ways, if Council wishes the assistance, by offering to host a public forum or similar meeting. It was also noted that the resolution could be remanded to the Commission to obtain the public input or Council could just act on a resolution if presented.

LOWNEY/ROEDL MOVED TO REQUEST A WORKSESSION WITH COUNCIL TO DISCUSS THE HERC AND FOLLOWING THAT DISCUSSION HOLD A PUBLIC FORUM TO ALLOW THE PUBLIC TO PROVIDE INPUT.

There was a brief discussion on including in the worksession the benefit to solving some of the drug usage/addiction that the HERC could provide.

Commissioner Ashmun recommended breaking down the motion to address the facility separate from holding a forum as she could not support the motion as stated. Commissioner Sharp agreed with that recommendation.

Vice Chair Lowney pulled her motion from consideration with consent of Commissioner Roedl as the second to the motion. She restated the motion as follows:

LOWNEY/ROEDL – MOVED TO REQUEST A WORKSESSION WITH CITY COUNCIL ON THE ISSUE OF THE HERC

Discussion ensued on the format; topics to include in the worksession; clarification that defining the hurdles can be addressed in a public forum if Council decides that is the best direction to proceed; responding to specific questions that will be asked of the commission will be staff responsibility; keeping the issues for the worksession on the financial aspects only.

Commissioner Ashmun called for the question.

VOTE. NON-OBJECTION. UNANIMOUS CONSENT.

Motion carried.

LOWNEY/ROEDL – MOVED TO RECOMMEND THAT COUNCIL HOLD A PUBLIC FORUM ON THE ISSUE OF THE HERC TO ALLOW FOR PUBLIC INPUT ON THE ISSUE.

There was no further discussion.

VOTE. NON-OBJECTION. UNANIMOUS CONSENT.

Motion carried.

B. MOU Review and Recommendations

Deputy City Planner Engebretsen reported the following:

- drafting a letter to Little League so that they will have something in place by Spring 2018
- Ski Trails MOU was approved December 2016
- Jack Gist Park - the formal Softball organization was dissolved
- Disc Golf there is no agreement and equipment has been installed

There was a question regarding liability issues for the city with teams coming and playing regularly on city ballfields and holding tournaments. Deputy City Planner Engebretsen will bring the question to the City Manager to see if they can get some input from the City Attorney.

INFORMATIONAL MATERIALS

- A. Commission Annual Calendar 2017/2018
- B. Commissioner Attendance at City Council Meetings 2017

Vice Chair Lowney noted that Commissioner Steffy is assigned for the next Council meeting; there is no meeting for December but they do have a worksession scheduled for January 18, 2018 at 5:30 p.m.

- C. Reappointment of Commissioner Lowney
- D. Memorandum re: Approval of the 2018 Regular Meeting Schedule

COMMENTS OF THE AUDIENCE

Ginny Espenshade commented that a quick search showed the Softball association was involuntarily dissolved but the individual players register and are insured by the Alaska Softball Association. She has looked into similar group coverage for SPARC. She even looked up and found that the Jack Gist entity was dissolved. As far as the comments on expert testimony she is not but would like to see the information in the packet of materials. She encouraged the commission to reach out to Kurt Leffler, with Kachemak Bay Youth Activities Coalition, as a facilitator if a public forum is decided upon and maybe include Janie Leask as part of the team. She further suggested not having the forum be just about the HERC but pose a question to the community on what is the future of recreation in Homer.

Janie Leask, thanked the commission, she is a big believer in the public process and the HERC may not pencil out but she would like people feel that they have been heard and maybe dream a little bit about what that site, which she felt is a gateway site into the City of Homer, what it could be. There is a whole number of people who use that facility or could use that facility. She will be involved at some level and thank you.

COMMENTS OF THE CITY STAFF

COMMENTS OF THE COMMISSION

Commissioner Fair thanked Ms. Leask and Ms. Espenshade for coming in and appreciated their cogent and reasonable nature of their arguments and explanations. They were very helpful in both cases. He just started on the Library Advisory Board and because art and culture is part of this commission's mission and the Library is a big part of that he believes that they should have Library Director Dixon or one of the

other Boardmembers to talk to the commission on how the Library fits into art and culture as he believes there is a lot of common ground between them.

Commissioner Sharp thanked the audience also, thanked Julie and was hopefully going to get the draft matrix done before Thanksgiving; he thanked Renee for her assistance and agreed that it definitely was an interesting meeting.

Commissioner Ashmun commented it was a good meeting and great to be back.

Commissioner Roedl commented on the City having access to the roads money and using it all up for road maintenance. He expressed concern that they should put some boundaries on that and while he has been told that it could happen he has worked for the city and for the state and it can happen so he would like to know how to insure that it can't be used up. Also he was speaking with an engineer about sidewalks and the engineer mentioned that the city has by moving the fog line over and painting pedestrians and bike paths in that they have opened themselves up for lawsuits. Commissioner Roedl stated he would much rather pay for infrastructure than lawsuits if that situation is correct. He agreed that this meeting has been really interesting. The most in his years on the Commission.

Commissioner Archibald commented that they have been talking about HERC for a very long time. He was unsure how many years. He met with Dan Gardner at Mariner Park and talk about the rocks. Public Works is putting up a gate for the vehicles and they will put rocks along the face and bring it back so there will be a tent camping area but they don't have enough budget to go straight. He appreciated Ginny showing up and that she is savvy about that subject. He apologized for missing the last meeting and lack of knowledge about the rubric.

Vice Chair Lowney echoed commissioner's appreciation for Ginny and Janie's comments and attendance. She thanked Clark for engaging in the arts and culture component and with the Library. She knows that several meetings back they agreed that it would be good to have someone from the arts and culture community to attend meetings as visitors and touch base with whats going on in their programs and what the commission can do to help them. She responded to Commissioner Roedl's concern in reference to the road maintenance, reporting that before the vote she spoke with the Mayor and Heath about that exact issue and expressed her concern and it is up to the commission to make sure that Council does that. She would like to have that item on a future agenda to make sure Council addresses their concerns. She is not sure about the interesting meeting comments whether it was because she was conducting the meeting or that the subject of the meeting was interesting.

ADJOURNMENT

There being no further business to come before the Commission, the meeting was adjourned at 7:58 p.m.

A worksession is scheduled for THURSDAY January 18, 2018 at 5:30 p.m. The next regular meeting is scheduled for **THURSDAY, FEBRUARY 15, 2018** at 5:30 p.m. at City Hall Cowles Council Chambers 491 E. Pioneer Avenue, Homer, Alaska.

RENEE KRAUSE, CMC, DEPUTY CITY CLERK I

Approved: _____



City of Homer

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To: Parks, Art, Recreation and Culture Advisory Commission
From: Julie Engebretsen, Deputy City Planner
Date: January 9, 2018
Subject: Karen Hornaday Park Master Plan

The Karen Hornaday Park Plan is a lengthy document that covers lots of ground. Some of it is about the park, and some of it is about general city structure and operational recommendations. For the work session, I have broken out what I see as the five main geographic areas of the park, and the progress made on the corresponding plan recommendations. We will go through the tables at the meeting and make comments, similar to the HERC work session.

Homework for some volunteers: It would be helpful to have two volunteers work together and review page 14-15, the Building Condition Assessment, and update it with any new facilities, and comments. We can figure out at the meeting who will do this task.

General points:

- The plan talks about ADA access and standards. The City has an ADA Committee that is working on a citywide plan to address ADA issues, and it includes Hornaday Park. I recommend the Commission focus their efforts on other parts of the plan for the time being.
- Check out Page 35: Master Plan implementation table. It's attached.
- See the attached table "K Hornaday Park Master Plan Progress and Next Steps." Please be prepared to list your ideas on what should happen next – i.e. what your priorities are.
- You can read the whole plan here <https://www.cityofhomer-ak.gov/cityclerk/karen-hornaday-park-master-plan> or just search for "Karen Hornaday Park Master Plan" on the City website.

Attachments

1. K Hornaday Park Master Plan Progress and Next Steps Table
2. Page 35, Master Plan Implementation

MASTER PLAN IMPLEMENTATION SCHEDULE

The schedule is dependent on funding source. Priorities should be thought of in a horizontal (Table 3) rather than vertical scale, e.g. funding for parking from a capital fund, funding for trails from a trail grant, funding for creek restoration from a watershed grant. The important action is one of commitment to find ways to implement improvements.

Table 3: Master Plan Implementation Schedule

CATEGORY / ACTION	Short-term 1-5 yrs	Mid-term 5-7 yrs	Long-term 7-10 yrs
Natural Resources - Restoration of Woodard Creek			
North Area	develop topo contour map of floodway – determine am't. of fill to be removed	Remove fill to estb. floodway overflow, stabilize bank, revegetate	monitor restoration. apply adaptive mgmt. actions
South Area	develop parking plan & topo survey grade level		
Re-route park entrance road	grade & terrace south portion to reduce height profile, plant to grass	Re-route park entrance road and move fill to west side for ball field parking.	
	plant/landscape slopes along W. Crk and park entr. rd.		
Watershed	revegetate stream corridor w/in KH Park	monitor watershed condition of W.Crk	estb. watershed mgmt. actions above and below KH Park
Natural Resources – Drainage			
Day-Use Area Drainage	estb. drainage plan, review surface water runoff	construct drainage along emergency access route to ball fields	
	fix drainage pipe construct bioswale between the campground and ball fields /parking area	review water runoff from campgrd road to determine how to manage the water	avoid direct culvert water dumping into Woodard Creek w/o bioswale retention
	vegetate bioswales	design park entr. rd ditch to reduce velocity of water	
Parking			
West Side Parking	design parking plan with landscaping and signage	install signage / bike rack if needed	
	drainage plan, grade, sub base/ geotextile and cap with gravel	install hard surface treatment such as permeable recycled asphalt grindings	resurface and level every five years
	replace concrete barriers with post and stone barriers	estb. low maint. (no annual flowers) bark chip, tree/shrub planting beds	maintain plants replace posts as damaged

	remove utility pole and relocate utilities		
	define pathways	construct accessible pathway from parking to picnic shelter and ball fields	
		relocate storage shed and playground	
East Side Parking	phase 1: grade and level upper end based on a parking plan	revegetate disturbed areas and slope of Woodward Creek	
	estb. drainage plan, install parking sub base with geotextile cap with gravel	install hard surface such as permeable recycled asphalt grindings	resurface and level every five years
	phase 2: realign park entrance road and move lower fill material to old entrance rd. location	extensive landscaping & riparian corridor restoration; install signage and info. kiosk	
Trail			
Woodard Creek Trail	construct trail paralleling W. Crk. to City of Homer trail plan level one stds.	connect W. Crk trail to interior of park with a park loop trail	examine hydrology N. end area for bridge connection to hospital and neighborhood
Trail Connections	safe shoulder trail along park entrance road	connections to Fairview Ave. and Reber trail	if feasible, place bridge on pilings
Day Use - West Side			
Playground		relocate to west side day use area as part of parking plan	examine life expectancy of play equip. and replace with new creative natural forms and ADA compliant structures
Restroom	replace / relocate 'green bldg.' design		
Concession bldg.	refurbish or consider combining with rest - room bldg.		
Picnic / Lawn Area	water & elec. to picnic shelter as part of utilities to restroom	gazebo/stage for park events	
T-ball field	Consider move to Paul Banks park	Consider constructing BMX bike track with sledding hill and a 'play mound' for children to climb and explore	
Mural & Memorial	replace mural & relocate along with memorial to viewpoint plaza on east side parking area		

Little League			
Ball Fields	maintain fencing for safety stds.	improve infield drainage, sand fill	Consider relocate T-ball field to Paul Banks park
	inspect fields for holes and uneven conditions	examine potential for multi-use, share with youth soccer	
Batting Cage	remove and if still needed then replace due to safety hazards – sharp wire	share a batting cage with high school or middle school	
Dugouts	paint, recondition		
Bleachers	inspect for safety, paint, recondition	replace sections as needed	
Emergency Access	improve for drainage		
Storage	paint	relocate to secure area with park storage bldg. at Park Host site	

Campground			
Park Host Site or Park Residence	install RV pad with water/elec/septic for Park Host site at location of playground	install a park residence for a year-round caretaker	Add a Park Host site if yurts or cabins are built
Signage	install directional signage w/in park	park directional signage from Pioneer Ave. to park; install info. kiosk / bulletin board	install interpretive signs as part of park loop trail & Woodard Creek trail
Fee Collection Station		estb. attractive and secure fee collection station near Park Host site	
Camp Units	estb. level gravel parking pads and level well-drained tent pads	develop 3-4 pull-through RV sites	consider demand for a cluster of 4-6 Yurts or cabins for family camping needs
	create a site layout with fire ring/table/bench/	examine need for water faucets w/in the camp loop	campground expansion with walk-in camp sites
	remove hazard trees veg. mgmt. for daylight & views, maintain screening veg.	replant screening veg. lost	
Trash	install a bear proof dumpster and recycle containers	provide info. at kiosk on 'living with bears'	
Road	drainage plan and containment of surface runoff	improve road radius turns for RV traffic and safety	road shoulder for ped. safety

Trail	trail connection to park loop trail	trail connection to adjacent city land	
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Park Operations Support			
Storage Bldg.		remove and relocate to Park Host site or Park Residence	plant screening vegetation
		fence storage yard and building install motion sensor yard light	
Waste Disposal	estb. area for brush and tree disposal for chipping - no dirt fill, ditch cleaning, waste asphalt to be placed in the park		
Gates & Barriers	replace unsightly jersey barriers with post and rock	control off-road veh. use of steep slope along park entr. rd.	
Aesthetics			
Park Entrance Gateway	landscape plan for park entrance sign with attractive sign pedestal	landscape for visual appeal along park entrance road	uniform park-wide logo for use in directional signage
Quality Design	design for quality of visual appearance, functionality, vandal resistance, ease of maintenance	design theme that matches the majestic setting	explore landscape elements such as rocks, tree clusters, fall color, diversity wildflowers, etc.
Green Building Design Sustainable, Reuse, Efficiencies	Building design with wood elements, stone, split face masonry block, timber frame look, natural sky lights, motion sensor light switches, water and energy effic.	consider natural elements in designing a new playground	consider solar panel lighting conversion for storage/shop bldg. and residence
Landscaping	critical element to the character of the park – low maint. trees and shrubs, bark chip planting beds	design parking for compact cars	

Planning / Administrative			
Acquisition	resolve campground encroachment	consider 10 ac. of adjacent city land into park status	acquire upper Woodard Crk watershed – Gordon property & DNR
Little League	Enter into Ops Agreement	examine city-wide sport field needs	
Park Staffing	add one ½ time person – paid from fee revenues		create Parks & Rec Dept. – combine w community schools
Park Budget	examine creation of an enterprise fund from park revenue	estb. a park enterprise fund from fee revenues	review regional park special use district
Volunteer Program	adopt volunteer policy guidelines	city-wide volunteer coordinator	
	estb. Park Host program	work with Police on community policing	
City Comp Plan	conduct city recreation needs assessment	review need for a Parks & Rec Dept.	examine revenue and funding sources
Universal Access ADA Compliance	estb. transition plan with park access policies	ensure access stds. are being met	replace non compliant facilities
Watershed Protection	estb. watershed protection code	implement restoration actions	include steep slope protection
Trail Connections	implement City trail plan	estb. dedicated roads and trails fund	
Sign Plan	park logo and uniform signage	examine vandal resistant materials	
Drainage	adopt bio-engineering best mgmt. practices		
Landscaping	hire landscape architect for design guidelines	utilize city greenhouse for landscaping	
	keep City greenhouse		
Fill Material & Snow Dump	move out of parks onto land acquired for that purpose		
Climate Change and Sustainability	implement task force recommendations		

K Hornaday Park Master Plan Progress and Next Steps	
Campground	
Whats been worked on?	Newer outhouses
	Road and road drainage
	Campsite improvements
	Some brushing of campsites
	Created a camp host program
Next Steps:	Matt and Deb walk through a few sites to discuss what more brushing looks like
	Angie Q: How can we make host program more successful? Revenues are up; does this justify a paid camp host?
Parking, Roads and Trails	
What has been worked on?	Woodard Creek Trail
	Fairview Trail
	Speed limit lowered on park road
	West parking lot improved significantly
	East parking lot improved some
Next steps?	
Ball Fields, Little League Stuff	
Ball Fields	New fencing, fixed up dugouts, upgraded outfields
	Emergency access improved
Concession Stand	Has been painted
	Unresolved drainage issues, but better than it was
Batting Cage	Unresolved Issue! Safety hazard
	~ Is PARCAC interested in the city replacing this?
	~ Is it still needed?
Little League Storage	Painted but unresolved issue

Next Steps?	
City Structures	
Old picnic shelter	Complete
Restrooms	Moved to a new location
	Needs interior work - missing tiles, etc
	Aging structure... replacement timeframe?
Playground	
	New playground constructed
	Old mural replaced
Next Steps?	
Woodard Cr Hydrology	
	? Not much progress in this area.
Next Steps?	



City of Homer

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Memorandum

TO: PARKS, ART, RECREATION AND CULTURE ADVISORY COMMISSION
FROM: RENEE KRAUSE, CMC, DEPUTY CITY CLERK
DATE: JANUARY 10, 2018
SUBJECT: WELCOME NEW COMMISSIONER

We do a lot in this commission and appreciate you taking time from your schedule to add your valuable skills to our pool!

Everybody say Hi and introduce yourselves to our newest commissioner!





Clear sky, 20 °F

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HOMER

ALASKA

Submission #17

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Submission information

Form: [Application for Appointment to an Advisory Body](#)
Submitted by Visitor (not verified)
Wednesday, January 3, 2018 - 8:59am
104.254.224.230

Applicant Information

Name

Caitlin Walls

Physical Address

41756 Brown Dr, Homer AK 99603

Mailing Address

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Phone

303-919-1180

Please select the bodies you are interested in serving on

Advisory Bodies

- Parks Art Recreation & Culture Advisory Commission 3rd Thursday of the month at 5:30 p.m. No meeting January, July or December
- Library Advisory Board 1st Tuesday of the month at 5:30 p.m.

I have been a resident of the city for
2.5 years

I have been a resident of the area for
2.5 years

Special Training & Education

I have a B.A. in English and an M.F.A. in poetry. I worked for four years as the primary English faculty member at Alaska's only tribal college, and served as the Department Chair and Division Head for three years. Currently, I work in institutional development and strategic planning for the aforementioned tribal college. I've been in that role for almost three years, and have secured over \$6.5 million in grant funds and \$2 million in corporate and individual donations in that time. The tribal college operates Tuzzy Consortium Library on the North Slope, and I have helped secure NEH, CLIR (Council on Library Information and Resources), and NSF grants for Tuzzy during that time, totaling over \$1 million. I work closely with the Library Director and Archivist to ensure their goals are met; as such, I'm familiar with how libraries operate, their budget and funding constraints, and how critical they are to the community. Overall, I am well versed in grant writing and administration, strategic planning, and planning and executing growth parameters for nonprofit, community, and education institutions.

Prior Service

Have you ever served on a similar advisory body? If so please list when, where and how long:

No, I have not served on an advisory body for a city. I have served on an advisory body for other tribal colleges (evaluating their academic programs, etc.).

Why are you interested?

Please briefly state why you are interested in serving on the advisory body selected.

My primary interest is serving on the Library Advisory Board, as I love our local Homer library. I checked out 70+ books last year and am grateful to have such an excellent library in the area. I believe my knowledge and background in strategic planning, grants, institutional advancement, and academia could be useful on the Advisory Board.

My secondary interest is on the Parks, Art, Recreation & Cultural Advisory Commission, for similar reasons that I stated above. My educational background is in art and culture, and my professional skills would also be useful in such an area.

Other memberships

Do you currently belong to any organizations specifically related to the area of the advisory body you selected?

Yes, the following:

Board Member for Homer Council on the Arts (HCOA)
Friend of Homer Public Library
Friend of Tuzzy Consortium Library
Bunnell Arts Center Member

Additional related information

Please include any additional information that may assist the Mayor in his/her decision making:

I'm fairly new to Homer (my husband and I have been here 2.5 years), but we love this city and have made it our home. I would love to get more involved and use my professional skill set in an advisory capacity, while also learning more about Homer and its governance. Thank you for considering my application!

Finish

When you have completed this application please review all the information and hit the submit button. Thank you for applying!

[Previous submission](#) [Next submission](#)



City of Homer (907) 235-8121
491 E. Pioneer Avenue Homer, AK 99603

 ▼

Site Design by Aha Consulting



City of Homer

www.cityofhomer-ak.gov

Office of the City Clerk

491 East Pioneer Avenue
Homer, Alaska 99603

clerk@cityofhomer-ak.gov

(p) 907-235-3130

(f) 907-235-3143

Memorandum

TO: PARKS, ART, RECREATION AND CULTURE ADVISORY COMMISSION

FROM: RENEE KRAUSE, CMC, DEPUTY CITY CLERK

DATE: JANUARY 10, 2018

SUBJECT: GIFT PROPOSAL DONATION PROGRAM OVERVIEW

Background

The City of Homer has long been recognized not only for their contributions to the cultural aspects through visual arts and literary endeavors. In this respect the City of Homer enacted in 2002 the 1% for Arts Program and under that aspect the former Public Arts Committee developed and City Council approved the Accession and Gift Policies along with an appropriate form.

The following are excerpted from this Commission's By-Laws and outlines the process. Please review the requirements and we can discuss any concerns or questions that you may have.

ACCESSION POLICY

To establish an orderly and consistent process for reviewing artwork for acceptance into the Municipal Art Collection ensuring that the collection is comprised of artwork of the highest quality.

Definition Accession is to accept artwork in to the Municipal Art Collection Policy

1. Accession procedures insure that the interests of all concerned parties are represented including the Parks, Art, Recreation and Culture Advisory Commission, the Public, the Artist, the Arts Community and the City of Homer.
2. Artwork shall be distinctive artistic merit and aesthetic quality and will enhance the diversity of the Municipal Art Collection.
3. Artwork shall be appropriate in and for its site, scale, material, form, and content for both its immediate and general social and physical environment.
4. Artwork shall be reasonably durable against theft, vandalism, weather, and excessive maintenance costs.
5. Accession implies the responsibility to preserve, protect, and display the artwork for public benefit.
6. Accession implies a work's permanency within the Municipal Art Collection, providing that the work retains its physical integrity, identity and authenticity.
7. Artwork will be acquired without restrictions as to its future use and disposition except as provided in contracts with artists.
8. Artwork will be accessioned into the City of Homer's Municipal Art Collection only upon completion of all facets of the Commissioning or purchasing contract and final approval of City Council.
9. Each accessioned work into the Municipal Art Collection will be documented to the fullest extent possible, including artist's last known address and when available photograph.
10. The artist's signed contract or release transferring title for the artwork and clearly defining the rights and responsibilities of all parties will accompany every accessioned work and shall be in the documented records of the work.

11. In the case of interagency or inter-local agreements a copy of the agreement and signatures of all parties will be kept in the office of the City Clerk.
12. Accession results from projects and purchases generated as part of the Municipal Art program except in case of donations which will be reviewed in accordance with the City of Homer Public Arts Committee policy on gifts and if accepted will be accessed pursuant to this accession policy. (Reso. 10-80, 2011.)

GIFT POLICY

Purpose

To identify a procedure and criteria for the Parks, Art, Recreation and Culture Advisory Commission to review proposed gifts of artwork.

Definition

Gifts are personal or real property that is donated or bequeathed with or without restrictions to the City of Homer for actual artwork, property for placement or funds for the acquisition of artwork.

Policy

1. The Parks, Art, Recreation and Culture Advisory Commission will review all proposed gifts as defined above and will evaluate the suitability of proposed gifts and make recommendations to the Homer City Council in accordance with Homer City Code which allows acceptance of donations.
2. Each Proposed gift will be reviewed for the following:
 - a. Aesthetic Quality – the proposed gift has significant aesthetic merit.
 - b. Appropriateness of Chosen Site or Location – scale of artwork is appropriate for the site including relationship between the artwork and the site and obstacles of the site.
 - c. Restrictions from the Donor – any restrictions must be clearly identified and may be a factor in determining whether to accept a gift.
 - d. Originality of Artwork – artworks must be one of a kind or part of an original series reproductions of originals are not considered eligible for acceptance.
 - e. Relationship to the Collection as a Whole – the Public Arts Committee is committed to creating a diverse collection of art. The proposed gift must be compatible with the Municipal Art Collection without being over represented.
 - f. Technical Feasibility – the realistic ability for the proposed project to be built and installed as proposed in the selected location.
 - g. Technical Specifications – the Public Arts Committee must review the actual work if available or a scale drawing and or model consisting of site plans and elevations describing the following:
 1. Surrounding site conditions if applicable
 2. Dimensions
 3. Materials and finishes
 4. Colors
 5. Electrical, Plumbing, or other utility requirements
 6. Construction and installation method
 7. Additional support material such as text verbally describing the artwork and specifications, models, or presentation drawings by a licensed engineer may be required.
 - h. Budget – cost to manage the project, prepare the site, deliver and or install the work, funds for signage/recognition, and any other cost should be disclosed by the donor in budget. The Commission will determine if the costs are accurate and realistic and that the donor has clearly delineated responsibility for all costs associated with the project.
 - i. Timeline – expected timeline for donation or installation should be proposed by the donor. The Commission will determine if the timeline is realistic.

j. Durability – expected lifetime and staying power of the material used to create the artwork especially if set in the out of doors or in a non-archival exhibition setting and exposed to the elements.

k. Warranty – the donor agrees to be responsible for a warranty period of one (1) year from the date of final installation of the artwork to insure the integrity of the material, fabrication and installation when installed in or on a city owned facility or property.

l. Vandalism and Safety – the artwork will not be prone to vandalism or pose a safety hazard.

m. Maintenance and Preservation – donor’s agreement to provide a technical and maintenance record including a plan for routine care with estimated costs. The donor must indicate if there are any unusual or ongoing costs to maintain artwork.

3. Donors proposing gifts will be informed of the importance of the above criteria in the Commission Committee consideration.

4. The Parks, Art, Recreation and Culture Advisory Commission will have final authority through the City Manager to review and recommend to Homer City Council to accept or reject the donated artwork.

5. All gifts that are recommended for acceptance will only be accessed into the Municipal Art Collection pursuant to the Accession Policy. (Reso. 10-80, 2011.)

PROCEDURE TO PROPOSE A DONATION OF ARTWORK TO THE CITY OF HOMER

The Parks, Art, Recreation and Culture Advisory Commission is charged with the responsibility of evaluating the suitability of a proposed artwork and making recommendation to the City Council as to whether or not to accept it as a gift. If accepted, the donated work becomes the responsibility of the City of Homer, which will inventory, insure, maintain and repair it as required by Homer City Code and Alaska State Law.

Definition

“Gifts” are personal or real property that is donated, devised or bequeathed with or without restrictions to the City of Homer. Gifts can be actual artwork, property for placement of artwork or funds for the acquisition of artwork.

“Gift Policy” is the policy that identifies the procedure and criteria for reviewing proposed gifts of artwork to the City of Homer.

“Accession Policy” is the policy that defines an orderly and consistent process for reviewing artwork for acceptance into the Municipal Art Collection insuring that the collection is comprised of artwork of the highest quality. (Reso. 10-80, 2011.)

Process

The Parks, Art, Recreation and Culture Advisory Commission will review all proposed gifts according to the Gift Policy. They will evaluate the suitability of the proposed gifts and make recommendations to the Homer City Council through the City Manager.

In order to provide the Commission with the information necessary to evaluate the proposed artwork in accordance with the Gift Policy and Accession Policy the potential donor or donor’s representative must complete the Gift Proposal Application and submit to the City of Homer, City Clerk’s Office. (Reso. 10-80, 2011.)

Presentation to the Parks, Art, Recreation and Culture Advisory Commission

If applicable the donor will be scheduled to present his or her proposal to the Commission at the next regular meeting. The donor is expected to present the actual artwork or model or scale drawings of the proposed piece. If it is not possible depending on the artwork a photograph may be accepted upon approval of a majority vote of the Commission.

The Parks, Art, Recreation and Culture Advisory Commission will review the proposal, consider the presentation and make a recommendation at the meeting.

If the proposal materials do not give the Commission enough information to make an educated recommendation they may request to postpone recommendation until further information is provided by the donor.

Recommendation

Review content and reference to review Application for Donation



City of Homer

www.cityofhomer-ak.gov

Office of the City Clerk

491 East Pioneer Avenue
Homer, Alaska 99603

clerk@cityofhomer-ak.gov

(p) 907-235-3130

(f) 907-235-3143

Memorandum

TO: PARKS, ART, RECREATION AND CULTURE ADVISORY COMMISSION

FROM: RENEE KRAUSE, CMC, DEPUTY CITY CLERK

DATE: JANUARY 10, 2018

SUBJECT: DONATION OF ART FOR THE BISHOP'S BEACH PAVILION

Please review the following Donation Application Form applying the principles outlined in the Accession and Gift Policies on the previous pages of the packet.

Carey Meyer, Public Works Director has provided a recommendation on the artwork and is included.

A motion and recommendation to Council is required to accept the donation and include in the Municipal art Collection.

If the Commission determines that this would not be appropriate a reason must be cited as outlined in the policies.

Recommendation

MOVE TO RECOMMEND CITY COUNCIL APPROVE THE DONATION OF A MURAL FOR PLACEMENT ON THE WEST WALL OF THE PAVILION AT BISHOPS BEACH PARK AND INCLUDE IN THE MUNICIPAL ART COLLECTION AS OUTLINED IN THE CITY OF HOMER ACCESSION POLICY AND WITH RECOMMENDATIONS 1 & 2 FROM PUBLIC WORKS.

OR

MOVE TO RECOMMEND CITY COUNCIL NOT APPROVE THE DONATION OF A MURAL FOR PLACEMENT ON THE WEST WALL OF THE PAVILION AT BISHOPS BEACH PARK FOR THE FOLLOWING REASON(S)_____



City of Homer

www.cityofhomer-ak.gov

Public Works

3575 Heath Street
Homer, AK 99603

publicworks@cityofhomer-ak.gov

(p) 907-235-3170

(f) 907-235-3145

Memorandum

TO: PARKS, ART, RECREATION & CULTURE ADVISORY COMMISSION
THROUGH: RENEE KRAUSE, CMC, DEPUTY CITY CLERK
FROM: CAREY MEYER, PUBLIC WORKS DIRECTOR
DATE: JANUARY 9, 2018
SUBJECT: DONATION OF A MURAL FOR BISHOPS BEACH PAVILION

Regarding the mural proposed to be installed on the Bishops Beach Shelter; Public Works is not opposed to the installation under the following conditions:

- 1) That the mural be fixed to the shelter "windbreak wall" in a manner that allows it to be easily removed, without damage to the mural, if shelter maintenance work makes that necessary.
- 2) That the Parks Department is not responsible for maintaining, refreshing, or repairing damage that might occur to the mural.

These concerns seem to be covered adequately in the Municipal Art Collection – Gift Proposal Application.



MUNICIPAL ART COLLECTION GIFT PROPOSAL APPLICATION

PLEASE TYPE OR PRINT CLEARLY AND MAKE YOUR RESPONSES COMPLETE AND THOROUGH.

DATE _____

CONTACT PERSON _____ TITLE _____

ORGANIZATION IF APPLICABLE _____

ADDRESS _____ CITY _____ STATE _____ ZIP _____

PHONE _____ FAX _____ CELL _____

EMAIL _____

TELL US WHY YOU WISH TO DONATE THIS ARTWORK TO THE CITY OF HOMER? _____

PROPOSED ARTWORK

TITLE OF ARTWORK _____

ARTIST(S) NAME _____

YEAR COMPLETED _____ DIMENSIONS _____

MATERIALS USED TO CREATE ARTWORK _____

PHYSICAL DESCRIPTION OF THE PROPOSED PIECE--

NARRATIVE DESCRIPTION OF THE PROPOSED ARTWORK - TELL US THE STORY BEHIND THE PIECE OR SIGNIFICANCE -

IS THE PROPOSED PIECE ONE OF A KIND? _____ IS THE PIECE PART OF A SERIES, LIMITED OR OTHERWISE? _____
IF SO, AN EDITION OF HOW MANY? _____ IS THE PIECE COMPLETED? _____ IF NOT WHEN IS THE
EXPECTED COMPLETION DATE? _____
WHAT IS THE CURRENT CONDITION OF THE PIECE? _____

PROPOSED SITE OR LOCATION

DO YOU HAVE A SITE(S) IN MIND FOR THE PLACEMENT OF THE ARTWORK? IF SO WHERE? _____

IS THIS A CITY OWNED PROPERTY IF NOT WHO OWNS THE PROPERTY? _____

WHAT IS THE RATIONALE FOR SELECTING THIS/THESE LOCATION(S)? _____

ARE YOU AWARE OF ANY PERMITS OR PERMISSIONS THAT MAY BE REQUIRED? _____

TECHNICAL SPECIFICATIONS

DESCRIBE HOW THE ARTWORK IS CONSTRUCTED OR MADE. PLEASE INCLUDE ANY DOCUMENTATION AT THE END OF
THIS APPLICATION. _____

HOW IS THE ARTWORK TO BE PROPERLY INSTALLED? _____

DOES THE PIECE REQUIRE ELECTRICITY, PLUMBING OR OTHER UTILITY HOOKUPS? _____

WHO WILL BE INSTALLING THE ARTWORK? _____

WHAT IS THE EXPECTED LIFETIME AND STAYING POWER OF THE MATERIALS USED IN CREATING THE PIECE? _____

WHAT MAINTENANCE IS REQUIRED AND HOW OFTEN? _____

PLEASE IDENTIFY ANY SPECIFIC MAINTENANCE PROCEDURES AND OR EQUIPMENT AND THE ASSOCIATED COSTS: _____

WHAT PRECAUTIONS HAVE BEEN TAKEN TO GUARD AGAINST VANDALISM IF ANY? _____

WHAT STEPS HAVE BEEN TAKEN TO ASSURE THIS PIECE WILL NOT PRESENT A SAFETY HAZARD? _____

BUDGET

PROJECT MANAGEMENT FEES	\$ _____	INSURANCE	\$ _____
ARTIST’S FEES	\$ _____	UTILITY HOOKUP	\$ _____
PURCHASE PRICE	\$ _____	DELIVERY	\$ _____
PERMITS	\$ _____	INSTALLATION	\$ _____
STRUCTURAL ENGINEERING	\$ _____	SIGNAGE	\$ _____
SITE PREPARATION	\$ _____	RECOGNITION	\$ _____
OTHER COSTS NOT LISTED	\$ _____	DESCRIPTION	_____

DATE PIECE WAS LAST APPRAISED? _____

WHAT IS THE VALUE OF THE PIECE OR ESTIMATED MARKET VALUE IF NO APPRAISAL WAS DONE? _____

TIMELINE

WHAT IS THE TIMELINE FOR THE COMPLETION OR INSTALLATION OF THE PIECE? IDENTIFY THE DIFFERENT STAGES AND DATE GOALS TO PREPARE THE PIECE FOR DONATION _____

RESTRICTIONS

ARE THERE ANY KNOWN COVENANTS, REQUIREMENTS OR RESTRICTIONS THAT COME WITH THE PIECE? _____

WHAT EXPECTATIONS DO YOU HAVE FOR THE CITY OF HOMER IN ACCEPTING THIS ARTWORK? _____

COMMUNITY INVOLVEMENT

WAS THERE ANY COMMUNITY OR USER INVOLVEMENT IN SELECTING THE RECOMMENDED LOCATION? _____

PLEASE INCLUDE ANY LETTER(S) OF SUPPORT FOR THE PROJECT OR PROPOSED DONATION.

APPLICANT MUST SUBMIT THE FOLLOWING SUPPORTING DOCUMENTATION WITH THIS APPLICATION.

_____ AN RESUME OR BIO FROM THE ARTIST WHO CREATED OR WILL CREATE THE ARTWORK.

_____ FIVE TO TEN IMAGES OF PAST WORK FROM THE ARTIST. THESE CAN BE PHOTOGRAPHS.

_____ THREE TO FIVE CLEAR IMAGES OF THE PROPOSED ARTWORK

_____ SCALE DRAWING/MODEL OF THE PROPOSED ARTWORK

_____ IF YOU HAVE A SITE(S) IN MIND PLEASE INCLUDE PHOTO AND DESCRIPTION OF THE SITE(S) AND A SCALED
DRAWING OF THE PROPOSED ARTWORK IN THE RECOMMENDED LOCATION.

_____ A COPY OF A FORMAL APPRAISAL IF AVAILABLE

_____ TECHNICAL SPECIFICATIONS, MAINTENANCE MANUAL OR DRAWINGS/RECOMMENDATION FROM STRUCTURAL
ENGINEER.

APPLICATIONS ARE TO BE SUBMITTED TO:

THE CITY OF HOMER

CITY CLERKS OFFICE

491 E. PIONEER AVENUE

HOMER, AK 99603

OR YOU MAY SUBMIT VIA FAX AT 907-235-3143 TO SUBMIT VIA EMAIL PLEASE SEND TO clerk@ci.homer.ak.us

IF YOU HAVE ANY QUESTIONS PLEASE FEEL FREE TO CONTACT THE CLERK'S OFFICE AT 235-3130.

Marjorie Scholl

4043 Calhoun Street, Homer AK 99603

Mobile: 907-399-5377 marjoriescholl@gmail.com

WORK & VOLUNTEER EXPERIENCE

Longterm Substitute Aid

2017

Kenai Peninsula School District

- Supported students with social emotional and developmental needs
- Fulfilled a 45 day contract with West Homer Elementary
- Created and lead classroom activities
- Worked one-on-one with students to meet individual needs

Playgroup Coordinator

2011 - 2016

Sprout Family Services

- Created and facilitated child/parent playgroups consisting of movement, art and song
- Communicated weekly with parents and offered parenting support
- Organized and ran Sprout's equipment library
- Connected family with community resources and parenting curriculum

Business Owner/Dance Instructor

2000 - 2010

Off the Wall Studios

- Created a dance studio, with classes/instruction in tap and hip-hop.
- Coordinated many dancers & their parents to create full dance recital for many years
- Choreographed weekly routines and maintained all other aspects of owning a business

Business Owner/Artist

1995 - Current

Off the Wall Studios

- Completed several shows in portrait, city scape and landscape paintings.
- Working with local galleries and museums
- Creating commission pieces for local and out of state clients

Line Cook

1998-1999

Cafe Cups

- Created Specials and followed menu
- Effectively communicated with other staff members
- Created outstanding experience for customers under intense pressure

Line Cook

1997 - 1998

Lands End

- Created specials and followed menu for a high volume of customers
- Effectively communicated with other staff members under pressure
- Maintained positive attitude, helping morale in kitchen

Prep Cook

1995 – 1996

Carta: San Francisco, CA

- Learned how to break down exotic foods
- Maintained healthy working relationships with co-workers
- Developed skills in precision at a high pace

Cooking Manager

1996 – 1997

San Francisco Art Institute Cafe

- Managed several student cooks
- Maintained a professional work environment in a fast passed cafe
- Created opportunities for students to access healthy food

EDUCATION & TRAINING

San Francisco Art Institute: *San Francisco CA, Graduated Spring of 1994*

Bachelor of Fine Arts

- Ages and Stages, Third Edition
- Ages and Stages: Social Emotional
- HIPAA for Healthcare professionals: How to Avoid Disciplinary and Malpractice Actions 2015
- HIPAA Awareness for Mental Health 2016
- Civil rights and Discrimination Complaint
- Circle of Security Parenting Training
- The Power of Play: Proven strategies for Trauma and Attachment in children and Adolescents
- Alaska Strengthening Families



Marjorie Scholl

Bunnell Arts Center Homer, Alaska

Fat Olives *Homer, Alaska / ever changing works*

2014

“Heavy Metal” *APU Leah Peterson Gallery Anchorage, Alaska*

2011

"Landscapes" *Pratt Museum Homer, Alaska*

2007

"In The City" *Fat Olives Homer, Alaska (Ever changing, evolving exhibit)*

2005

"Cityscapes" *Fat Olives Homer, Alaska*

2004

“Oceans and Grass” *Picture Alaska Art Gallery Homer, Alaska*

2001

“Girls of the World” *Bunnell Art Center Homer, Alaska*

2001

“Dedicated to the Cooks” *William Henry Gallery Homer, Alaska*

2000

“Behind Closed Cross-Hatch” *Ptarmigan Arts Gallery Homer, Alaska*

1999

“Once Fell Swoop” [The Chat House](#) *San Fransisco, California*

1998

“Withheld One Magic Triangle” [Bunnell Street Art Center](#) *Homer, Alaska*

1996

“One Circle Squared” [The Chat House](#) *San Fransisco, California*

1995

“Solo Speaking” [Cafe Solar](#) *San Fransisco, California*

1994

“In and Up” [Bucheon Gallery](#) *San Fransisco, California*

1993

“Begin and Become Conscious” [San Fransisco Art Institute](#) *San Fransisco, California*

Group Exhibitions:

2015

“Living Alaska: A decade of collecting Contemporary Art for Alaska Museums

2013-2015

“Communities, Disasters, and Change” [Valdez Museum](#), Traveling Alaska

2006

“Winter Blues” [Ptarmigan Arts](#) *Homer, Alaska*

1998 “Ritual Objects” [Bunnell Street Art Center](#) *Homer, Alaska* 1995 “Too Beautiful For Words”
[Bucheon Gallery](#) *San Fransisco, CA*

1994 “Contemplating Queer Art” [Bucheon Gallery](#) *San Fransisco, CA* 1993

“Becoming One” [Bucheon Gallery](#) San Francisco, Ca.

Awards:

1994

Painting Award S.F.A.I.

Collections:

The Anchorage Museum, The Pratt Museum, Cafe Cups, Fritz Creek General Store, Annett Bellamy, South Penninsula Hospital, Lisa Nolan, Juanita Steiner, Francis Alexander Opatz, Saundra Hudson, Jared and Kristen Cook, David and Anita Hiller, Brad and Judy Hughes, The Homestead, Alida Yourdon, Cathrine and Steve Haber, Cathrerine Muther, Cathy Smith, Geoffery Wooley, Richard and Judy Collins, Pete Stanwood, Sally and Pat Stull, Margo Leahy, MD, Becky Anderson, Susan Beckman, Nancy Yaki, Ahna Iredale, Ken Water, Becky Anderson, Julie Shaffer, Dr. Utopi, Alan and Mindy Parks, Rika and John Mow, Alexandra Star, Sean Marryot, Diana Carbonell, Tracy and Vincent Tillion



United States Department of the Interior

FISH AND WILDLIFE SERVICE



Alaska Maritime National Wildlife Refuge
95 Sterling Highway, Suite 1
Homer, Alaska 99603

December 7, 2017

Matt Steffy, Chair
PARC Commission
City of Homer

Dear Chairman Steffy:

Alaska Maritime National Wildlife Refuge supports the installation of a mural at the gazebo of Bishops Beach Park. This mural will face refuge lands on Bishop's Beach and we think it will enhance the experience of Homer's residents and visitors enjoying Bishop's Beach. The Bunnell Street Arts Center is the lead on this Artist-in-Residence project. We have confidence in their ability to facilitate this project because of our successful partnership with them in another project to create a poetry trail on the Beluga Slough Trail. We were thrilled with the end product that merged art and the outdoors to help visitors see the slough in a new way.

We understand that the mural would be painted by acclaimed local artist Marjorie Scholl and that the Bunnell Street Arts Center's goal for the project is to communicate respect and stewardship for the Park as a space shared by people, pets, children and wild animals. That sounds like a perfect fit for Bishop's Beach and we are pleased to express our support.

If I can be of further assistance, please do not hesitate to contact me at (907) 235-6546. Again, thank you for your interest.

Sincerely,

Marc Webber
Acting Refuge Manager



City of Homer

www.cityofhomer-ak.gov

Office of the City Clerk

491 East Pioneer Avenue
Homer, Alaska 99603

clerk@cityofhomer-ak.gov

(p) 907-235-3130

(f) 907-235-3143

Memorandum

TO: PARKS, ART, RECREATION AND CULTURE ADVISORY COMMISSION

FROM: RENEE KRAUSE, CMC, DEPUTY CITY CLERK

DATE: JANUARY 10, 2018

SUBJECT: 1% FOR THE ARTS PROGRAM OVERVIEW AND SELECTION COMMITTEE
RECOMMENDATIONS

The City Manager has determined that there are two projects that fall under to the 1% for Art Program

- Fire Station Improvements Project and has a budget of \$6,976.80 – this project has been completed
- Ramp 2 Restroom Project – approximate budget of \$4,200.00

Since the project amounts are low it was suggested to combine the projects, issuing one Request for Proposal, and having one Selection Committee. There will be a minimum of one piece of artwork for each project limited to the amounts shown above.

The Commission is responsible to submit recommendations for Council to appoint to a selection committee, committee members work with staff in drafting a Request for Proposal and Selection of Art for the projects as outlined in the 1% for art Program.

Following is the City of Homer 1% for Art Program for your review.

Recommendation

MOVE TO RECOMMEND THAT CITY COUNCIL APPOINT THE FOLLOWING 1% FOR ART SELECTION COMMITTEE FOR THE FIRE STATION IMPROVEMENTS PROJECT AND RAMP 2 RESTROOM PROJECT AS OUTLINED IN THE CITY OF HOMER 1% FOR ART PROGRAM:

1% FOR THE ARTS PROGRAM

The State has recognized through the enactment of AS 35.27.010, and the City of Homer hereby recognizes by the enactment of Ordinance 02-25(A), Chapter 18.07, the responsibility of government to foster the development of culture and the arts through the purchase or commissioning of works of art for municipal buildings and facilities. It is therefore declared to be municipal policy that a portion of appropriations for capital expenditures for municipal buildings and facilities be devoted to the acquisition of works of art to be permanently placed or incorporated in such buildings or facilities.

Definitions

The following words, terms and phrases, when used, shall have the meaning ascribed to them in this section, except where the context clearly indicates a different meaning:

"Art" and "work of art" mean all forms of original creations of visual art, including but not limited to the following:

1. Sculptures: in the round, bas relief, high relief, mobile, fountain, kinetic or electronic, in any material or combination of materials.
2. Painting: all media, including portable and permanently affixed works, such as murals.
3. Graphic arts: printmaking and drawing.
4. Mosaics.
5. Photography.
6. Crafts: in clay, fiber and textiles, wood, metal, plastics and other materials.
7. Calligraphy.
8. Mixed media: any combination of forms or media, including collage

"Construction, remodeling or renovation of municipal buildings and facilities" means any capital improvement projects paid for wholly or in part by the municipality to build, rebuild or improve any decorative or commemorative structure, park or parking facility or any building.

"Total cost of construction, remodeling or renovation" means the total allotted funding for the subject project at the time of award of contract, exclusive of the costs of land acquisition, site investigation, and environmental clean-up or remediation. (Ord. 02-25(A), 2002.)

The Parks, Art, Recreation and Culture Advisory Commission shall be responsible for the following:

- A. Determine the dollars allocated for art within the budget of each eligible project;
- B. Name a Selection Committee for each project;
- C. Develop and monitor policies related to the selection and installation processes;
- D. Develop plans that insure the preservation of the art collection;

Procedures for the 1% for the Arts Program

Eligible Projects

1. Upon approval of the City budget, the City Manager will provide a copy of the capital improvement budget to the Commission notating all projects he/she believes to be eligible for the 1% for Art Program.
2. Eligible projects include remodeling, renovation, new construction to municipal buildings or facilities when the cost of the project exceeds \$250,000.
3. Staff will update the Commission at least quarterly regarding any new capital improvement projects City Council has approved and will indicate whether the City Manager believes the 1% for Art Program is applicable.

Project Budget

1. 1% of the project cost will be allocated for the purchase of art, with a minimum project value of \$250,000 and a maximum of \$7,000,000. Therefore, the minimum budget is \$2,500 and the maximum is \$70,000. The budget may be increased by the addition of private funds or donations from non-city public funds.
2. Project cost is defined as the cost of the original contract awarded, excluding land acquisition, site investigation, environmental cleanup or remediation. Subsequent change orders and amendments to the contract do not increase or decrease the amount of funding available for artwork.
3. The art budget will include all costs associated with design, construction, installation, and acquisition of works of art.

Selection Committee

1. The Commission will submit to the Council for its approval members of a new Selection Committee for each eligible project. Appointments will be made as early as possible in the construction process to encourage integration of art into the architecture of the building and design of the outdoor spaces.
2. A Selection Committee will be composed of at least five (5) members, including
 - a. One member(s) from the Commission,
 - b. One Artist
 - c. One member from the architectural/design team
 - d. One member from the user department
 - e. Director of building in question or his/her designated representative.

The scope of the project may require the appointment of additional members.

3. The Deputy City Clerk for the Commission will also assist the Selection Committee. This will facilitate clear communication and cooperation between the two advisory bodies.

4. Diversity. The Commission will specifically include members of the community who share a commitment to the goals of the 1% for Art Program yet represent the diverse citizenry in our community.

5. Responsibilities of the Selection Committee

- a. Selection Committee members will suggest the most suitable locations for artwork within the building or on the site, often in discussion with the architect or chief designer. It is also appropriate to allow artists to submit proposals for locations not identified by the committee.

- b. The committee will organize interaction between the design team and artists to ensure that artists are sufficiently briefed about the project opportunities and restrictions. The goal is to generate top quality, responsive proposals.

- c. Carefully review each eligible submission. This will frequently be a multi-step process, with time between meetings for personal reflection.

- d. If necessary, a specific member of the committee or the Deputy City Clerk may be directed to discuss modifications to a specific proposal with the artist. All such discussions shall be confidential, and members must exercise care so a specific artist does not construe such discussion as acceptance of work.

e. Prepare list of Recommended Artwork for the named project and a short list of runners-up, if possible. (Occasionally 1st choice work will not be available and this process may preclude the need to reconvene the jury.)

f. Selection Committee Chair will be present when the Resolution is before Council for final approval and award. Responses to Council questions may include a brief summary of the selection process, including number of submittals, names of the selection committee members and other information that encourages final acceptance by City Council members.

g. Deputy City Clerk will notify all selected artists of their award and thank all participants.

h. All participants, including Committee members and all artists who submitted proposals will be offered a formal opportunity to comment on the process. The Commission will receive these comments.

NOTE: The entire selection process must be handled confidentially. No decisions are final until approved by City Council and final contracts are negotiated with the artists. (Reso. 10-80, 2011.)

ADDITIONAL OVERSIGHT UNDER THE 1% PROGRAM

1. Requests for Proposals (RFP)

The Selection Committee with the assistance of the Deputy City Clerk will prepare an RFP for each eligible project. (See sample in Exhibit A). The Clerk's Office will circulate the RFP as required by City code under the City's Procurement Policy. Packets of additional information that describes the project will be available in City Clerk's Office and on the City's website. It will include the brochure, "Special Considerations for Art in Public Places" (See Exhibit B)

2. Establishing Selection Criterion

a. Each member of the Selection Committee will be provided with a complete RFP, including the "Special Considerations" brochure. Members will be asked to remember these considerations in their art selections.

b. The Selection Committee will be provided with an Evaluation Checklist (see Exhibit C).

c. The Selection Committee may specify that certain projects will show a preference for art by local or Alaskan artists.

3. Legal Considerations.

The Selection Committee and the Parks, Art, Recreation and Culture Advisory Commission are liaisons between artists and the City, the principals in this program. These guidelines will clarify the understanding between them:

a. Ownership of the Art: All art purchased under the 1% for Art Ordinance will be owned by the City of Homer.

b. Artist's Rights: Public artwork and art concepts will not be altered, modified, removed or moved from a site which is integral to the concept for the work without prior notice to the artist. If the City's best and reasonable efforts to contact the artist have failed, the City may proceed without such notice.

c. Artist's Promise to the City of Homer: The art is unique and original and does not infringe upon any copyright. Neither the art nor a duplicate has been accepted for sale elsewhere. The art is free and clear of any liens. The fabricated and installed art will be free of defects in material and craftsmanship. Maintenance requirements have been accurately described;

4. Contract with an Artist:

The City of Homer will enter into a contract with each artist whose work is selected for inclusion in a City project. It will address description of the project, payment schedule, payment of special engineering or installation costs, due date. (See sample in Exhibit D). (Reso. 10-80, 2011.)

PARKS AND RECREATION ADVISORY COMMISSION ANNUAL CALENDAR
FOR THE 2018 MEETING SCHEDULE

<u>MEETING DATE</u>	<u>SCHEDULED EVENTS OR AGENDA ITEM</u>
FEBRUARY 2018	LETTER TO THE EDITOR DRAFT COMPREHENSIVE PLAN LAND ALLOCATION PLAN KHP MASTER PLAN REVIEW
MARCH 2018	KHP MASTER PLAN STRATEGIC PLAN REVIEW
APRIL 2018	SPRING PARK &/ OR BEACH WALK THROUGH
MAY 2018	DIAMOND CREEK PLAN CAMPING FEES
JUNE 2018	INITIAL BUDGET REVIEW – WHAT DOES THE COMMISSION WANT FOR 2019? REVIEW CAPITAL IMPROVEMENT PLAN & RECOMMENDATIONS
JULY 2018	NO MEETING SCHEDULED
AUGUST 2018	BUDGET REVIEW & RECOMMENDATIONS CONTINUED CIP RECOMMENDATIONS TO COUNCIL LETTER TO THE EDITOR DRAFT
SEPTEMBER 2018	FALL PARK WALK THROUGH AND BEACH WALK; ELECTIONS; SELECT KHP CLEAN UP DAY BUDGET DISCUSSION
OCTOBER 2018	REVIEW AND APPROVE THE 2019 MEETING SCHEDULE LETTER TO THE EDITOR
NOVEMBER 2018	BUDGET UPDATE MOU REVIEW & RECOMMENDATIONS
DECEMBER 2018	NO MEETING SCHEDULED HAPPY HOLIDAYS!

Quarterly: Letters to the editor updating the Community on P&R activities

Even Years: Comprehensive Plan (February) Strategic Plan review (March), Diamond Creek Plan (May), Camping Fees (May), Beach Policy (October), Art Policies

Odd Years: HNMTTP, Karen Hornaday Park Plan, 3 year budget trends & progress toward financial goals (April/May)

2018 HOMER CITY COUNCIL MEETINGS
PARKS ART RECREATION AND CULTURE ADVISORY COMMISSION ATTENDANCE

It is the goal of the Commission to have a member speak regularly to the City Council at council meetings. There is a special place on the council's agenda specifically for this. After Council approves the consent agenda and any scheduled visitors it is then time for staff reports, commission reports and borough reports. That is when you would stand and be recognized by the Mayor to approach and give a brief report on what the Commission is currently addressing, projects, events, etc. **A commissioner is scheduled to speak and has a choice at which council meeting they will attend. It is only required to attend one meeting during the month that you are assigned.** However, if your schedule permits please feel free to attend both meetings. Remember you cannot be heard if you do not speak.

The following Meeting Dates for City Council for 2018 is as follows:

January 8, 22 2018	_____	_____
February 12, 26 2018	_____	_____
March 12, 27* 2018	_____	_____
April 9, 23 2018	_____	_____
May 14, 29* 2018	_____	_____
June 11, 25 2018	_____	_____
July 23 2018	<u>No Commission Meeting this month</u>	_____
August 13, 27 2018	_____	_____
September 10, 24 2018	_____	_____
October 8, 22 2018	_____	_____
November 26 2018	_____	_____
December 10, 2018	<u>No Commission Meeting this month</u>	_____

Please review and if you will be unable to make the meeting you are tentatively scheduled for please discuss.
PLEASE NOTE: When additional commissioners are appointed the proposed schedule above will reflect those added commissioners.

Additionally it was agreed to report quarterly on any art related activities, projects, etc. to Council

- Tuesday Council meeting due to holiday

